

Monroe City Parks Committee Minutes

Monroe Council Chambers

October 24, 2017

4:30 PM to 5:50 PM

Chair: Cindy Canter
Members: Timothy Eastridge, Lauri Reynolds
Ex Officio: Paul Canter

Cindy called the meeting to order at 4:30 pm. Present were Paul Canter, Timothy Eastridge, Lauri Reynolds, Rick Hohnbaum, Dave Claborn and RJ Theofield

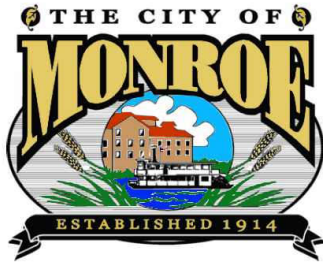
1. APPROVE MINUTES: Cindy made a motion to approve the September, 2017 minutes and Tim seconded the motion. Minutes were approved.

2. OLD BUSINESS:

2.1 Monroe City Park – trail, trees tables. Cindy mentioned that if the money starts getting low the porta potty could be taken out.

2.2 Covered Structure at City Park - Rick said that in order to get the grant they had to put in a location. 2 ADA bathrooms with access were suggested along with a concrete path to them. RJ mentioned a bike rack on a covered pad. Paul said there are little pads that are similar to bike hotels. Rick suggested putting the bathrooms in the front because of visibility to the Highway. Tim asked about the timeline and Rick said it was October 19. Cindy asked if there is anything else about this project that needs to be discussed. Paul mentioned that \$34,000 is the match, half labor and gift in kind. Rick said he was talking about iron and can't contract it out. Rick wrote the grant so that it will be made out of wood, which is Monroe's heritage. Rick said we need to set parameters. Paul said he and Cindy will be the project managers and that we need to hire someone to design it. Rick said that back to the root question – what is next? Paul said he and Cindy would put it together and present it to the Council for approval.

2.3 Reservoir Heights Park – Cindy said she thought Fall was the best time to spray poison oak. Dave disagreed with that. Dave suggested Round Up is the best way to get rid of it but doesn't think it would be worthwhile to spray now because most of the leaves are gone. He mentioned that a gallon of Cross Bow is \$100 and would be enough. Dave said that he can't deal with the poison oak. He mentioned that Benton County would deal with it. Cindy said that isn't true anymore. Paul said the Benton County Jail used to take care of it, but is now unable to do so because it is a health hazard. Dave asked if we had dealt with a landscaping service in the past. Rick said we had and he would get names. Dave asked how long ago, and Rick said the last Summer that Jim was here. Cindy asked if we had looked at the link she sent us and that it would be a good idea to build our own work out equipment. RJ asked if the gym teachers and coaches had been



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asked what type of equipment they would like to see. Cindy said yes, and would be collaboration with the Cross Country Team. Cindy asked Tim what he would like to see at Reservoir Heights. Tim mentioned that the property around Reservoir Heights can't be sold because of how the deed reads. It has to be used for City use. Tim mentioned that Main and Kelly go back into the area and that parking spaces could be put in. Tim asked to see a perimeter map of the property lines.

2.4 Kiddie Park – Cindy brought the tunnel up. Cindy said whatever repairs get done on the equipment need to meet OSHA's guidelines and park safety guidelines. Cindy asked if we want to keep spending money to repair it or if we should look at a small grant to replace it. Cindy said that Buell looked at it and inspected it and that it made sense to have monthly rather than quarterly inspections. Cindy mentioned that a lot of small items were replaced – fall protection, S hooks. Dave agreed that there should be monthly rather than quarterly inspections.

2.5 Donation of Compost – Republic Services. No discussion.

2.6 Tree Removal City Park trees for removal. No discussion.

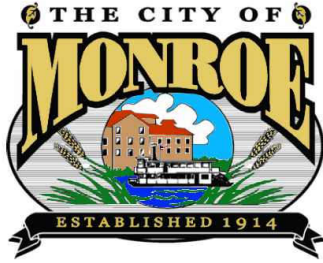
2.7 Removal of Fire Boxes at City Park. This is a place holder until the issue is resolved.

