

MONROE CITY COUNCIL MINUTES

July 27, 2020 6 PM City Hall Meeting Room

1. CALL TO ORDER: Mayor Paul Canter called the City Council meeting to order at 6:00 P.M.

Pledge of Alliance: Mayor Canter asked Council President Billings to lead the Pledge of Allegiance.

Roll Call: Present was Mayor Canter, Council President Billings, Councilors, Greene, and Cuthbertson. Councilors Canter, Thayer and Koroush were excused. Staff present was City Recorder Tracy Floyd and Water Treatment Plant Operator, Steve Martinenko. In the audience was Planning Commissioners Tim Eastridge, Dan Sheets, John Greydanus, and Fred Cuthbertson. Also, in the audience was Todd Nystrom, Amy Nystrom, Lorri O'Hare, and Bobby Eastridge.

Mayor Canter stated that a quorum is needed to vote and make decisions and there is no quorum present, the meeting will continue but no decisions will be made tonight.

2. PUBLIC COMMENTS: none

3. STAFF REPORTS:

3.1 Police Report: No officer present to give a report

3.2 City Finance Officer, Tracy Floyd: FO Floyd presented her written report, which was included in the council packets and gave an update on the finance audit, stating that the audit is just finishing up and the feedback she received from the auditors is that things went smooth and there was nothing significant that jumped out at them. She also gave an update on the utility accounts that have a past due balance of 90 days or more, there are 9 accounts and will seek direction from the council next month on how they wish to proceed with the past due accounts.

4. CONSENT AGENDA:

Bills and Minutes: Councilor Billings inquired to the Branch Engineering invoice for the Safe Routes to School Project. FO Floyd stated this was part of the grant and this will be a reimbursable expense. Mayor Canter asked if the three councilors present were in favor of the consent agenda and all agreed. He stated that he would email the absent councilors and get their vote electronically so the bills can be paid this month. No one objected to this. – Email was sent out at 7:52 pm from Mayor Canter to the council and Councilors Canter and Koroush voted yes to approve the consent agenda.

5. New Business:

5.1 Community Sponsor Grant Request: Since no quorum present this will be added to next month's agenda for approval.

5.2 OSHA Follow-Up: Report of the OSHA citation was presented in the council packet

5.3 Resolution 2020-14: A resolution updating the City of Monroe Personnel Policy Handbook regarding policies related to confined space entry: Since no quorum present this will be added to next month's agenda for approval.

5.4 Two Expense Requests over \$2,000: One expense request for the pre-purchase of propane for City Hall and the second is to purchase roughly 20 water meters. Councilors Greene, Cuthbertson and Billings agreed to the expenses. Mayor Canter included these two requests in his email out to the council asking them to vote on the approval of these expenses. – Councilors, Canter and Koroush voted yes to approve these expenses.

6. Old Business

6.1 Scare and Share Productions: Lorri O'hare was present to give an update on a contractor that is willing to give the group a discount on new shingles for the roof, however they are left over shingles so it would be a mosaic shingled roof. She also asked for direction on a possible grant for funding the haunted house repairs and clarification on insurance requirements. FO Floyd will see if CIS can do an onsite visit with Ms. O'hare to clarify what exactly is needed for the building to be insured again. Ms. O'hare was directed by the council to put together details on a plan for the structure and present it to the council for their consideration.

7. Other Business:

7.1 Committee Report:

Councilor Billings gave an update on the grant extension for the Parks Restroom project and that the final forms for the RV Pad and ADA ramp were in and the sewer hookup was in progress. He stated the last thing that will be done will be to install the benches. Mayor Canter added to this that the concrete will be poured Wednesday morning and that 8 missionaries will be here on Friday at noon to paint the building. Councilor Greene will come up with some ideas on what the requirements will be for the park host and present it at the next council meeting.

John Greydanus gave an update on the Safe Routes to School Grant and the school board meets on August 10th and will likely vote to approve the right of way easement for the path. He also gave a timeline for the project stating a bid package will be ready to be published by late fall and a final decision on a contractor will be in February with the construction on the project to begin in the spring and complete in June. Tim Eastridge questioned if the grant is only for a bike path and if an egress to the school could be included. Mr. Greydanus explained there wasn't money in the budget to make that happen at this time. The path can't withstand school busses or heavy equipment. But this could be a possibility in the future. If the school district provides the requested easement the path will be between the culvert and the school and it will bypass the trees in the area.

John Greydanus also gave an update on the 1135 grant and everyone is hopeful that when the tribal council meets next month, they will agree to join the group. Mr. Greydanus stated that he met the new Army Corps. Commander and he was very excited about the project. Mr. Greydanus shared the importance of the tribe joining the project and one huge benefit would be that the cost share goes down. Once the tribe signs onto the project than phase one can start immediately.

7.2 Councilor Comments:

Councilor Cuthbertson said she was in a situation that she needed to call our associate planner and was told by him that it wasn't his job, she stated she also heard from other people they had the same response. Her concern is that we are giving the planner things that we shouldn't be and she would like clarification on what type of work he should be sent and to make sure we are using his services efficiently. Mayor Canter asked staff to reach out to Pat Depa and ask him to come to a council meeting or a planning commission meeting to clarify this and also give an update on the projects he is currently working on for the city.

Councilor Greene mentioned there are homemade 25mph signs going up on Orchard Street and he has witnessed people speeding on this road. Mr. Eastridge stated he has heard from people in town when they call Junction City Police Department, they are being told they only enforce traffic in the city. Mayor Canter will speak with Chief Morris regarding these concerns.

Planning Commissioner Eastridge asked about the status of the water treatment plant and how the water quality tests were. Steve Martinenko gave an update on the recent pinning done for membrane number one and the success in that and the team work between City of Monroe staff and City of Harrisburg in getting this done. He also gave an update on the TTHM testing and the sampling stations that are being installed in a few locations around town. He also mentioned working on the automation of the plant so it will run as it was designed to do.

Mayor Canter mentioned the demand letter that the City received from a former employee for wrongful termination, stating the attorneys are working on this.

8. ADJOURN: Mayor Canter adjourned the City Council meeting at 6:55 PM.

Approved by Council Action on August 24, 2020

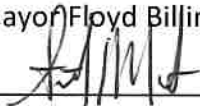


9-28-20

Acting Mayor Floyd Billings

DATE:

Attest:



9-28-20

Steve Martinenko, City Recorder