



**City Council Agenda
Monroe Council Chambers
Monday, January 23, 2017 -- 6:00 PM**

1. **OPENING:** Call to Order, Pledge of Allegiance and Roll Call
2. **PUBLIC ITEMS and COMMENTS:** *(please limit your comments to less than 3 minutes)*
3. **STAFF REPORTS and UPDATES**
 - 3.1. Dave Claborn, P.W.S.: Public Works Report
4. **CONSENT AGENDA:** The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda. A motion to accept the consent agenda is appropriate:
 - 4.1. Approval of Bills, Financials and Minutes.
5. **NEW BUSINESS:**
 - 5.1. Filling vacant councilor positions. Persons interested in being appointed to one of the two available council seats will have 5 minutes to tell us why they should be selected. After one is selected they will be sworn in; the same process will then be followed for the second appointment.
 - 5.2. Appointment of Council President
 - 5.3. Verna Terry
 - 5.4. Ryan Johnston with MonteVista Homes
 - 5.5. Mayor's request for phone reimbursement vs. separate city phone
6. **OLD BUSINESS:**
7. **OTHER BUSINESS:**
 - 7.1. Councilor Comments and Committee Reports:
Discussion on the various committees and the members. Committees and other commitments include: Personnel & Finance; Public Works & Safety; Beautification; CWACT; Monroe School Board meetings; OCWCOG board member; South Benton Recreation Alliance; Parks and Rec; and South Benton County Connectivity Committee
 - 7.2. Mayor's Comments:
8. **ADJOURN:**

City Council Minutes
December 27, 2016

Mayor Thayer called the meeting to order at 6:00 PM. Councilors Present: Paul Canter, Harry Myers, Lonnie Koroush, and Cindy Canter. Staff present included Finance Officer Dave Williams.

PUBLIC COMMENTS:

None

STAFF REPORTS:

Councilor Myers read the Public Works report provided by Public Works Superintendent Claborn. There were no questions at this time.

CONSENT AGENDA:

Councilor P. Canter moved to accept the Consent Agenda, which was seconded by Councilor Myers and approved 4-0.

NEW BUSINESS:

Accept Election Results: Councilor Koroush moved to accept the November 8th election results of Paul Canter – Mayor; Floyd Billings, Cindy Canter and Frank Thayer – Councilors. Councilor Myers seconded, approved 4-0. Mayor Thayer swore in Mayor Canter and Councilor C. Canter with an effective date of 1 January, 2017. Council President P. Canter swore in Councilor Thayer, again with an effective date of 1 January, 2017.

Use of Legion Hall for Fitdance Class: Council approved the use of the Legion Hall for a Fitdance class on Friday mornings provided only athletic type shoes were allowed on the floor and the Hall was left as it was found, i.e. tables, chairs and other furnishings returned to the location they were in prior to the class. Councilor Koroush moved to accept seconded by C. Canter. Passed 4-0.

Request to use a Metal Detector on City Lands: The Council considered a request from Jason Smith to conduct metal detecting on city property. Councilor P. Canter moved to accept the request subject to repairing any holes, no digging within the ball field fence, and communicating with Scare and Share. The motion was seconded by Koroush and approved 3-2 (Koroush and Myers no; P. Canter and C. Canter yes. Mayor Thayer broke the tie with a yes vote).

New Website and Administrator: Councilor Myers presented the results of the search to find a new web administrator. After discussion of the pros and cons of the top two contenders it was moved by P. Canter and seconded by Koroush to accept the offer of TechXtension. Approved 4-0.

Mayors Comments:

Mayor Thayer clarified the City's position on the decision to not renew the agreement with Benton County for the use of City owned property for a refuse transfer station. Republic Services is no longer interested in operating the transfer station as very few people use it and those people have other options available for waste disposal, along with changes required by the DEQ that would be very expensive. Benton County officials have no need for the agreement with the City if Republic Services is not going to operate the station.

ADJOURN: There being no further business Mayor Thayer adjourned the meeting at 6:39.

Signed: _____
Mayor Frank Thayer

City of Monroe

Accounts Payable January, 2017

Vendor	Invoice No.	Invoice Date	Description	Invoice Amt
B & I Hardware & Rental	148391	30-Dec	Conduit and fittings to move CL2 to WWTP; utility heater for WTP	93.62
	149155	4-Jan	Conduit and fittings for generator hookup at WWTP	36.02
	150196	11-Jan	Overflow transfer pipe at WWTP	13.47
	150134	11-Jan	Overflow transfer pipe at WWTP	135.81
	150593	14-Jan	PC fitting to repair broken water line	9.58
Subtotal				288.50
Carquest	6-443725	5-Jan	Belts and ATF for Tiger mower; rags and oil absorbent for shop	55.76
	6-444830	17-Jan	Wiper blade for Tiger mower	6.26
Subtotal				62.02
Edge Analytical	16-30593	29-Dec	Water plant testing alkalinity and total organic carbon	79.00
	17-00037	4-Jan	Waste water testing total coliform and E. Coli	42.00
Subtotal				121.00
Junction City Electric	6075	10-Jan	Troubleshoot and fix WTP air compressor thermal relay	90.00
	6076	10-Jan	Service call pump station pump#2 (blown fuse)	90.00
Subtotal				180.00
Linn-Benton Tractor	P47984	27-Dec	Clutch and idler for Dixon mower	204.72
	P48079	3-Jan	PTO switch for Dixon mower	25.68
	P48082	3-Jan	Tire sealant for Dixon mower	17.99
Subtotal				248.39
Monroe Telephone	301Jan17	1-Jan	City Hall main phone line	37.63
	302Jan17	1-Jan	City Hall fax line	87.70
	4024Jan17	1-Jan	Pump Station Alarm	32.10
	4056Jan17	1-Jan	Water plant main line	32.43
Subtotal				189.86
Pacific Power	Dec16	30-Dec	City electrical power	4,270.84
			Library electrical power	1,004.95
Subtotal				5,275.79