2.8 United Way Day of Caring - This project was a success.

3. NEW BUSINESS:

3.1 Parks Master Plan Revitalization – RJ suggested that going through the Parks Master Plan line by line and cataloging what has happened since 2009. Cindy mentioned that since Red Hills doesn't exist should we leave it in in case it is developed later. Tim asked if the School District knows that they are part of the Plan. Cindy stated that the City and the School District are 2 separate entities. Cindy mentioned that the School is private property. RJ suggested approaching the School Board with suggestions and opinions of what can be done. Tim pointed out that the Acknowledgement page of the Plan was signed by the previous Superintendent. Tim pointed out that the basketball court is the schools. Tim said there is no tennis court. Paul mentioned that every year kids ask if the tennis courts can be fixed. RJ suggested removing the School District from the Plan. Cindy asked RJ what the next step is.

Reservoir Heights – Doggie bags were suggested, there is not an accessible trail and there is only 1 parking space and that is an ADA space. Tim suggested that straight in there would be room for a couple of parking spaces – gravel parking to the North next to the ADA space. Cindy said the bollards need to be replaced. Cindy asked if Tim could write out a list of his suggestions/wishes for Reservoir Heights.



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The Ponds – This is County owned property and the County maintains it. Cindy said she would like to see a natural trail. She also mentioned she doesn't think it needs a toddler park at this location.

Brick Mill - It was suggested to leave this in in case it is ever developed. Cindy did mention that if the brick yard is ever developed they will have to put in a pocket park.

City Park – There are baseball fields. The portion about the playground and drinking fountains should be taken out. There are picnic table but they need to be updated with benches and new wood. She also said there are garbage cans. She added the covered picnic area, covered area and bathroom project. Tim suggested there is no reason to start any projects at Reservoir Heights if there is no money projected. Rick stated that the total cost for the Reservoir Heights project is \$109,000. Cindy told Tim that every time a grant is received there is most likely matching funds that needs to be raised either by gift in kind, donations of money or items. It was stated that the site walkway would be left in. Also leave security and lighting. Riverwalk trails and pedestrian bridge should be added and the boat ramp and fishing dock should be taken out.

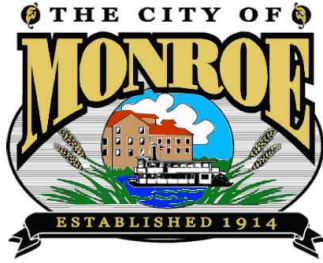
Local Trail – This is a trail that connects all the parks.

Rick asked if we could back up and take a look at the budget and stated that there is \$9,000 in the park line item section and \$5,000 in the park budget.

PARKS BUDGET:

Operating supplies	\$3,000
Porta Potty	\$1,700
Fuel/Oil	\$ 500
Equipment Repairs/Maintenance	\$1,500
Equipment	\$1,500
Ball Field Improvements	\$ 500
Reservoir Heights Improvements	\$1,100

Cindy said that amount is for the fiscal year and next July we will have more. She also mentioned that the \$1,700 for the porta potty will drop off once the bathroom structure is built and those funds can go to maintenance of the restrooms. Rick said we have spent \$1,246 from the operating supplies, \$53 from equipment repair and maintenance, \$759 from ball field improvements and \$168 in fuel/oil. He said he didn't



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foresee us spending much over the Winter. Rick said this is the first year we created the lien item for the porta potty. Tim mentioned ditches up at Reservoir Heights that need to be more defined to collect rain water. Tim thinks if the ditches were more defined the rain water could be collected and wouldn't be so hard on the streets. Tim thinks that location would be a great place for a nature trail. Tim again mentioned the deed restrictions and Cindy said we would get an overview map. Tim suggested a couple of loads of gravel but doesn't want to use all the money. Rick wants to be able to use the server at City Hall for the monitoring cameras at the Legion Hall. Rick said that electronically we are moving forward.

4. CITY UPDATES: None.
5. PUBLIC COMMENT: None.
6. ADJOURNMENT: Cindy made a motion to adjourn and the meeting ended at 5:50 pm.

