



## MONROE CITY COUNCIL MINUTES

**August 26, 2024**

**6:00 PM**

**Monroe Community Center**

1. **CALL TO ORDER:** Mayor Sheets called the City Council meeting to order at 6:04 P.M.

2. **ROLL CALL**

Present: Mayor Sheets; Councilors: Cuthbertson, Lindner, Myers, Ritch, Williams, Winther.  
Staff present: City Administrator Steve Martinenko; Public Works Staff Mark Murray

3. **EXECUTIVE SESSION**

Mayor Sheets announced an Executive Session pursuant to ORS 192.660(2)(F); to consider information or records exempt from public inspection, particularly regarding the Monroe Community Library. The Mayor emphasized that the Executive Session is closed to the public, but any decisions or statements from the council following the session will be made in an open public session. Mayor Sheets noted the presence of a member of the media in the audience, confirming that they could remain to listen but not report the session. CA Martinenko informed those present on-line would be placed in an on-line meeting holding area until the Executive Session concluded.

4. **COUNCIL STATEMENT**

After the City Council returned from its executive session, Mayor Sheets stated that they had discussed options for the library with the City Attorney. Before moving to the public hearing, Mayor Sheets read a prepared statement on behalf of the City Council. The Mayor explained that the initial issue stemmed from the Intergovernmental Agreement (IGA) for library services, where Monroe sought to renegotiate the terms to include a cost-sharing arrangement for utilities and maintenance of the library portion of the building. Presently, Monroe citizens bear the cost of maintaining the entire building, despite it being used by the greater South Benton County community, which creates a financial burden on the city.

Mayor Sheets emphasized that Monroe lacks sufficient funding to maintain the building and would either have to reduce services or impose a fee that effectively requires Monroe citizens to pay twice: once through Benton County property taxes for library services and again through city funds for maintaining the library. The Mayor expressed the city's desire for a fair IGA where the library would be contained within its designated area, and the remaining building space, including the two conference rooms, would be available for city use without restrictions. Furthermore, the Mayor insisted that the costs of utilities and janitorial services for the library should be included in the library services provided by the City of Corvallis, which serves all residents benefiting from the library.

The Mayor went on to explain the complexities surrounding the negotiations, noting that after consultation with the City attorney, it became clear that the Property Use Easement for the Monroe Community Library takes precedence over the IGA. This easement, which dictates that the property is to be retained "forever for library purposes," has tied the city's hands, despite the city owning, insuring, cleaning, and maintaining the building.



The Mayor then referenced a May 2024 structural inspection of Monroe City Hall, which revealed that the terracotta brick construction made the building seismically unsafe. The recommendation was to demolish or relocate City Hall as soon as possible. The only structurally sound building owned by Monroe that could serve as a temporary or permanent City Hall is the Monroe Community Library. Mayor Sheets highlighted that sharing the library building with City Hall could maximize resources, allowing the city to maintain the building properly. Without this arrangement, the city would be forced to choose between ensuring a safe workspace for staff and citizens or continuing to support the building at additional cost.

The Mayor stated that the next step is to address the Property Use Easement, which may need to be updated or extinguished and returned to the original owner, believed to be the South Benton Community Enhancement Association. The city plans to work with the association and the City Attorney on this. Once the easement is resolved, negotiations can continue on the IGA with the City of Corvallis. The Mayor concluded by discussing the resolution to extend the current IGA from September 30, 2024, to December 31, 2024, to allow more time for review of new proposals and further negotiation.

The Mayor provided information on staying informed about the Council's work, noting that work sessions are held on the second Monday of each month, and regular Council meetings are on the fourth Monday. Citizens were encouraged to visit the city's website and Facebook page for schedules and updates. The Mayor also urged citizens to reach out directly via email for questions or call City Hall and arrange a meeting with him rather than relying on social media.

## **5. LIBRARY PUBLIC HEARING**

Mayor Sheets began the public hearing on the library by stating that the public hearing would be conducted for the purpose of answering questions and providing clarification on issues regarding the Monroe Community Library. Mayor Sheets then invited the audience to ask questions, noting that any unanswered questions would be notated, and responses would be provided later. He acknowledged that Mr. Ayre Frankfurter, a representative for a group representing community interests in the audience, would speak later, but first asked if anyone not associated with Mr. Frankfurter would like to come forward.