Umpqua Bank VISA

AT&T	Nov16	16-Nov City cell phones	73.78
One Call Center	16-Nov	30-Nov Dig Safely notifications	8.64
Atlas Copco	7-Mar	12-Dec Parts for Water Plant air compressor	627.48
Amazon	3768	13-Dec Shutoff valve for dechlor system	43.72
Amazon	240	5-Jan Shutoff valve for dechlor system	62.20
Amazon	6664	8-Jan Printer cartridge for HP4000 at City Hall	27.28
Amazon	3509	6-Jan Emergency lights for City Hall	15.98
Batteries Plus	2242	15-Dec Pump station auto dialer battery	19.99
BiMart	5150	2-Jan Christmas light replacement bulbs	1.90
Harbor Freight Tools	1335	31-Jan Air hoses, battery charger, power strip, misc.	80.16
Chevron (Corvallis)	4862	9-Jan Fuel for service truck	10.00
Office Max	3787	9-Jan Printer for WWTP; bater backup for shop	200.95
Pacific Corrugated Pipe	400137	12-Jan 8" HDPE for sewage lagoon transfer`	129.90
Platt Electric	25635	15-Dec Electrical parts for WWTP pump station	102.71
Platt Electric	28694	19-Dec Plug for generator, electrical parts for WTP and WWTP	556.17
Rakuten.com	81172485	9-Jan Water filter	134.99
Star Electric	26652	10-Jan Air compressor fan motor	48.50
			<u>2,144.35</u>

Miscellaneous

Benton County Finance	1827	30-Dec Crosswalk striping	2,102.22
Benton County Sheriff	10517	5-Oct Law Enforcement service 1 Oct - 31 Dec, 2016	7,125.75
Better Portable Toilets	3049	3-Jan ADA portable toilet at park	110.00
Carson Oil (formerly Jerry Brown)	Dec16	31-Dec Fuel	67.87
CoEnergy	70438	12-Jan Propane for City Hall	594.70
Dave's Electric	11117	11-Jan Hookup generator at WWTP	100.00
Professional Credit Service	5038000226	3-Jan Collection services	286.68
SS Equipment	IV08819	3-Jan Filter for Tiger mower	130.00
USPS	Jan17	23-Jan Postage for billing cards - January and February	170.00
			Subtotal 10,687.22

Total 19,197.13

Inter-Organizational Memo

TO: City Council
FROM: Dave Williams
RE: Second Quarter Financial Position
DATE: January 19, 2017

Executive Summary:

The following is an analysis the Cities major funds financial positions in relation to the approved budget as of the second quarter of FY16, which ended December 31, 2016.

GENERAL FUND

Revenues at this point are ahead of the 50 percentile as we have received over 90% of the property taxes which are the main source of revenue. The other revenue sources are collectively right at 50% of the combined budgeted amounts.

Personnel expenses are running at budgeted amounts, and operating expenses at the end of the second quarter are roughly 4% behind budgeted amounts, collectively.

Capital outlay is zero at this point.

One half of transfers to the reserve funds have been made.

STREET FUND

Street fund revenue received to date is roughly 53% of the annual budget, excluding the \$8,200 insurance payment residing in the misc. income account (payment for the North entry sign).

Personnel expenses are 44% of the budgeted amounts, due primarily to lower than budgeted amounts for the Public Works assistant. As a whole, Operating expenses are running below the expected level at this point. Street lights are high due to the unbudgeted upgrade to LED fixtures.

G.O. BOND FUND

Most of property taxes have been received and the interest only payment has been made. It will finish the year as budgeted.

WATER FUND

Service charges are at 56% of the budgeted amounts.

Personnel expenses are slightly below the budget level for this timeframe, due to lower than budgeted amounts for the Public Works assistant.

Operating expenses are at 47% of the amount budgeted for the entire year. Chemicals are high at 80% of the amount budgeted for the entire year.

Transfers to other funds are at 50%.

SEWER FUND

Revenues for the Sewer Fund are right on schedule at 50% of budget.

Personnel expenses are slightly below expected at 48% and Operating expenses are at 34% of the budgeted amount.

Transfers to other funds are at 50%.

STORMWATER FUND

Storm water charges are slightly above schedule at 57%.

Expenses are minimal at this point.

