

MONROE CITY COUNCIL MINUTES

March 26, 2018 6PM MONROE CITY HALL

1. Call to Order: Mayor Paul Canter called the City Council meeting to order at 6PM.

Pledge of Allegiance: Mayor Canter asked Council President Myers to lead the council and audience in the Pledge.

Roll Call: Present was Mayor Canter, Council President Myers, Councilors Billings, Thayer, Howard, Canter and Cuthbertson. Staff present included Public Works Supt. David Claborn, Community Development Coordinator RJ Theofield and City Administrator/Recorder Rick Hohnbaum. In the audience was Planning Commission Vice Chair Sheets and the Chairman of the Monroe Rural Fire Protection District Tim Eastridge. Also present was Todd Nystrom, Amy Nystrom, Mr. Robert Eastridge, Alix Burling, Wendy Y. Burling, Bob Shepard, County Commissioner Chair Augerot and Benton County Administrator Joe Kerby.

2. Public Input and Comments: Commissioner Eastridge pointed out to the City Council that the replacement street light on Commercial was on a pole different than it's original placement. Christy Warden spoke about the South Benton Nutrition Program having to write grants in order to get food for the seniors. Councilor Canter inquired about who was eligible to eat there and CP Myers asked about them cleaning up the facility when they are using.

3. Staff Reports:

- a. Police Report: None. (Police Chief called out on emergency)
- b. Student Councilor Rebekah Ballard: None. (Spring Break)
- c. Public Works: Mr. Claborn reviewed his written staff report including public works utility figures. PWS Claborn shared some of the building maintenance work conducted by the public works staff including at City Hall and Legion Hall.
- d. Community Development: RJ Theofield updated the council on community planning and economic development opportunities which Monroe has been active in.
- e. City Administrator: Rick Hohnbaum presented his monthly report which was not in the council packet but distributed at the council meeting. Councilor Billings asked about the school including the 6th Street access as a part of the improvement project and CA Hohnbaum stated that they did not mention or moved forward with that option.

4. Consent Agenda:

4.1 Bills, Financials and Minutes: CA Hohnbaum requested that council consider an addition invoice that had been received since the council packet was prepared from the city's information technician. The bill of \$1,506 dollars was mostly for the water fund where Dave and Steve have been working on upgrading the access links to Legion Hall and the water treatment plant as well as setting up free wi-fi at the city park. Councilor President Myers moved to approve the consent agenda as amended. Councilor Canter seconded the motion. Ayes: All. Councilor Howard shared the update on the new public works vehicle acquisition.

5.1 Presentations: Benton County Criminal Justice Assessment Study: Benton County Commission Chair Augerot and County Administrator Joe Kerby:

Commission Chair Augerot spoke about the county's efforts to increase jail capacity and provide additional support to the criminal justice system including mental health needs stating that they had been unsuccessful in getting public support to fund these needs. Chair Augerot shared the investigatory process and that they have hire a professional firm to support this effort. Chair Augerot shared additional Benton County plans including some summer season community forums.

5.2 Presentation: Electrathon American Rally Special Event James Mulanax:

James Mulanax introduced himself as the technology instructor at the high school and shared the purpose of the Electrathon American Rally rules and guidelines. Mr. Mulanax shared their proposed special event. The council and staff discussed the route with Mr. Mulanax and the route of Commercial to 6th to Kelly to 7th back to Commercial was approved by council consensus. CP Myers inquired about provisions about people who may need to leave during the race.

6. Public Hearing: Resolution 2018-02-Joint Resolution of the City Council and Local Contract Review Board Opting out of the Attorney General's Model Public Contracting Rules and Amending Contracting Rules for the City of Monroe: CA Hohnbaum shared the highlights of the changes to the public contracting rules and the requirement for a public hearing. Mayor Canter opened the public hearing 7:04pm calling for anyone who wished to speak in opposition. No one rose. Mayor Canter called for anyone who would like to speak in favor. Mayor Canter called for anyone wishing to speak regarding the resolution. No member of the public spoke on this matter. Mayor Canter closed the public hearing at 7:05. Council Thayer moved to adopt Resolution 2018-02 and CP Myers seconded the motion. Ayes: All.

