

PERSONNEL AND FINANCE COMMITTEE PUBLIC NOTICE AND DRAFT AGENDA

TUESDAY OCTOBER 22, 2019 5:30pm
MONROE CITY HALL 658 COMMERCIAL STREET

1. Call to Order: Chair Canter
2. Secretary/Notetaker Assignment
3. Review Minutes of September 17, 2019 Minutes
4. Review Draft Agenda/Adjust/Adopt
5. Staff Report on Recruitment and Personnel
6. New Business:
 - a. Draft Resolution 2019-18 referred to the committee by City Council relating to the hiring and selection process of city personnel
 - b. Proposed amendment to personnel policy for newly established "Request for Time Off form".
7. Old Business:
 - a. Update employee manual specifying that our drug test is per federal regulation
8. Other Business
 - a. Next Meeting date
 - b. Other Business
9. Recommendations to Council
10. Adjournment

Personnel and Finance Committee

Councilor Cindy Canter

Mayor Paul Canter

Councilor Frank Thayer

Council President Floyd Billings

The Personnel and Finance Committee is an advisory committee to the Monroe City Council. The meetings are open and public meetings and while they may vote to make recommendations to the City Council, no council decisions are made at the committee level.