

Personnel and Finance Committee (PFC) Meeting

Monroe City Council

Date / time 1/15/2019 5:45 PM | Location Monroe City Hall

Meeting called by	Harry Myers
Type of meeting	City Committee
Facilitator	Rick Hohnbaum
Note taker	TBD at meeting
Timekeeper	TBD at meeting

Attendees: Cindy Canter, Frank Thayer, Harry Myers, Tim Eastridge, Paul Canter, Rick Hohnbaum,
Guests: Open to public

Agenda Items

New Business	Presenter	Time allotted
<input type="checkbox"/> Update Council procedures and rules to cover: <ul style="list-style-type: none">• Transition plan when changing council due to election• Transfer procedures for outgoing council duties• Recovery and distribution of city materials (keys, etc.) <i>Note: discovery phase of task to update procedures and rules</i>	Harry Myers	30 minutes
✓ Old Business	Presenter	Time allotted
<input type="checkbox"/> Performance Review for City Administrator	Harry Myers	2 minutes
<input type="checkbox"/> Update and review of the Water/Waste Water management contract, issues discovered, gap to operational compliance.	Rick Hohnbaum	2 minutes
<input type="checkbox"/> Cost of Living (COLA's) for 2018-2019 Fiscal Year Review social media policy. Should include/update for employees, elected and volunteer staff. This could be relevant with change in council.	Rick Hohnbaum	5 minutes

Other Information

Observers: TBD

Resources: City Council chambers, City Mayor, City Admin, PFC members

Special notes: