

City Council Minutes
June 23, 2014

Mayor Thayer called the meeting to order at 6:00 PM. Present: Councilors Paul Canter, Harry Myers, Cindy Canter, Donna Dillard, Ron Thexton and Lonnie Koroush; and Chief Operating Officer Jim Minard.

PUBLIC COMMENTS:

Tim Eastridge asked the Council about its vision for housing and economic development of Monroe. Mayor Thayer and Councilor Paul Canter noted the efforts on the Wealthworks grant and working with the developers on Red Hill subdivision. There was also a question on the County's efforts on the Baily Line railroad right-of-way. The pending meeting with the County at the Monroe Library was noted as the appropriate forum for learning more on the County's efforts for a management plan with that property.

STAFF REPORTS:

Minard informed the Council of the:

- City office closure in early July due to vacation.
- The pending Planning Commission hearing for an oversized garage on Kelly Street.
- There is a vacancy on the Planning Commission.
- ODOT has requested the City prepare a concept plan for the pedestrian crossing light at the Library. He had contacted the City Engineer (pending Council approval of the contract for the selected firm) that had some experience on this topic and could perform this work for the City.
- The engineering firm on the Red Hills Subdivision had written to update the City on delays in its wetland plan; another extension of the Council approved extension was likely.
- The Rural Utility Services staff had been down to process paper work for their grants to the City on the Wastewater and Storm Water Master Facility Plan grants.
- OMI management would be down June 30th, to discuss the final transition for the City taking the public works activities in house.

Councilor P. Canter moved to appoint Bruce Hayler to the Planning Commission. The motion was seconded by Councilor Thexton and unanimously approved.

CONSENT AGENDA:

Councilor Cindy Canter moved to accept the consent agenda, less the Monroe Telephone bills, which was seconded by Councilor Koroush and approved 5-1 (Koroush – No).

Councilor Myers moved to approve the Monroe Telephone bill, which was seconded by C. Canter and approved 5-0-1 (Dillard abstained due to an actual conflict).

NEW BUSINESS:

PUBLIC HEARING: Proposed Uses of State Revenue Sharing. Mayor Thayer opened the hearing on the proposed uses of State Revenue Sharing. There was no comment and the hearing was closed.

PUBLIC HEARING: 2014-2015 Budget. Mayor Thayer opened the hearing on the proposed budget for fiscal 2014-2015. Councilor Koroush asked about the personnel expenses and to who that applied. Minard noted it covered wages, benefits, and payroll expenses for all City

staff, including the new Public Works Superintendent and part-time laborer. There was no further questions on the budget and Mayor Thayer closed the hearing.

RESOLUTION 2014-02: A Resolution Declaring the City's Election to Receive State Revenues. Myers moved to approve the resolution, which was seconded by Thexton and approved 6-0.

RESOLUTION 2014-03: Adopting the Budget, Making Appropriations, and Imposing the Tax. Thexton moved to approve the resolution, which was seconded by Koroush and approved 6-0.

Decision on Emergency Light at Commercial and Hwy. 99W. There was discussion on the working of this emergency light. Thayer noted he had brought the matter of the City paying for this light to the Fire Chief's attention, but had not heard back. It was suggested that Myers attend the next Fire District Board meeting, with the Mayor as backup, and the matter was tabled to next month.

Legion Hall Painting – Bid Award. There was considerable discussion as to what the preferred quote from Top Dawg Painting included, given the confusing format of the quote. The price was a concern, but Dillard noted it was in line with the other quotes received and therefore within reason. Thayer noted that, while not a major issue, these improvements were to be paid by the Margret Hull bequest to maintain the Legion Hall. Thexton moved to accept the quote from Top Dawg painting to address the need to paint the wood on the building, the interior of the hall with the texturing, and clean the old splattered paint on the brick and determine how that worked. The motion was seconded by Myers and approved 6-0.

Public Works Committee – 2014 Paving Project. C. Canter presented the Public Works Committee, which included Thexton and Koroush, recommendation on proposed streets to be overlaid with asphalt. These included Oak Street and S. 9th Street, north of Orchard. She noted that Oak Street was the worst street in the City and 9th needed repair. Dillard noted her concerns with the limited demand on these street and requested more time to review the material provided the Committee, which the full Council had not seen.

Minard noted that Oak Street was not on his list, given it was in such poor condition. This state of disrepair would require significant sub-base work that was not factored into the simple overlay proposal for other streets that had solid base and would provide a longer lasting surface. It was decided to table this matter for one week to June 30th at 6:00 PM and Minard would send the background spreadsheet to the full Council.

League of Oregon Cities Legislative Priorities. Mayor Thayer suggested rather than debate the merits of each of these proposals, that each Councilor check the top four priorities, return them to City Hall and Minard would tabulate them and report back to the Council.

City Engineer Contract: Minard noted that ODOT had requested the City develop the design concept for the lighted pedestrian crossing at the library. He had received the stock agreement for engineering services from Branch Engineering, which had been selected earlier in the year by the City Council. In order to keep the pedestrian light moving forward he was requesting the Council now approve the contract for the selected firm. Thexton

moved to accept the contract for engineer services from Branch Engineering. The motion was seconded by C. Canter and approved 6-0.

OTHER BUSINESS:

Councilor Comments and Committee Reports: P. Canter noted the fenced area for the dog park had been laid out at City Park and encouraged the Council to review that to see if there were any concerns.

Myers reported on his efforts in looking into a security system for the Legion Hall; he had no recommendation at this time. He asked if this would qualify for the Hull funding; Minard felt it would.

Executive Session:

Mayor Thayer adjourned the regular meeting and went into executive session as allowed under ORS 192.660(1)(e) to discuss the sale of real property (Belknap Springs). He noted the Council may reconvene into regular session for public discussion and decision.

Following the close of the executive session Mayor Thayer reconvened the regular meeting. Thexton moved to reject the offer to purchase the land, but accept the offer to harvest the merchantable timber and split the proceeds (50-50) with the adjacent land owner who offered to get the timber to market. The timber harvest proposal should include cleanup of the city harvested area, according to standard logging procedures by the adjacent land owner, and or harvester of the timber. The motion was seconded by Koroush and approved 6-0.

ADJOURN:

There being no further business Mayor Thayer adjourned the meeting at 8:13 PM.

Signed: _____
Mayor Frank Thayer

Attest: _____
Chief Operating Officer Jim Minard