

MONROE CITY COUNCIL MINUTES

July 22, 2019

6PM

CITY HALL COUNCIL CHAMBERS

1. **Call to Order:** Mayor Paul Canter called the City Council meeting to order at 6:00 P.M.

Pledge of Alliance: Mayor Canter asked Council President Billings to lead the council and audience in the Pledge.

Roll Call: Present was Mayor Canter, Council President Billings, Councilors Thayer, Cuthbertson, and Greene. Staff present included City Administrator/Planner/Recorder Hohnbaum and Community Development Coordinator Taylor Evans. In the audience was Planning Commission Vice-Chair Dan Sheets, Chair of the Monroe Rural Fire Protection District Board and Planning Commissioner Tim Eastridge and Planning Commissioner Fred Cuthbertson. Patrick Wingard from the Oregon DLCDC was present along with Clint Bagley from the Long Tom Watershed Council. Audience members included Terry Koroush, Todd Nystrom, Bobby Eastridge, Amy Nystrom, Stan Salot, Eliza Mason, Thorin Nielson and Roger Irwin.

2. **Public Items and Comments:** Commissioners Eastridge and Cuthbertson thanked Ms. Evans for the amount of work and leadership she provided in the creation of the new 2020-2040 Comprehensive Plan.

3. **Staff Reports and Presentations:**

- 3.1. Police Report: Printed in Council Packet.

- 3.2. Community Development Coordinator Evans: Ms. Evans expressed her thanks and regards to the City Council for allowing her to serve in the capacity of RARE Participant for the City of Monroe for the past 11 months.

- 3.3. City Administrator Rick Hohnbaum: CA Hohnbaum presented his written report which was in the council packet and commented that there was an additional invoice that he was seeking approval regarding the codification project. He sought council confirmation to continue as planned with the replacement acquisition for a commercial refrigeration unit for Legion Hall and the council concurred.

4. **Consent Agenda:**

Bills and Minutes: CP Billings moved to accept the consent agenda as modified with the additional invoice for American Legal. CP Billings inquired as to why there was no resolution on the agenda regarding the authorization of expending city system development funds. CA Hohnbaum stated that while council discussed not allowing SDS's funds to be expended without

council approval in the future, there was no mention of a resolution either stated or in the minutes. Councilor Greene seconded the motion. Ayes: All

5. Presentations:

5.1 The Department of the Army for the Long Tom River Ecosystem Restoration Feasibility Study: Rick Hohnbaum, City Administrator, presented the cost sharing grant agreement and draft Resolution 2019-13 authorizing the agreement. Hohnbaum shared for the audience the highlights of the discussion held in the work session earlier in the month with the staff from the COE and introduced Cam Bishop from COE.

5.2 The Long Tom Watershed Council Memorandum of Understanding: City Administrator Hohnbaum introduced the draft MOU, Resolution 2019-14 authorizing the MOU and also introduced Clint Bagley, (the Executive Director of the Long Tom Watershed Council-LTWC).

5.3 Resolution 2019-13, A Resolution Authorizing Department of Army Grant Cost Sharing Agreement for Long Tom River Ecosystem Restoration Feasibility Study. CP Billings stated that the proposed agreement had been well discussed by the city council. Mayor Canter inquired of Mr. Bishop (COE) what's the worst thing that could happen and he responded that funds being spent and no project in the end. Councilor Thayer moved to adopt Resolution 2019-13 and Councilor Billings seconded the motion. Ayes: All.

5.4 Resolution 2019-14 A Resolution Authorizing Long Tom Watershed Memorandum of Understanding. Councilor Billings asked about the requested change in the language discussed at the recent work session and Mr. Bagley shared the language change within the document. Mayor Canter concurred that the drafted language was expected based upon the mutual interests of both the city and the LTWC. Councilor Thayer moved to adopt Resolution 2019-14 and Councilor Cuthbertson seconded the motion. Ayes: Thayer, Cuthbertson, Greene. Nay: Billings.