OTHER COMMENTS

None

Account	Description	Budget	MTD	YTD	Variance	%
100-1000-1000	Cash on Hand	160,000.00		198,112.79	-38,112.79	123.82
100-1000-1111	Current Taxes	111,236.00	53,959.41	105,339.02	5,896.98	94.70
100-1000-1112	Prior Taxes	2,000.00	199.98	1,361.66	638.34	68.08
100-1000-1201	Franchise Fees PPL	21,000.00	2,072.96	9,458.17	11,541.83	45.04
100-1000-1203	Franchise Fees Monroe Telephone	2,000.00			2,000.00	
100-1000-1204	Franchise Fees Republic Services	2,200.00	433.99	1,581.54	618.46	71.89
100-1000-1510	Interest Income	2,400.00	549.42	2,912.67	-512.67	121.36
100-1000-1801	Court Fines & Fees	6,000.00	-10.00	4,044.25	1,955.75	67.40
100-1000-1804	Monroe Fest	3,000.00			3,000.00	
100-1000-1900	Library Rental	300.00	110.00	420.00	-120.00	140.00
100-1000-1901	Legion Hall Rental	3,500.00	160.00	520.00	2,980.00	14.86
100-1000-1902	License Fees	100.00			100.00	
100-1000-1903	Old Library Lease	1,200.00	100.00	500.00	700.00	41.67
100-1000-1910	Lien Fees	100.00	10.00	110.00	-10.00	110.00
100-1000-1915	Misc. Income	500.00	210.00	1,714.50	-1,214.50	342.90
100-1000-1975	Engineering Fees	2,000.00			2,000.00	
100-1000-1980	Planning Fees	500.00		70.00	430.00	14.00
100-1000-1981	SDC Admin	250.00		12.06	237.94	4.82
100-1000-3307	American Legion Hall Hull Grant	1,500.00			1,500.00	
100-3000-3101	Cigarette Taxes	1,000.00	126.18	635.70	364.30	63.57
100-3000-3103	Liquor Taxes	8,000.00	665.90	4,455.71	3,544.29	55.70
100-3000-3201	State Revenue Sharing	5,500.00		4,015.88	1,484.12	73.02
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	Total Income-Local Sources	334,286.00	58,587.84	335,263.95	-977.95	100.29
	TOTAL REVENUE	334,286.00	58,587.84	335,263.95	-977.95	
100-6000-6001	Salary Finance Officer	13,730.00	1,114.88	6,486.35	7,243.65	47.24
100-6000-6003	Labor	3,000.00	202.40	1,334.58	1,665.42	44.49
100-6000-6004	Public Works Superintendent	2,850.00	237.50	1,424.99	1,425.01	50.00
100-6000-6006	Salary - Admin/Planner	13,600.00		7,818.37	5,781.63	57.49
100-6000-6007	Public Works Assistant	1,080.00	71.55	328.26	751.74	30.39
100-6000-6050	Payroll Taxes	2,500.00	128.86	1,296.55	1,203.45	51.86
100-6000-6055	PERS Retirement	1,100.00	87.21	512.10	587.90	46.55
100-6000-6056	Health Insurance	5,000.00	311.52	1,869.12	3,130.88	37.38
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	Total Personnel Services	42,860.00	2,153.92	21,070.32	21,789.68	49.16
100-7000-7005	Sheriff's Contract	28,500.00		14,044.00	14,456.00	49.28
100-7000-7007	Judge	2,400.00		600.00	1,800.00	25.00
100-7000-7030	Operating Supplies	2,000.00		260.30	1,739.70	13.02
100-7000-7032	Operating Supplies - Park	2,000.00	552.97	3,542.29	-1,542.29	177.11
100-7000-7034	Archive Record Destruction	500.00			500.00	
100-7000-7040	Custodial & Cleaning	800.00		200.00	600.00	25.00
100-7000-7050	Electric	2,000.00	205.30	1,225.07	774.93	61.25
100-7000-7055	Telephone	1,500.00	88.23	539.66	960.34	35.98
100-7000-7057	Computer	1,000.00	156.60	332.60	667.40	33.26
100-7000-7060	Heating Fuel	2,000.00	691.65	912.58	1,087.42	45.63
100-7000-7065	Legion Hall Expense	8,000.00	514.91	2,713.61	5,286.39	33.92
100-7000-7070	Education and Travel	500.00	85.75	91.51	408.49	18.30
100-7000-7082	Office Equip. Repair & Maintenance	500.00			500.00	
100-7000-7085	Building Repairs & Maintenance	3,000.00		80.45	2,919.55	2.68
100-7000-7095	Misc	500.00	89.94	310.14	189.86	62.03

