

Personnel and Finance Committee (PFC) Meeting

Monroe City Council

Date / time 6/5/2018 6:00 PM | *Location* Monroe Council Chambers

Meeting called by	Harry Myers	Attendees: Cindy Canter, Frank Thayer, Harry Myers, Paul Canter, Rick Hohnbaum
Type of meeting	Council Committee	
Facilitator	Rick Hohnbaum	
Note taker	TBD at meeting	
Timekeeper	TBD at meeting	

Agenda Items

New Business	Presenter	Time allotted
<input type="checkbox"/> Work to re-write City Job Descriptions where needed to clarify position hierarchy and reporting structure (this will be a multi-step multi-meeting recurring task)	All	15 minutes
<input type="checkbox"/> Performance Evaluation process for City Positions	All	15 minutes
<input type="checkbox"/> Draft policy for qualifications to participate in City contribution for dependent insurance coverage	All	10 minutes
<input type="checkbox"/> Review proposal and recommend as determined a pre-tax withdrawal for payment of employee dependents insurance coverage	Rick H.	10 minutes
<input type="checkbox"/> Review proposal and recommend as determined to provide City employees with option of participating in a flexible spending account for Out of Pocket medical and childcare expenses.	Rick H.	10 minutes

Other Information

Observers:

Resources: City Council Chambers, City Mayor, City Admin, PFC members

Special notes: Organization and Employee Benefits meeting.