6. Public Hearings

6.1 Transportation System Plan: CA Hohnbaum introduced the proposed plan and the Monroe Land Use Legislative Public Hearing Script to be used. Mayor Canter opened the public hearing at 6:22 p.m. asking for any conflict by any member of the council and none was stated. Hohnbaum shared a brief staff report relating to the process to create the transportation system plan. Mayor Canter requested any public input. Commissioner Eastridge stated that he had questions about the width of the proposed street. CA Hohnbaum stated that the plan sets a standard and that it would be incumbent upon a developer to ask for an exception. Mayor Canter called for any additional testimony and then closed public hearing at 6:30 p.m. Councilor Thayer expressed concern about maintenance cost for something as expansive as the proposed street width. The Council discussed street standards and the existing standards being the City of Corvallis standards. CP Billings moved to approve Ordinance 2019-03. Councilor Greene seconded. Ayes: All

6.2 Comprehensive Plan: Mayor Canter opened the public hearing at 6:42 p.m. and requested public comments. Patrick Wingard from the Oregon Department of Land Conservation and Development spoke stating he was present to give his full support for the plan being presented by staff. Wingard discussed that the document brings forth the community vision and how the chapters are organized to fit the state land use planning goals. Mr. Wingard shared the benefits of having an updated plan to assist in the focusing of the downtown core and the riverside district planning and the planning with the LTWC and the COE. Mayor Canter asked for additional public comments. Stan Salot spoke about his involvement in being one of the catalysts in the starting of this project almost 3 years ago and that it was imperative to be accepted. He discussed that it complies with what the city wants to do and encouraged the council to positively support it. Commissioner Sheets spoke on behalf of the planning commission and expressed thanks and regards to Taylor and RJ for their work and efforts on this project. Commissioner Eastridge spoke about the early stages of the project and the unknowns such as the housing numbers and it was challenging to get the research done in order to create this document and that Taylor really led the direction for the comp plan. Eastridge also shared the benefits of Linda Fredrick's involvement as her history as an English teacher was very supportive to the document creation process. Mayor Canter closed the public hearing at 6:53 p.m. CP Billings stated that the council should read it in its entirety and that it was a good job. CP Billings moved to accept the first reading of Ordinance 2019-04. Councilor Cuthbertson seconded the motion. Ayes: All. CA Hohnbaum expressed thanks to Patrick Wingard. Stan Salot suggested that the City Council approve the ordinance in August with the normal 30-day effective date. CP Billings expressed thanks to Community Development Coordinator Taylor Evans for her hard work and success with the Comprehensive Plan Project.

7. New Business:

7.1 Request for Special Event Permit-Long Timber Brewing. CA Hohnbaum introduced the request from Long Timber for a special event permit. CP Billings inquired about serving alcohol and Todd Nystrom affirmed there would be alcohol served and that the sound projection would be in the direction of the Wilbur-Ellis property. Councilor Thayer inquired about security services. Councilor Thayer moved to grant the special event permit. Councilor Greene seconded. Ayes: All.

7.2 Surplusage of City Owned Equipment. CA Hohnbaum presented the list of items including tractor parts and the stove previously in Legion Hall. Councilor Thayer moved to declare the items as surplus and Councilor Cuthbertson seconded. Ayes: All.

7.3 League of Oregon Cities Annual Conference in Bend, September 26-28, 2019. CA Hohnbaum stated that it was time for the City to decide their representation for the annual LOC Conference. CP Billings suggested asking Councilor Koroush, but it was pointed out that it was deer season. By Council consensus the council approved Commissioners Sheets, CA Hohnbaum and if Councilor Koroush wanted to attend, to add him to the list.

8. Old Business:

8.1 Resolution 2019-15: A Resolution Adopting Legacy Library Fund Resolution. Motion made by Council Thayer to approve. Roger Irwin shared the subcommittee process that the council needed to appoint a representative for the subcommittee. CP Billings seconded. Councilor Thayer expressed thanks and regards to Mr. Irwin for all that he has done for the Monroe Community over the years. Ayes: All.

8.2 Water Source Project. Hohnbaum stated that it was on the agenda at the council request. Councilor Cuthbertson shared that the COE may have some future options relating to water source options to visit with the city about.

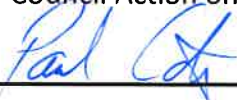
9. Other Business:

9.1 Councilor Comments: Councilor Greene stated that he had talked to Co-Energy and the city should be getting a phone call for the pre-buy program for propane. Council discussed the updated restroom facility plans. Councilor Thayer thanked the Council for the extension to clean his property and asked for more time be granted until the August council meeting.

9.2 Mayor Comments: Mayor Canter shared the announcement about the recent passing of former city administrator; Jim Minard. Mayer Canter stated that he respected Mr. Minard's abilities and that he did do some good things.

10. ADJOURNMENT: Mayor Canter adjourned the meeting at 7:21 p.m.

Approved by Council Action on August 26, 2019.



8-26-19

Mayor Paul Canter

DATE:

Attest:



Rick Hohnbaum, City Recorder