Account	Description	Budget	MTD	YTD	Variance	%
100-7000-7100	Advertising	300.00		196.00	104.00	65.33
100-7000-7103	Election	200.00			200.00	
100-7000-7106	Dues LOC/COG/etc.	2,000.00		1,655.60	344.40	82.78
100-7000-7125	Liability/WC Insurance	5,500.00		4,611.82	888.18	83.85
100-7000-7130	Bonding	300.00			300.00	
100-7000-7150	Attorney Fees	2,000.00	448.80	653.60	1,346.40	32.68
100-7000-7155	Audit & Filing Fees	5,000.00		4,026.00	974.00	80.52
100-7000-7160	Engineering	2,000.00		299.20	1,700.80	14.96
100-7000-7165	Professional Services Other	500.00	10.05	78.05	421.95	15.61
100-7000-7170	Beautification Committee	5,000.00		2,500.00	2,500.00	50.00
100-7000-7301	Court Assessments	2,000.00	122.00	183.00	1,817.00	9.15
100-7000-7303	Bail Refunds	500.00		30.00	470.00	6.00
100-7000-7308	Monroe Fest	3,000.00			3,000.00	
100-7000-7350	Library Electricity	7,700.00	624.24	2,812.56	4,887.44	36.53
100-7000-7353	Library Heating - Propane	500.00		178.01	321.99	35.60
100-7000-7354	Library Building Insurance	500.00	72.00	216.00	284.00	43.20
100-7000-7356	Library Repairs & Maintenance	1,000.00	89.00	1,156.84	-156.84	115.68
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	Total Operating Expense	93,200.00	3,751.44	43,448.89	49,751.11	46.62
100-8000-8065	Computer/Office Equipment Purchase	2,000.00			2,000.00	
100-8000-8095	Park Ball Field Improvement	500.00			500.00	
100-8000-8096	Reservoir Heights Park Improvement	1,000.00			1,000.00	
100-8000-8097	American Legion Hall Hull Grant	6,000.00			6,000.00	
100-8000-8098	Old Library Remodel	1,000.00			1,000.00	
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	Total Capital Outlay	10,500.00			10,500.00	
100-9500-9521	Transfer to Building Fund	7,000.00	1,750.00	3,500.00	3,500.00	50.00
100-9500-9522	Transfer to Equipment Fund	5,000.00	1,250.00	2,500.00	2,500.00	50.00
100-9500-9600	Contingency	62,700.00			62,700.00	
100-9500-9999	Non Appropriated End Fund Balance	113,026.00			113,026.00	
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	Total Name to be Decided	187,726.00	3,000.00	6,000.00	181,726.00	3.20
	TOTAL EXPENSES	334,286.00	8,905.36	70,519.21	404,805.21	
	* NET INCOME		49,682.48	264,744.74	-264,744.74	
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Account	Description	Budget	MTD	YTD	Variance	%
201-1000-1000	Cash on Hand	100,000.00		60,549.80	39,450.20	60.55
201-1000-1915	Misc. Income			8,230.40	-8,230.40	
201-1000-1975	Engineering Fees	4,000.00		785.10	3,214.90	19.63
201-3000-3151	State Highway Taxes	34,000.00	3,169.14	19,301.53	14,698.47	56.77
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	Total Income-Local Sources	138,000.00	3,169.14	88,866.83	49,133.17	64.40
	TOTAL REVENUE	138,000.00	3,169.14	88,866.83	49,133.17	
201-6000-6004	Public Works Superintendent	2,850.00	237.50	1,425.00	1,425.00	50.00
201-6000-6007	Public Works Assistant	1,080.00	71.55	328.28	751.72	30.40
201-6000-6050	Payroll Taxes	300.00	23.85	137.93	162.07	45.98
201-6000-6055	PERS Retirement	300.00	15.32	91.64	208.36	30.55
201-6000-6056	Health Insurance	500.00	36.87	221.22	278.78	44.24
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	Total Personnel Services	5,030.00	385.09	2,204.07	2,825.93	43.82
201-7000-7010	Repairs & Maintenance System	8,000.00			8,000.00	
201-7000-7030	Operating Supplies	100.00			100.00	
201-7000-7051	Street Lights	9,500.00	670.65	8,137.12	1,362.88	85.65
201-7000-7083	Equip. Repair & Maintenance	100.00			100.00	
201-7000-7095	Misc.	100.00			100.00	
201-7000-7125	Liability Insurance	500.00		221.03	278.97	44.21
201-7000-7127	Vehicle Operation & Maintenance	500.00		62.05	437.95	12.41
201-7000-7160	Engineering	4,000.00		420.00	3,580.00	10.50
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	Total Operating Expense	22,800.00	670.65	8,840.20	13,959.80	38.77
201-8000-8050	System Construction	110,170.00			110,170.00	
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	Total Capital Outlay	110,170.00			110,170.00	
	TOTAL EXPENSES	138,000.00	1,055.74	11,044.27	149,044.27	
	* NET INCOME		2,113.40	77,822.56	-77,822.56	
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Account	Description	Budget	MTD	YTD	Variance	%
202-1000-1000	Cash on Hand	23,795.00		23,794.68	.32	100.00
	Total Income-Local Sources	23,795.00		23,794.68	.32	100.00
202-5000-5200	Transfers In	21,500.00	5,375.00	10,750.00	10,750.00	50.00
	Total Other Income	21,500.00	5,375.00	10,750.00	10,750.00	50.00
	TOTAL REVENUE	45,295.00	5,375.00	34,544.68	10,750.32	
202-8000-8001	Equipment	45,295.00			45,295.00	
	Total Capital Outlay	45,295.00			45,295.00	
	TOTAL EXPENSES	45,295.00			45,295.00	
	* NET INCOME		5,375.00	34,544.68	-34,544.68	
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Account	Description	Budget	MTD	YTD	Variance	%
300-1000-1000	Cash on Hand	30,200.00		30,225.66	-25.66	100.08
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	Total Income-Local Sources	30,200.00		30,225.66	-25.66	100.08
300-5000-5200	Transfers In	30,200.00	7,550.00	15,100.00	15,100.00	50.00
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	Total Other Income	30,200.00	7,550.00	15,100.00	15,100.00	50.00
	TOTAL REVENUE	60,400.00	7,550.00	45,325.66	15,074.34	
300-9000-9010	Revenue Bond Phase 2	7,072.00		7,069.00	3.00	99.96
300-9000-9012	Revenue Bond Interest	23,128.00		23,124.00	4.00	99.98
300-9500-9999	Non Appropriated End Fund Bala	30,200.00			30,200.00	
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	Total Name to be Decided	60,400.00		30,193.00	30,207.00	49.99
	TOTAL EXPENSES	60,400.00		30,193.00	90,593.00	
	* NET INCOME		7,550.00	15,132.66	-15,132.66	
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Account	Description	Budget	MTD	YTD	Variance	%
302-1000-1000	Cash on Hand	1,500.00		1,617.70	-117.70	107.85
302-1000-1111	Current Taxes	110,455.00	53,959.41	105,339.03	5,115.97	95.37
302-1000-1112	Prior Taxes	2,000.00	199.99	1,510.92	489.08	75.55
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	Total Income-Local Sources	113,955.00	54,159.40	108,467.65	5,487.35	95.18
	TOTAL REVENUE	113,955.00	54,159.40	108,467.65	5,487.35	
302-9000-9000	2010 GO Bond Interest	63,555.00	31,777.50	31,777.50	31,777.50	50.00
302-9000-9020	2010 GO Bond Principal	50,000.00			50,000.00	
302-9000-9034	Admin & Agent Fees	400.00			400.00	
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	Total Name to be Decided	113,955.00	31,777.50	31,777.50	82,177.50	27.89
	TOTAL EXPENSES	113,955.00	31,777.50	31,777.50	145,732.50	
	* NET INCOME		22,381.90	76,690.15	-76,690.15	
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Account	Description	Budget	MTD	YTD	Variance	%
401-1000-1000	Cash on Hand	7,450.00		7,456.77	-6.77	100.09
	Total Income-Local Sources	7,450.00		7,456.77	-6.77	100.09
401-5000-5200	Transfers In	7,000.00	1,750.00	3,500.00	3,500.00	50.00
	Total Other Income	7,000.00	1,750.00	3,500.00	3,500.00	50.00
	TOTAL REVENUE	14,450.00	1,750.00	10,956.77	3,493.23	
401-8000-8070	Building Remodel	14,450.00			14,450.00	
	Total Capital Outlay	14,450.00			14,450.00	
	TOTAL EXPENSES	14,450.00			14,450.00	
	* NET INCOME		1,750.00	10,956.77	-10,956.77	
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Account	Description	Budget	MTD	YTD	Variance	%
402-1000-1000	Cash on Hand	4,100.00		4,188.02	-88.02	102.15
	Total Income-Local Sources	4,100.00		4,188.02	-88.02	102.15
	TOTAL REVENUE	4,100.00		4,188.02	-88.02	
402-8000-8040	System Maintenance & Repair	4,100.00		3,984.56	115.44	97.18
	Total Capital Outlay	4,100.00		3,984.56	115.44	97.18
	TOTAL EXPENSES	4,100.00		3,984.56	8,084.56	
	* NET INCOME			203.46	-203.46	
		=====	=====	=====	=====	=====