Joe Evans, a resident of Alpine for over 30 years, expressed his feelings about the library, emphasizing that although it is located in Monroe, it serves the larger community, including areas like Bellfountain and Alpine. He recognized Monroe's responsibility for the library but stressed that the library belongs to the broader community. Mayor Sheets thanked Mr. Evans for his comments and reiterated that the focus of the hearing was to address questions, with a public comment period to follow.

Next, Theo Jones, who recently moved out of Alpine, inquired about the city's plans to raise funds for a new City Hall location. Mayor Sheets responded that there were no fundraising campaigns at the moment, as the city was still exploring options. Mr. Jones suggested that the community might be willing to help, noting past donations to build the library.

Clinton Falcon, another Alpine resident, asked whether a bond could be passed to expand the financial responsibility for the library beyond Monroe's city limits. Mayor Sheets acknowledged the possibility of a library service bond that would include surrounding areas, but explained that currently, property



taxes from Benton County fund the City of Corvallis, which provides the librarian and services, while the City of Monroe covers maintenance, janitorial services, and utilities.

With no other general questions, Mayor Sheets then called on Mr. Ayre Frankfurter to come forward. Mr. Frankfurter expressed his gratitude for the public statement made and requested a copy for further review. He emphasized that while the group's intention was to be helpful and hold the council accountable, they needed more information to effectively do so. Mr. Frankfurter introduced Roger Irvin, President of the SBCA, and Mayor Sheets invited Mr. Irvin to join Mr. Frankfurter at the microphone. Mr. Frankfurter then brought up concerns regarding the relationship between the Intergovernmental Agreement (IGA) and the easement. He sought clarification on why the easement was considered more significant than the IGA and asked for an explanation on how they were tied together.

The City Attorney explained that the easement came first, followed by the IGA. The easement restricts the building to library use, while the IGA outlines obligations among the parties involved. Though they are separate, the easement's restrictions influence the IGA's applicability. The City Attorney further explained that the South Benton County Association (SBCA) still holds responsibility for enforcing the easement, and legal clarity is necessary before amending the IGA.

Following the explanation, Mr. Frankfurter questioned if the IGA could be extended, and if the City Council could work around the financial provisions included in the proposal from the library director. CA Martinenko confirmed that the council had the ability to extend the IGA, and discussions could take place regarding a possible extension. Mr. Frankfurter again expressed confusion over the seemingly contradictory statements about the separation and connection between the easement and the IGA. Councilor Williams acknowledged that the council had discussed the possibility of extinguishing the easement, but no decisions had been made. Mr. Frankfurter requested that any serious discussions regarding this issue be done transparently, with public engagement and not in executive sessions, to which some council members agreed.

The conversation shifted to the proposal from the Corvallis library director, Ashley Chavez. Mr. Frankfurter sought clarification on whether the proposal she provided addressed all concerns raised at the beginning of the process. Mayor Sheets noted that the council had received the proposal but had not yet reviewed it together. Mr. Frankfurter expressed frustration over recurring issues, and the council acknowledged that the process was complex and required further deliberation.

Library Director Chavez explained that the current draft proposal violated the easement and presented inequities in the library system. She suggested alternative ways to address the city's financial needs, such as fundraising, rather than altering the IGA. Councilor Lindner appreciated the offer to fundraise but emphasized the need to document any such arrangements in the IGA for the city's protection.

Councilor Williams added that while the financial aspect was a key factor, there were also concerns about liability and insurance related to events held at the library. City Administrator Martinenko confirmed that insurance documentation from Corvallis had been provided, addressing one of the council's concerns.



Mr. Frankfurter concluded by suggesting that a subgroup consisting of the City Council, SBCA, and the library work together, potentially with a mediator, to resolve the issues related to the IGA and easement. Councilor Lindner supported the idea and mentioned that the council had previously considered this option. With no further questions, Mayor Sheets closed the public hearing.

## **6. PUBLIC COMMENTS**

Mayor Sheets opened the floor for public comments. The first speaker, Sandy Holloman, identified herself as a county resident who considers herself a constituent of Monroe due to the library's service to the entire county. As a trained librarian, she expressed her deep passion for the library and shared her involvement in establishing the Library Legacy Fund to support long-term financial needs for library maintenance, including projects like roof replacement. Although she does not reside within city limits, she stressed her ongoing financial support for the city and her commitment to its well-being.

