



## MONROE CITY COUNCIL MINUTES

**April 25, 2022**

**6:00 PM**

**Monroe Community Library**

1. **CALL TO ORDER:** Mayor Sheets called the City Council meeting to order at 6:00 P.M.

**Pledge of Allegiance:** Mayor Sheets lead the Pledge of Allegiance.

**Roll Call:** Present: Mayor Sheets; Councilors: Cuthbertson, Lindner, Knott, Ritch, Winther

Absent: Councilor Baker

Staff present: City Administrator Martinenko.

2. **PUBLIC COMMENTS:** None

CA Martinenko asked Mayor Sheets if Chuck Scholz from the City of Harrisburg could be added to the agenda for a presentation and the Mayor agreed.

3. **STAFF REPORTS AND PRESENTATIONS:**

- 3.1. Sheriff's Report. Sheriff Van Arsdall reported on the Sheriff's office efforts to find the missing kayakers upstream from Monroe and reviewed the monthly Sheriff's office report including parking issues on 8<sup>th</sup> street.

- 3.2. Chuck Scholz, the Director of Public Works for Harrisburg and the City of Monroe's Direct Responsible Charge for the water and waste systems, reported on the administrative order received from the Oregon Health Authority. Mr. Scholz said that while the order cancels the bi-lateral agreement the City had with the State regarding the remediation of Disinfectant-By-Product excursions beyond the limits established by the federal government, it was not unexpected. This, he explained, is because the current water system is missing pre-filtration elements that should have been included when the plant was design and built back in 2009. Pre-filtration will clean up the water so it will not react as much with the chlorine disinfectant. He went on to say the SIPP grant will be used to get the feasibility study done so engineering work can start for design and construction. Councilor Baker asked if the order should be appealed and Mt. Scholz replied no; that he is in regular communication with the regulators and the solution is not operating issues as it is removing organics from the river water

- 3.3. City Administrator's Report. CA Martinenko reported on efforts by Thorin Nielson and the Planning Commission to standardize the color schemes used in the downtown areas and throughout the City for business. This is important so City Hall staff can streamline the approval process without having delays going to the Commission or Council for administrative decisions. In addition, CA Martinenko brought up new street signs that could be customized at no additional cost with logos or other images. Councilor Baker asked about having some signs with historic city buildings such as the Wilhelm House. Councilor Winther suggested a Pinetree for Pine street. CA Martinenko said he would



bring examples to show. CA Martinenko continued by announcing the City is in round two of interviews for a RARE student. He went on to say that the RARE participant will focus on developing economic strategy in connection with existing plans and initiatives such as the Riverside District master plan, branding with the new gateway park, and the Economic Development Committee.

#### **4. CONSENT AGENDA:**

- 4.1. Mayor Sheets asked if there were any questions regarding the financials or minutes. Councilor Ritch motioned to accept the Consent Agenda. Councilor Lindner seconded. Mayor Sheets called for a vote: Councilor Cuthbertson: Yes; Ritch: Yes; Lindner: Yes; Knott: Yes; Winther: Yes. Motion carried.

#### **5. PUBLIC HEARINGS**

- 5.1. **Ordinance 2022-01.** Mayor Sheets opened a public hearing to adopt City Ordinance 2022-01, an ordinance for exclusions and criminal trespass in public places and declaring an emergency. Mayor Sheets then read the purpose of the ordinance that is to protect law-abiding citizens in their use of public buildings, public parks and City parking lots, and to authorize the City to exclude persons violating applicable laws from specific public places where such conduct is violent or disruptive of other City customers, City employees, or the conduct of City operations. After discussion and receiving no public comment, Mayor Sheets closed the public hearing and called for a motion to approve ordinance 2022-01. Councilor Knott so moved and Councilor Winther seconded. Mayor sheets called for a vote: Cuthbertson: Yes; Ritch: Yes; Lindner: Yes; Knott: Yes; Winther: Yes. Motion carried.
- 5.2. **Ordinance 2022-02.** Mayor Sheets opened a public hearing to adopt City Ordinance 2022-02, an ordinance enacting a code of ordinances for the city of Monroe, Oregon, revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances. Mayor Sheets then read the purpose of the ordinance that is to place the general ordinances of the Political Subdivision as revised, amended, restated, codified, and compiled in book form are hereby adopted as and shall constitute the "Code of Ordinances of the City of Monroe, Oregon.". After discussion and receiving no public comment, Mayor Sheets closed the public hearing and called for a motion to approve Ordinance 2022-02. Councilor Winther so moved and Councilor Knott seconded. Mayor sheets called for a vote: Cuthbertson: Yes; Ritch: Yes; Lindner: Yes; Knott: Yes; Winther: Yes. Motion carried.

#### **6. NEW BUSINESS:**

- 6.1. **Noise Permit.** Mayor Sheets requested a noise permit for Monroe festival Activities on April 30<sup>th</sup> from 7 AM to 7 PM. After brief discussion, the council voted unanimously to grant the permit.



6.2. **Resolution 2022-06.** This resolution is at the request of the Oregon Department of Transportation for the City grant a temporary easement and also purchase a small part of City property for \$1,066 to install and maintain the ADA ramps for the ADA ramp project that will start later in the year. Councilor Ritch asked if the City was still required to maintain these pieces being sold and the answer is no, the State will assume the responsibility to maintain the ADA ramps and sidewalk extensions. After discussion, Mayor Sheets called for a motion to approve Resolution 2022-07. Councilor Cuthbertson so moved and Councilor Ritch seconded. Mayor sheets called for a vote: Cuthbertson: Yes; Ritch: Yes; Lindner: Yes; Knott: Yes; Winther: Yes. Motion carried.

**7. OLD BUSINESS:**

- 7.1. **Planning Commission Update.** CA Martinenko commented that Commissioner Greydanus has been made the recording secretary for the Planning Commission to help with the creation of agendas for the Commission and officially record the votes for planning decisions. CA Martinenko continued with a briefing on the planned partitions of the Stone property to the west and south of Red Hills and discussion with the County regarding water and sewer issues that might arise due to ground water issues.
- 7.2. **Monroe Festival.** Mayor Sheets gave an update on the upcoming Festival and the need for more volunteers. He mentioned a train layout at the library and noted the location of the various venues and activities on the festival map.

**8. OTHER BUSINESS:**

**8.1. Councilor Comments:**

- 8.1.1. Councilor Knot mentioned donations the City received from Forest Products, Pacific Foundation and Seneca sawmill for the Community garden.

**8.2. Mayor's Comments:**

- 8.2.1. Mayor Sheets provided closing comments about upcoming Committee meetings and the Law Enforcement Work Session on May 16.

9. **ADJOURN:** Mayor Sheets adjourned the meeting at 7:16 PM

**Approved by Council Action on May 23, 2022**

Mayor Dan Sheets  Date: 5/23/2022

Attest: 

Steve Martinenko, City Recorder