Account	Description	Budget	MTD	YTD	Variance	%
403-1000-1000	Cash on Hand	49,450.00		49,481.24	-31.24	100.06
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	Total Income-Local Sources	49,450.00		49,481.24	-31.24	100.06
403-5000-5200	Transfers In	13,000.00	3,250.00	6,500.00	6,500.00	50.00
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	Total Other Income	13,000.00	3,250.00	6,500.00	6,500.00	50.00
	TOTAL REVENUE	62,450.00	3,250.00	55,981.24	6,468.76	
403-8000-8050	System Construction	62,450.00			62,450.00	
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	Total Capital Outlay	62,450.00			62,450.00	
	TOTAL EXPENSES	62,450.00			62,450.00	
	* NET INCOME		3,250.00	55,981.24	-55,981.24	
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Account	Description	Budget	MTD	YTD	Variance	%
404-1000-1000	Cash on Hand	5,000.00		5,554.32	-554.32	111.09
	Total Income-Local Sources	5,000.00		5,554.32	-554.32	111.09
404-5000-5200	Transfers In 602	4,600.00	1,150.00	2,300.00	2,300.00	50.00
404-5000-5225	Interfund Loan Transfer In 601	10,400.00	2,600.00	5,200.00	5,200.00	50.00
404-5000-5230	Transfer in 604	60,000.00		58,130.00	1,870.00	96.88
	Total Other Income	75,000.00	3,750.00	65,630.00	9,370.00	87.51
	TOTAL REVENUE	80,000.00	3,750.00	71,184.32	8,815.68	
404-8000-8050	System Construction	80,000.00			80,000.00	
	Total Capital Outlay	80,000.00			80,000.00	
	TOTAL EXPENSES	80,000.00			80,000.00	
	* NET INCOME		3,750.00	71,184.32	-71,184.32	
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Account	Description	Budget	MTD	YTD	Variance	%
407-1000-1000	Cash on Hand	5,100.00		5,196.77	-96.77	101.90
407-1000-1982	SDC - Park	1,000.00			1,000.00	
407-1000-1985	SDC - Sewer			35.00	-35.00	
	Total Income-Local Sources	6,100.00	-----	5,231.77	868.23	85.77
	TOTAL REVENUE	6,100.00		5,231.77	868.23	
407-8000-8052	Park Enhancement (SDC)	6,100.00			6,100.00	
	Total Capital Outlay	6,100.00	-----	-----	6,100.00	-----
	TOTAL EXPENSES	6,100.00			6,100.00	
	* NET INCOME			5,231.77	-5,231.77	
		=====	=====	=====	=====	=====

