



CITY OF MONROE CITY COUNCIL MINUTES
APRIL 24, 2017 6PM CITY COUNCIL CHAMBERS

1. Call to Order: Mayor Canter called the city council meeting to order at 6:00PM.
2. Pledge of Allegiance: Mayor Canter asked Council President Myers to lead the council and audience in the Pledge.
3. Roll Call: Mayor Canter declared all members of the council were present except for Councilor Flory who is working out of town. Present was Mayor Canter, Council President Myers, Councilors Cuthbertson, Thayer, Billings and Canter.
4. Public Input:
 - a. Sean McGuire from Benton County 2040 Initiative shared an update on the county wide long-term planning efforts and their intent to facilitate regional meetings seeking input including with Monroe.
5. Staff Reports and Updates
 - a. Mr. Claborn presented his written staff report updating the council on February statistics relating to water and wastewater operations.
 - b. CA Hohnbaum presented his written report and stated that he was available to respond to any questions relating to the report or city operations.
 - c. CA Hohnbaum presented a quarterly finance report highlighting expenditures that were more than anticipated when the budget was prepared last year.
6. Consent Agenda: Councilor Thayer moved to approve the consent agenda and Councilor Billings seconded the motion. Ayes-all.
7. New Business:

7.1 Resolution 17-01 A RESOLUTION ADOPTING CITY ORGANIZATIONAL GOALS AND PRIORITIES FOR THE 2017-2018 FISCAL

CA Hohnbaum presented the draft resolution highlighting the goal-setting work session conducted earlier in the month and the results. Councilor Canter moved to adopt Resolution 17-01. Councilor Thayer seconded the motion. All Ayes.

7.2 Authorization of expenditure of funds for Planning Commission Training Event. CA Hohnbaum shared information relating to a one day workshop in Eugene for appointed Planning Commissions and that at least three commissioners and possible four wanted to attend this event. CA Hohnbaum stated that while this would be an excellent opportunity he could not approve the funds since it would be more than what was budgeted. He recommended that the council approve the funds for at least three members to attend. Councilor Billings moved to approve the expenditure of funds for three planning commissioners to attend the event in Eugene. Councilor Canter seconded the motion. All Ayes.

7.3 Resolution 17-02-A RESOLUTION AUTHORIZING THE CITY OF MONROE TO APPLY FOR A LOCAL GOVERNMENT PARKS AND RECREATION GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR DEVELOPMENT AT CITY PARK AND DELGATING AUTHORITY TO MAYOR CANTER TO SIGN THE APPLICATION

Ca Hohnbaum announced that the Parks Committee had designated the need for a restroom facility at City Park as the project on the priority list which would most likely gain a higher score in proposed park development projects based upon the statewide recreation plan. CA Hohnbaum shared the state recreation plan which included information for state wide and county wide recreation development priorities. Councilor Canter moved to adopt Resolution 17-02. Councilor Cuthbertson seconded the motion. All Ayes.

7.4 Affirmation of Planning Commission Decision for combining two lots near 5th and Kelly Street. CA Hohnbaum shared the staff report from the planning commission decision to approve the application for replatting two lots into one at the request of the applicant. Hohnbaum clarified that the council does not need to conduct a hearing or even hear the case, but the process did require that the council affirm the planning commission decision if they approved of the action and decision by the planning commission. Councilor Cuthbertson moved to affirm the planning commission decision relating to the Nystrom Application Land Use Application 17-01. Councilor Thayer seconded the motion. All Ayes.

7.5 Resignation Letter from Planning Commissioner Reynolds

Councilor Canter moved to accept the letter of resignation and Councilor Billings seconded the motion. All Ayes.

7.6 Draft letter to Corp of Engineers for Long Tom River Study

CA Hohnbaum stated that this draft letter was on the agenda for council approval prior to being sent to affirm the city's interest in the long term planning efforts relating to the river. Mayor Canter shared his work on the Long Tom Water Shed Council which has been discussing the proposed work for an extended period of time and that now it was time to move the process forward by supporting the regional planning involving the Long Tom River. Council President Myers moved to approve and authorize the letter on behalf of the City. Councilor Canter seconded the motion. All Ayes.

7.7 Authorization of expenditure of funds for computer server unit for city hall

CA Hohnbaum stated that while this was a defined need for the City, he was not certain if the council direction was to move forward now or wait until the next fiscal year. He stated that there was funding in the equipment reserve fund if the council wanted to proceed and that he had provided estimates to the council for their consideration. CA Hohnbaum also shared the unexpected need for an additional workstation for the public works office which was brought up in the staff report. CP Myers stated that this was an urgent need for the city and suggested that the city proceed with authorizing the acquisition and installation of a server. Mayor Canter stated he was surprised that the city was not using a computer server and the required backups and access to data for the city was limited by not having one. Councilor Billings inquired as to the expenses of this proposed acquisition. The council discussed options and considerations. CP Myers moved to approve the purchase of

8. Old Business:

8.1 City Policy relating to Marijuana growing restrictions

CA Hohnbaum provided a staff report on options for the council to consider including some lack of clarity as to what the state would allow if the city attempted to restrict outside growth of medical marijuana. The Council discussed options relating to the options and forwarded the issue to the ordinance committee that Councilor Thayer is working with.

8.2 Designation of remaining bequest funds for the Legion Hall

CA Hohnbaum highlighted the written report and shared that Public Works Superintendent Claborn had conducted several inquiries relating to roof replacement and the hot water heaters as directed by council. Based upon the need for an updated stove unit and range hood, he would recommend to the council that they authorize the total expenditure of funds from the bequest from Margaret Hull. The council discussed various elements of building and equipment improvement. Councilor Cuthbertson moved to authorize city staff to proceed with the expenditure of funds and the work of the building as outlined in the staff report. Councilor Canter seconded the motion. All Ayes

9. Other Business

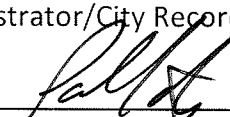
Councilor Comments and Committee Reports:

Councilor Billings shared the discussion from Public Works and Safety Committee about removing the fire grills in the City Park due to the amount of garbage some people burn in them. Councilor Myers announced the upcoming Personnel and Finance Committee Meeting. Mayor Canter inquired for someone to speak about the beautification committee activities. Amy Nystrom shared the work being done relating to the entrance signs for the City including lighting and landscaping around the signs.

10. Adjournment: Mayor Canter adjourned the meeting at 7:41pm.

Respectfully Submitted; Rick Hohnbaum City Administrator/City Recorder

Approved by Council adoption May 22, 2017



Mayor Paul Canter