

Personnel and Finance Committee (PFC) Meeting

Monroe City Council

Date / time 8/28/2017 5:00 PM | *Location* Monroe Council Chambers

Meeting called by	Harry Myers	Attendees: Cindy Canter, Frank Thayer, Harry Myers, Paul Canter, Rick Hohnbaum
Type of meeting	Council Committee	
Facilitator	Harry Myers	
Note taker	TBD	
Timekeeper	TBD	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Formulate the Utility Bill forgiveness policy and procedure	All	15 minutes
<input type="checkbox"/> Review policy and procedures for past due and collections regarding utility accounts (if time allows)	All	5 minutes
<input type="checkbox"/> Personnel Insurance – costs and programs	Rick Hohnbaum	7 minutes
<input type="checkbox"/> Credit card payment acceptance at City Hall	Rick Hohnbaum	5 minutes
<input type="checkbox"/> Court configuration and fine sharing	Paul/Rick	10 minutes
<input type="checkbox"/> Purchase of digital recording device for city meetings	All	5 minutes
<input type="checkbox"/>		

Other Information

Observers: Public

Resources: City Council Chambers, City Mayor, City Admin, PFC members

Special notes: meeting to review utility bill forgiveness policy and procedures.