Account	Description	Budget	MTD	YTD	Variance	%
408-1000-1000	Cash on Hand	700.00		1,189.43	-489.43	169.92
408-1000-1985	SDC - Sewer	9,600.00		73.00	9,527.00	.76
		-----	-----	-----	-----	-----
	Total Income-Local Sources	10,300.00		1,262.43	9,037.57	12.26
	TOTAL REVENUE	10,300.00		1,262.43	9,037.57	
408-8000-8055	Sewer Enhancement	10,300.00			10,300.00	
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	Total Capital Outlay	10,300.00			10,300.00	
	TOTAL EXPENSES	10,300.00			10,300.00	
	* NET INCOME			1,262.43	-1,262.43	
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Account	Description	Budget	MTD	YTD	Variance	%
409-1000-1000	Cash on Hand	6,100.00		6,138.16	-38.16	100.63
409-1000-1985	SDC - Street	1,000.00		38.00	962.00	3.80
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	Total Income-Local Sources	7,100.00		6,176.16	923.84	86.99
	TOTAL REVENUE	7,100.00		6,176.16	923.84	
409-8000-8055	Street Enhancement	7,100.00			7,100.00	
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	Total Capital Outlay	7,100.00			7,100.00	
	TOTAL EXPENSES	7,100.00			7,100.00	
	* NET INCOME			6,176.16	-6,176.16	
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Account	Description	Budget	MTD	YTD	Variance	%
410-1000-1000	Cash on Hand	2,400.00		2,835.35	-435.35	118.14
410-1000-1985	SDC - Storm	1,600.00		58.00	1,542.00	3.62
		-----	-----	-----	-----	-----
	Total Income-Local Sources	4,000.00		2,893.35	1,106.65	72.33
	TOTAL REVENUE	4,000.00		2,893.35	1,106.65	
410-8000-8055	Storm Drain Enhancement	4,000.00			4,000.00	
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	Total Capital Outlay	4,000.00			4,000.00	
	TOTAL EXPENSES	4,000.00			4,000.00	
	* NET INCOME			2,893.35	-2,893.35	
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Period:Yr Pd
 Title: Actual vrs Budget - Period 6
 Fund: 411, Water SDC Fund

Monroe

Account	Description	Budget	MTD	YTD	Variance	%
411-1000-1000	Cash on Hand	9,500.00		9,528.06	-28.06	100.30
411-1000-1985	SDC - Water	14,200.00		102.00	14,098.00	.72
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	Total Income-Local Sources	23,700.00		9,630.06	14,069.94	40.63
	TOTAL REVENUE	23,700.00		9,630.06	14,069.94	
411-8000-8055	Water Enhancement	23,700.00			23,700.00	
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	Total Capital Outlay	23,700.00			23,700.00	
	TOTAL EXPENSES	23,700.00			23,700.00	
	* NET INCOME			9,630.06	-9,630.06	
		=====	=====	=====	=====	=====