Next, Michelle Bovie Emmett, another county resident, shared her willingness to contribute more taxes toward the library. She reviewed the proposed city budget and questioned the allocation of funds, specifically suggesting that the city cancel the Monroe Festival and reallocate its \$5,000 budget to address the library's maintenance needs. City Administrator Martinenko clarified that the current approved budget had eliminated funding for the Monroe Festival, redirecting those funds to the library for maintenance.

The following speaker, Evelyn Lee, echoed earlier sentiments, emphasizing the interconnectedness of the city and county communities. She highlighted the volunteer efforts of many county residents who contribute to the city's well-being and encouraged greater collaboration between city officials and the broader community. She concluded by expressing her appreciation for the council's work and encouraging them to continue their efforts.

The final speaker, Jeannie Cuthbertson, a Monroe resident, addressed the tone of discourse within the community, urging kindness and positivity. She shared her personal experience of being the subject of negative attacks on social media, which had affected her family. Despite these challenges, she reiterated her commitment to the community and asked for patience and understanding as the council continues its work.

Following the comments, Mayor Sheets called for a short break, during which the video and audio feeds were temporarily paused.

## **7. STAFF REPORTS**

7.1. Sheriff's Report. Sheriff Van Arsdall, attending remotely, noted that the council had his report in front of them and addressed concerns raised previously about speeding in certain areas, specifically mentioning that the radar trailer deployed on both Territorial and Orchard Road had confirmed high speeds.

Sheriff Van Arsdall thanked the Mayor and Council for postponing the First Responder Appreciation Day, acknowledging that it would have been difficult to hold this year. He expressed excitement for upcoming community events, including the Spooktacular and the Light Parade, and noted that staff members were already eager to participate. Additionally, he informed the



council that Captain Duffy had assigned school resource deputies for the year, ensuring coverage for Monroe schools.

Councilor Cuthbertson inquired about the radar trailer, noting its presence likely in preparation for the start of school. Sheriff Van Arsdall confirmed that it was a good reminder for drivers, especially given some of the extreme speeds recorded in the area. Councilor Cuthbertson then asked about a suspicious circumstance listed in the report for July 27 on Fifth Street. Sheriff Van Arsdall explained that he did not have further details but assured her that the matter had been handled by a deputy.

The Sheriff addressed further questions about permanent infrastructure solutions for speeding, such as digital speed signs or traffic cameras, as seen in Corvallis and Albany. He expressed a preference for personal interaction with drivers over impersonal ticketing through traffic cameras. He added that while the Sheriff's office uses license plate-reading technology in patrol vehicles and radar trailers, they currently do not issue tickets through automated systems.

With no further questions, Mayor Sheets thanked Sheriff Van Arsdall for his time and report.

- 7.2. City Administrator's Report. City Administrator Martinenko highlighted that Public Works, with the help of a volunteer, had installed a new ADA-compliant toilet at the sheriff's substation, replacing an old, inadequate one. He also mentioned that Public Works is also in the process of installing 20 mph signs on Commercial, Main, and Kelly Streets.

CA Martinenko also discussed a zoning hearing related to the rezoning of a 12-acre area between Red Hills and the school. He explained that this area, previously zoned as GRB, would be converted to commercial zoning, and that most of the lots in the area were medium density, aligning with the existing development plans. He mentioned that most of the work involved is clean-up, and that the city is working with developers to address zoning and infrastructure issues, including mitigating wetlands in the area. In response to a question from Councilor Lindner about the area west of Red Hills, Martinenko clarified that the area in question is near North Eighth Street, where initial developments are underway. He detailed the need for fully paved streets, gutters, stormwater management, and engineered systems in the new developments, and noted the completion of soil tests.

Further discussing wetlands, Martinenko confirmed that developers would offset the loss of wetlands through the Mary's River Land Bank. He explained the land bank process and assured that wetland mitigation would not result in a net loss of wetlands. Martinenko also noted that Mr. Oaks, a property owner on Sixth Street, plans to partition his land for development, and he is working to ensure the easement is properly defined before proceeding. Additionally, he is collaborating with AKS Engineering on a multi-family housing project on Kelly Street, which will involve stormwater infrastructure funded through SDCs.

