



NOTICE

PERSONNEL & FINANCE COMMITTEE MEETING

May 14, 2025 6:00 P.M.

Monroe Community Center, 605 Main St, Monroe, Oregon

Agenda

- Call to Order
- Pledge of Allegiance
- Roll Call/Mayor & Councilors Present for Meeting
- Statement of Reason for Meeting
- Review, Discuss, Deliberate, and Vote on the Following Topics:
 - Review of City Administrator role position description in preparation to post
 - Review of City Recorder/Administrative Assistant role position description in preparation to post
 - Utility Worker on-call checklist
 - Current staff updates (C. Cross light duty & temp interviews)

6. Adjournment

Zoom Information

Meeting ID: 828 3599 3129

Passcode: 641120