Account	Description	Budget	MTD	YTD	Variance	%
601-1000-1000	Cash on Hand	81,500.00		79,029.41	2,470.59	96.97
601-1000-1301	Water Service Charges	180,000.00	14,036.94	101,346.22	78,653.78	56.30
601-1000-1302	Hookup Charges	500.00			500.00	
601-1000-1360	Late Fees	500.00	50.49	407.68	92.32	81.54
601-1000-1915	Misc. Income	200.00			200.00	
601-1000-1975	Engineering Fees	5,000.00		1,000.00	4,000.00	20.00
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	Total Income-Local Sources	267,700.00	14,087.43	181,783.31	85,916.69	67.91
	TOTAL REVENUE	267,700.00	14,087.43	181,783.31	85,916.69	
601-6000-6001	Salary Finance Officer	13,730.00	1,114.56	6,484.44	7,245.56	47.23
601-6000-6004	Public Works Superintendent	25,650.00	2,137.50	12,825.00	12,825.00	50.00
601-6000-6006	Salary - Admin/Planner	13,600.00		7,816.00	5,784.00	57.47
601-6000-6007	Public Works Assistant	10,000.00	643.95	2,954.48	7,045.52	29.54
601-6000-6050	Payroll Taxes	4,500.00	300.58	2,341.22	2,158.78	52.03
601-6000-6055	PERS Retirement	2,900.00	209.77	1,224.01	1,675.99	42.21
601-6000-6056	Health Insurance	7,500.00	-756.09	2,276.11	5,223.89	30.35
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	Total Personnel Services	77,880.00	3,650.27	35,921.26	41,958.74	46.12
601-7000-7010	Repairs&Maintenance System	13,000.00	924.98	11,975.14	1,024.86	92.12
601-7000-7011	Equipment Rental	4,000.00			4,000.00	
601-7000-7012	Outside Testing	6,000.00	112.00	1,690.00	4,310.00	28.17
601-7000-7013	Chemicals	6,500.00	1,037.32	5,212.42	1,287.58	80.19
601-7000-7023	Refunds	250.00			250.00	
601-7000-7025	Tools and equipment	2,000.00	18.75	1,011.64	988.36	50.58
601-7000-7030	Operating Supplies	5,500.00	42.50	1,601.10	3,898.90	29.11
601-7000-7050	Electric	18,000.00	891.59	5,676.72	12,323.28	31.54
601-7000-7055	Telephone	1,500.00	89.42	567.23	932.77	37.82
601-7000-7057	Computer	500.00		596.00	-96.00	119.20
601-7000-7070	Education and Travel	1,000.00	52.65	144.27	855.73	14.43
601-7000-7082	Office Equip. Repair & Maintenance	500.00			500.00	
601-7000-7083	Equip. Repair & Maintenance	4,000.00		2,120.29	1,879.71	53.01
601-7000-7085	Building Repairs & Maintenance	1,500.00	3.56	13.56	1,486.44	.90
601-7000-7095	Misc	500.00	36.26	281.93	218.07	56.39
601-7000-7100	Advertising	200.00			200.00	
601-7000-7101	Permit Fees	2,200.00	210.00	210.00	1,990.00	9.55
601-7000-7106	Dues	200.00	81.85	81.85	118.15	40.92
601-7000-7125	Liability/WC Insurance	5,100.00		4,611.82	488.18	90.43
601-7000-7127	Vehicle Operation & Maintenance	2,500.00		279.28	2,220.72	11.17
601-7000-7150	Attorney Fees	500.00			500.00	
601-7000-7155	Audit&Filing Fees	5,200.00		4,270.00	930.00	82.12
601-7000-7160	Engineering	5,000.00		162.50	4,837.50	3.25
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	Total Operating Expense	85,650.00	3,500.88	40,505.75	45,144.25	47.29
601-8000-8001	Equipment	10,000.00			10,000.00	
601-8000-8050	System Construction	40,570.00			40,570.00	
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	Total Capital Outlay	50,570.00			50,570.00	
601-9500-9520	Transfer to Other Funds-Fund 403	13,000.00	3,250.00	6,500.00	6,500.00	50.00