Councilor Lindner asked about a five-lot subdivision, and CA Martinenko confirmed the lot sizes as 5,500 square feet, in line with medium-density zoning. He also provided updates on real estate development, projecting that the city could see up to 52 new homes, which may necessitate reviewing the city's infrastructure, including the water plant and lagoons.



CA Martinenko continued his report by discussing grant applications. He plans to apply for the Small Community Allotment (SCA) from the state of Oregon to fund repairs on Main Street and is collaborating with the Council of Governments on a grant for a pedestrian bridge, which would improve connectivity and safety in the area. Councilor Cuthbertson inquired about parallel parking at the grade school, and Martinenko confirmed that work on grading and graveling the parking area is in progress. He also noted that the city will issue reminders to residents about parallel parking rules, as some residents have been parking at angles, causing safety concerns. CA Martinenko explained that parallel parking is currently required by city code, although diagonal parking could be considered in the future.

Councilor Myers raised concerns about parking on Sixth Street, where vehicles are sticking out into the street. Martinenko acknowledged this issue and mentioned it would be addressed as part of the city's ongoing efforts to manage parking and ensure safety.

Finally, CA Martinenko concluded his reported on surplus sales, mentioning that the city is considering using GovDeals, an online auction service, to sell surplus equipment and possibly land.

#### **8. CONSENT AGENDA**

Mayor Sheets then called for approval of bills, financials, and meeting minutes. CA Martinenko highlighted a \$30,193 payment made towards the city's annual water bond. He also mentioned the insurance is paid at the beginning of the fiscal year and while the payment was originally budgeted for \$28,900, the final total came to \$36,000. Additionally, Martinenko provided an explanation about a \$2,000 valve flush expense related to the city's lift station.

Councilor Ritch moved to pass the Consent Agenda, pay the bills, and approve the meeting minutes. Councilor Myers seconded the motion. With no further discussion or questions, Mayor Sheets called for a vote, and the consent agenda passed unanimously, with Councilors Myers, Ritch, Cuthbertson, Williams, Lindner, and Winther all voting in favor.

#### **9. NEW BUSINESS**

9.1. **Resolution 2024-13:** A resolution extending the effective date of Monroe's termination of its participation in the library IGA (Intergovernmental Agreement) with the City of Corvallis and Benton County. Councilor Myers promptly made a motion to accept Resolution 2024-13, which was seconded by Councilor Ritch.

Mayor Sheets opened the floor for discussion. Councilor Myers mentioned that while there was a suggestion to make the extension longer, he preferred to review the situation every three months, allowing the council flexibility to extend the agreement as needed. He also inquired whether the IGA would be discussed in the next work session, to which Mayor Sheets confirmed that it would, along with the easement.

Councilor Lindner added that involving a mediator, depending on availability, would be beneficial for the discussions. CA Martinenko mentioned that he would contact their attorney to find a suitable mediator, possibly a judge, and reach out to other involved parties such as Benton County and Corvallis.



The council then discussed the ideal timeframe for the extension. Councilor Cuthbertson expressed a preference for shorter terms, as it would ensure the issue remained a priority and prevent it from being delayed. Councilor Williams also noted that extending the resolution through the holiday season might not be ideal and suggested extending the term to January or possibly March.

Further discussion ensued, with Councilor Myers advocating for a shorter term to keep the issue on the council's radar. Ultimately, it was agreed to extend the effective date through December 31, 2024. With no further comments or questions, Mayor Sheets called for a vote. The resolution passed unanimously, with Councilors Myers, Ritch, Cuthbertson, Williams, Lindner, and Winther all voting in favor.

- 9.2. **Ordinance 2024-03:** An Ordinance amending Monroe's Land Use Development Code to include and define accessory short-term rentals within the city. CA Martinenko explained that this ordinance follows the land use hearing from the previous month. It grants the authority to modify the city's land use code as per the hearing's approval, specifically adding Section 6.105, which addresses accessory short-term rentals. Martinenko clarified that this ordinance is one step in the process, with additional steps, including the development of a permitting process and a future ordinance establishing a lodging tax. He mentioned that the City had informed the Department of Land Conservation and Development (DLCD) of the amendment and confirmed the ordinance had been properly posted in time.