7. New Business:

7.1 South Benton Nutrition Program Request to address the Council. Mayor stated that Christy had already spoke regarding this issue. CP Myers asked if there was

clarity about ownership of the tables and chairs. CA Hohnbaum shared the challenges of the current agreement with the South Benton Nutrition Program existing agreement. Councilor Canter moved to direct staff to explore a new agreement with SBNP including a complete inventory with representatives of both parties present. CP Myers seconded the motion. Councilor Howard suggested a new contract with an expiration date with an option for of renewal and a breach of contract clause for either party. Councilor Billings suggested that the City could make the senior services as comfortable as possible as we will all be seniors at some point. Ayes: All.

7.2 Gas Station Property Future Plans: The City Staff presented a written report with some options for the council to consider seeking direction from the council has to how they wish to move forward with the city's acquisition. The council discussed the community need for a gas station well as other needs. Mayor Canter asked Mr. Shepherd if he would speak regarding his client's interest in the property for retail purposes. The council discussed having the Main Street group examine the options for the use of the property. CP Myers moved to have the Main Street group be the lead investigators on the future use of the gas station property and request that they provide recommendation(s) to the City Council. Councilor Thayer seconded the motion. Aye: All.

7.3 Utility Request of fee charge for accessing and turning on water: CA Hohnbaum shared the history of the request and the reason for the charge. Councilor Howard inquired if the applicant had been informed of the consequences if he turned it on. Councilor Canter moved to forgive the \$50.00 fine. CP Myers seconded the motion. Mr. Claborn stated that the city has allowed customers in emergency to turn water off but have never had the water allowed to be turned on by the customer. He stated that he was there within 30 minutes to turn on the water. Nays: Myers, Thayer, Billings, Cuthbertson, Howard. Aye: Canter.

7.4 Utility Request for fee of multiple door hanger notifications: Councilor Howard moved to not accept the request for forgiveness for this request. Councilor Billings seconded the motion. Ayes: Myers, Cuthbertson, Canter, Howard, Billings. Nay: Thayer.

8. Old Business

8.1 Appointment to Vacant Planning Commission Position: None

8.2 Appointment of Vacant City Budget Committee Position: None

8.3 Resolution 2018-03: Adoption of Monroe Vision Statement

CP Myers moved to adopt resolution 2018-03. Councilor Canter seconded the motion. Ayes: All.

9. Other Business

9.1 Councilor Comments and Committee Reports:

Personnel and finance will meet on April 3rd at 5:30pm. Ordinance Committee on the 10th and Public Works and Safety on the first Friday. Councilor Billings stated that he attended the school board meeting. The council discussed water rights issues. Councilor Howard shared some concerns about the Pacific North Development and the expectations regarding infrastructure that should be in place prior to the building. Councilor Howard suggested that the city should have the city engineer approval be required by the developer for those houses.

Councilor Thayer asked Todd Nystrom to provide an update on the Brew Pub project and he provided information relating to the ground work in progress on site.

Councilor Billings inquired about Dollar General breaking ground. Councilor Canter shared the materials list for the restroom project seeking donations. Councilor Billings shared a day of observance he did at the city park stating that 34 autos visited the park on March 16; 3 went to dog park, 25 people used the port-a-potty. He expressed concerns about the maintenance of the new restrooms. Councilor Howard suggested that perhaps the city may need to consider increasing staff levels. Councilor Thayer suggested that the city should perhaps first consider a local police force. Councilor Billings suggested that the issue of when the restrooms are locked need to be resolved. Councilor Canter suggested referring it to the parks committee.

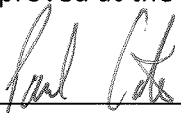
9.2 Mayor's Comments:

10. Executive Session: Per ORS 192.660 2 (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 8:24.


11. Adjourn: 8:48pm

Respectfully Submitted: Rick Hohnbaum City Recorder

Adopted and approved at the April 23, 2018 City Council meeting.



Mayor Paul Canter April 23, 2018

Attest: 
Rick Hohnbaum, City Recorder