Period: Yr Pd
 Title: Actual vrs Budget - Period 6
 Fund: 601, Water Fund

Monroe

Account	Description	Budget	MTD	YTD	Variance	%
601-9500-9525	Transfer to Other Funds-Fund 300	30,200.00	7,550.00	15,100.00	15,100.00	50.00
601-9500-9530	Interfund Loan Repay Transfer Out	10,400.00	2,600.00	5,200.00	5,200.00	50.00
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	Total Name to be Decided	53,600.00	13,400.00	26,800.00	26,800.00	50.00
	TOTAL EXPENSES	267,700.00	20,551.15	103,227.01	370,927.01	
	* NET INCOME		-6,463.72	78,556.30	-78,556.30	
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Account	Description	Budget	MTD	YTD	Variance	%
602-1000-1000	Cash on Hand	97,000.00		101,273.23	-4,273.23	104.41
602-1000-1301	Sewer Service Charges	130,500.00	10,859.91	65,159.46	65,340.54	49.93
602-1000-1915	Misc. Income	200.00			200.00	
602-1000-1975	Engineering Fees	5,000.00		1,000.00	4,000.00	20.00
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	Total Income-Local Sources	232,700.00	10,859.91	167,432.69	65,267.31	71.95
	TOTAL REVENUE	232,700.00	10,859.91	167,432.69	65,267.31	
602-6000-6001	Salary Finance Officer	13,730.00	1,114.56	6,484.44	7,245.56	47.23
602-6000-6004	Public Works Superintendent	25,650.00	2,137.50	12,825.00	12,825.00	50.00
602-6000-6006	Salary - Admin/Planner	13,600.00		7,816.00	5,784.00	57.47
602-6000-6007	Public Works Assistant	10,000.00	643.95	2,954.48	7,045.52	29.54
602-6000-6050	Payroll Taxes	4,500.00	300.58	2,341.22	2,158.78	52.03
602-6000-6055	PERS Retirement	2,900.00	209.77	1,224.01	1,675.99	42.21
602-6000-6056	Health Insurance	7,500.00	606.44	3,638.64	3,861.36	48.52
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	Total Personnel Services	77,880.00	5,012.80	37,283.79	40,596.21	47.87
602-7000-7010	Repairs & Maintenance System	8,500.00	260.63	1,642.90	6,857.10	19.33
602-7000-7011	Equipment Rental	1,000.00			1,000.00	
602-7000-7012	Outside Testing	5,000.00	466.00	975.00	4,025.00	19.50
602-7000-7013	Chemicals	5,000.00		827.50	4,172.50	16.55
602-7000-7023	Refunds	100.00			100.00	
602-7000-7025	Tools and equipment		18.74	699.93	-699.93	
602-7000-7030	Operating Supplies	2,000.00	42.50	1,416.49	583.51	70.82
602-7000-7050	Electric	7,800.00	922.94	3,117.22	4,682.78	39.96
602-7000-7055	Telephone	1,500.00	89.59	557.53	942.47	37.17
602-7000-7057	Computer			196.00	-196.00	
602-7000-7070	Education and Travel	1,000.00	52.65	85.95	914.05	8.59
602-7000-7082	Office Equip. Repair & Maintenance	500.00			500.00	
602-7000-7083	Equip. Repair & Maintenance	4,000.00		83.61	3,916.39	2.09
602-7000-7085	Building Repairs & Maint.	1,000.00	3.57	26.54	973.46	2.65
602-7000-7095	Misc	500.00	36.26	304.45	195.55	60.89
602-7000-7101	Permit Fees	2,100.00			2,100.00	
602-7000-7106	Dues	500.00	81.85	81.85	418.15	16.37
602-7000-7125	Liability/WC Insurance	4,800.00		4,611.82	188.18	96.08
602-7000-7127	Vehicle Operation & Maintenance	2,500.00		279.28	2,220.72	11.17
602-7000-7150	Attorney Fees	500.00			500.00	
602-7000-7155	Audit & Filing Fees	4,700.00		3,904.00	796.00	83.06
602-7000-7160	Engineering	5,000.00		796.60	4,203.40	15.93
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	Total Operating Expense	58,000.00	1,974.73	19,606.67	38,393.33	33.80
602-8000-8050	System Construction	75,720.00			75,720.00	
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	Total Capital Outlay	75,720.00			75,720.00	
602-9500-9520	Transfer to Sewer Reserve	4,600.00	1,150.00	2,300.00	2,300.00	50.00
602-9500-9525	Transfer to Equipment Reserve	16,500.00	4,125.00	8,250.00	8,250.00	50.00
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	Total Name to be Decided	21,100.00	5,275.00	10,550.00	10,550.00	50.00
	TOTAL EXPENSES	232,700.00	12,262.53	67,440.46	300,140.46	
	* NET INCOME		-1,402.62	99,992.23	-99,992.23	

Account	Description	Budget	MTD	YTD	Variance	%
603-1000-1000	Cash on Hand	10,500.00		10,648.24	-148.24	101.41
603-1000-1301	Storm Water Service Charges	6,000.00	565.00	3,391.00	2,609.00	56.52
603-1000-1975	Engineering Fees	5,000.00		1,000.00	4,000.00	20.00
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	Total Income-Local Sources	21,500.00	565.00	15,039.24	6,460.76	69.95
	TOTAL REVENUE	21,500.00	565.00	15,039.24	6,460.76	
603-7000-7010	Repairs & Maintenance System	8,000.00		65.00	7,935.00	.81
603-7000-7160	Engineering	5,000.00		466.70	4,533.30	9.33
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	Total Operating Expense	13,000.00		531.70	12,468.30	4.09
603-8000-8050	System Construction	8,500.00			8,500.00	
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	Total Capital Outlay	8,500.00			8,500.00	
	* NET INCOME		565.00	14,507.54	-14,507.54	
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Account	Description	Budget	MTD	YTD	Variance	%
604-3000-3325	RUS Wastewater Grant	30,000.00		29,366.00	634.00	97.89
604-3000-3330	RUS Storm Water Grant	30,000.00		28,764.00	1,236.00	95.88
604-3000-3335	DEQ Loan/Grant	28,000.00			28,000.00	
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	Total Income-Local Sources	88,000.00		58,130.00	29,870.00	66.06
	TOTAL REVENUE	88,000.00		58,130.00	29,870.00	
604-8000-8050	Wastewater System Construction	14,000.00			14,000.00	
604-8000-8051	Storm Water System Construction	14,000.00			14,000.00	
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	Total Capital Outlay	28,000.00			28,000.00	
604-9500-9530	Interfund Loan Transfer Out	60,000.00		58,130.00	1,870.00	96.88
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	Total Name to be Decided	60,000.00		58,130.00	1,870.00	96.88
	TOTAL EXPENSES	88,000.00		58,130.00	146,130.00	
	* NET INCOME	=====	=====	=====	=====	=====