Councilor Ritch moved to pass Ordinance 2024-03, which was seconded by Councilor Williams. During discussion, Councilor Myers inquired about the timeline for the permitting process. Martinenko responded that the first set of permits would be ready to present at the next work session. He emphasized that the permitting process would be administrative and that residents could soon begin applying for short-term rental permits. However, the fee schedule for these permits had not yet been set, although Martinenko anticipated the fee would range between \$75 and \$125, covering staff time and administrative costs. He noted that the lodging tax would require additional coordination with the state, as the Department of Revenue would handle tax collection and distribution, retaining an administrative cut. Following this discussion, Mayor Sheets called for a vote, and the ordinance passed unanimously, with Councilors Myers, Ritch, Cuthbertson, Williams, Lindner, and Winther all voting in favor.

- 9.3. **Resolution 2024-14:** A resolution approving conditions for out-of-cycle accounts payable transactions. CA Martinenko provided further context, explaining that the resolution had been discussed during a previous work session. He noted that certain invoices, such as payroll processing through ADP and recurring expenses like Amazon, often have shorter payment terms (e.g., net 10 days) than the Council's usual approval schedule. Traditionally, all expenses were approved by the Council before payment, but given the shift toward online payments, Martinenko felt it was necessary to formalize a process where certain routine expenses could be paid out of cycle.

CA Martinenko emphasized that these out-of-cycle payments would only apply to routine or budgeted items. If an unexpected or non-routine purchase, such as a piece of equipment over



\$2,000, needed to be made, Martinenko assured the Council that approval would be sought first, even if funds were already allocated in the budget. The goal of the resolution was to maintain transparency with the Council, the public, auditors, and other stakeholders while giving staff, particularly the Accounting Specialist, the authority to manage routine payments efficiently.

Councilor Ritch moved to pass Resolution 2024-14, which was seconded by Councilor Williams. Mayor Sheets called for a vote. The resolution passed unanimously, with Councilors Myers, Ritch, Cuthbertson, Williams, Lindner, and Winther all voting in favor

## **10. OLD BUSINESS**

10.1. **1135 Project dam removal grant update.** CA Martinenko provided an overview of the situation, referencing a recent communication from the project manager concerning potential cost overruns during the construction phase of the dam removal project. He explained that the agreement includes a fixed dollar amount for the project, with a 75/25 cost share between the city and the project sponsor. If construction costs exceed the initial estimates, the city would still be responsible for its share of any overruns, which could range from \$250 to \$2,500 or more, depending on the total excess costs.

Martinenko described a "gating process," which involves multiple stages of review before finalizing costs. The first gate occurs after the initial estimates are provided, and the second gate is reached when bids are received. If the bids exceed estimates, a decision will be made about whether to proceed. The final gate pertains to contract modifications that may arise during construction. He emphasized that even with these gates, the risk of unexpected final bills remains, and he plans to review the agreement with legal counsel to ensure there are no hidden risks.

Councilor Lindner mentioned that she shared the information with John Greydanus, who was in attendance, and noted that the Long Tom Watershed Council has been actively involved in budgeting for potential project overruns, though not to the extent of 25%. Mr. Greydanus indicated that the Watershed Council is working to ensure proper oversight and regular assessments to prevent cost overruns.

Mr. Greydanus also discussed the importance of approaching the project as an economic development opportunity for the city, aiming to address ongoing concerns while maintaining open communication. He expressed his willingness to present a document summarizing key issues and seek further clarification on any remaining questions from the Council before the upcoming vote.

Councilor Williams inquired about the specific "guardrails" associated with each stage gate, seeking assurance that the city could pause the project if costs exceeded budget expectations. Greydanus reassured her that the project has a 35% contingency in the budget, and because the project can be completed in phases, it allows for greater flexibility in managing costs. Councilor Williams concluded by emphasizing the need for documented checks and balances to further reassure the Council about the project's management.





- 10.2. **Benton County Electric Vehicle (EV) Charger Grant.** CA Martinenko provided an overview, noting that Benton County had quickly secured a grant and was inquiring about the installation of charging stations in Monroe, particularly near the library. He expressed uncertainty regarding maintenance responsibilities and who would cover the cost of electricity for the chargers.

Mayor Sheets contributed to the discussion, sharing insights from a recent Main Street conference where he learned about the challenges faced by communities with EV chargers. He highlighted the high maintenance costs and the logistical issues of finding local technicians for repairs, emphasizing that the city may not have the financial capacity to support the initiative. He suggested that local businesses in Monroe might be interested in participating instead.

