

# PERSONNEL AND FINANCE COMMITTEE

## PUBLIC NOTICE AND DRAFT AGENDA

WEDNESDAY AUGUST 21, 2019 5:30pm  
MONROE CITY HALL 658 COMMERCIAL STREET

1. Call to Order: Mayor Canter
2. Secretary/Notetaker Assignment
3. Review Minutes of May 30, 2019 Minutes
4. Review Draft Agenda/Adjust/Adopt
5. New Business:
  - a. Referral from Special City Council Meeting for job description and salary range for certified water operator
  - b. Update on recruitment in process for 2<sup>nd</sup> Public Work Employee Position
  - c. Update on contractual arrangement for cleaning services for Legion Hall and Library
  - d. Referral from Special City Council Meeting for a new form for employees to complete for requesting days off
  - e. Cost of Living Recommendation for City Council for City Employees
6. Old Business:
  - a. Follow-up on business from past meeting
7. Other Business
  - a. Next Meeting date
  - b. Other Business
8. Recommendations to Council
9. Adjournment

### Personnel and Finance Committee

Councilor Cindy Canter

Mayor Paul Canter

Councilor Frank Thayer

Council President Floyd Billings

The Personnel and Finance Committee is an advisory committee to the Monroe City Council. The meetings are open and public meetings and while they may vote to make recommendations to the City Council, no council decisions are made at the committee level.