



Monroe Vision & Revitalization Committee  
**Promotion Advisory Group**  
Meeting Agenda  
Monroe Community Library  
March 20, 2019 @ 4:30 pm

Chair: Dan Sheets

Members: Amy Nystrom, Carol Girard, Cindy Canter, Rod Neswick, Tim DeQuillettes, Jeanni Cuthbertson, Christina Wickstein, Linda Fredricks, Dorothy Brinckerhoff, Kathy Smith, Michele Eldridge, Pat Straube, Chuck Cook, David Bondurant, Paul Canter

Guests: Taylor Evans (Community Development Coordinator)

**PROMOTION ADVISORY GROUP MEETING**

1. OPENING: Call to Order
2. New BUSINESS:
  - 2.1 Task Check In
    - 2.1.1 Need Food Trucks
    - 2.1.2 Status of Volunteers – NEED Someone to be in Charge of Volunteers
  - 2.2 Review Festival Master Plan
    - 2.2.1 Event Task List
      - \*\*Signage
    - 2.2.2 Weather Response Plan
    - 2.2.3 Review Emergency Action Plan
3. CALENDAR:
  - 3.1 Next MVRC Festival Meeting – April 17<sup>th</sup>, 4:30 – 6:30 PM **Last One Before Festival**
  - 3.2 Festival April 27<sup>th</sup>, 1:00 – 7:00 PM **(45 Days)**