Martinenko further mentioned his conversation with Gary Stockoff, the Director of Public Works for Benton County, and suggested that he might reach out to nearby organizations like the Monroe Art Center to explore potential partnerships. He reiterated that while the installation could benefit economic development, the city would struggle to fund ongoing expenses unless there was external support for electricity and maintenance.

- 10.3. **City Hall.** CA Martinenko said he is in the process of exploring funding sources for a new City Hall, highlighting two potential paths: constructing a new building or leasing a modular unit, which could cost several thousand dollars per month. He mentioned the possibility of purchasing used units but emphasized that placement would still be required. Councilor Lindner questioned whether System Development Charges funds could be utilized, to which Martinenko confirmed that it is not considered capacity for this purpose. He explained that various creative ideas had been explored but that a decision must be made moving forward.

CA Martinenko noted plans to clean out and sell the Reader building area to prepare for a potential new installation. He pointed out that the building is in disrepair. Councilor Lindner added that parts of the building could be recycled, prompting Martinenko to suggest contacting a local individual who previously assisted in a similar project to dismantle the structure. The discussion continued with CA Martinenko emphasizing the active pursuit of this project and the need to sell materials from the Reader building to fund the next steps. Councilor Myers mentioned that there is approximately \$18,000 in the building reserve fund that had been allocated for the original demolition of the building.

**Library Mediation.** After the Old Business agenda was finished, Mayor Sheets initiated a discussion regarding the need for a motion to proceed with mediation, asking if a formal vote was required. CA CA Martinenko confirmed that a motion directing the council's decision to move forward with mediation was necessary. Councilor Ritch moved to direct city staff to collaborate with the city attorney in organizing mediation between the involved parties concerning the intergovernmental agreement (IGA) and the library easement. Councilor Williams seconded.

Following the motion, Mayor Sheets opened the floor for comments or questions before the vote. Councilor Myers inquired whether a projected dollar amount or timeframe should be included in the motion. CA Martinenko clarified that while they would work to gather this information, the staff would not be arranging the mediation directly. Instead, they would compile the necessary details and report back to the council, which would then approve any associated costs exceeding their budget for



legal services. CA Martinenko added that any task force or Ad Hoc Committee would be advisory and the Council would vote on any final decisions. With no further discussion, Mayor Sheets called for a vote. The motion passed unanimously, with Councilors Myers, Ritch, Cuthbertson, Williams, Lindner, and Winther all voting in favor.

**11. CITY EVENTS**

Mayor Sheets reminded the Council that the event calendar is available on the city website and highlighted upcoming events, including the farmers market, which runs every Thursday until October 3, from 4 PM to 7 PM. Additionally, she mentioned the Blackberry Jamboree at Heritage Hall, scheduled for this Friday from 4 PM to 8 PM. Regarding the First Responders Appreciation event, he indicated that it might be rescheduled due to conflicts but encouraged everyone to stay tuned for updates. Mayor Sheets also noted that the Halloween Spooktacular is confirmed for October 31, and mentioned tentative dates for the Community Food Drive on November 9, pending confirmation from the Alpine Holiday Festival organizers. He shared that the Community Toy Drive is set for December, with the Monroe Light Parade scheduled for December 14, 2024.

**12. OTHER BUSINESS**

12.1. **Committee Reports.** Mayor Sheets briefly summarized committee reports. He indicated that the budget discussions were largely concluded but might be revisited if necessary. The next Economic Development meeting is scheduled for September 12 at 6 PM, and noted the need for a Finance and Personnel meeting to address ongoing hiring efforts for a utility worker. CA Martinenko confirmed that job postings have gone live. The Parks committee's meeting date is yet to be determined, but they are actively working on updating the Parks Master Plan. Public Works will meet on September 18, and the next City Council work session is set for September 9.

12.2. **Councilor Comments.** Councilor Myers expressed his appreciation for the positive and engaging meeting, noting good public response and fruitful discussions, which he felt provided a positive outlook. Councilor Williams echoed this sentiment, and Councilor Cuthbertson added that it was refreshing to leave the meeting feeling positive. Mayor Sheets thanked everyone for their contributions.

**13. ADJOURNMENT.** With no further comments, Mayor Sheets adjourned the meeting at 9:02 PM.

**Approved by Council Action on September 23, 2024**

Mayor Dan Sheets  Date: 9/23/24

Attest:   
Steve Martinenko, City Recorder