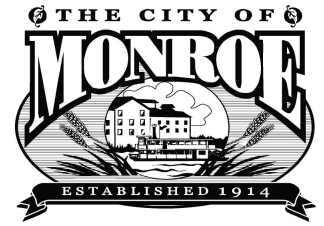


# CITY COUNCIL NOTICE/AGENDA

Tuesday, May 27, 2025 at 6:00 P.M.

MONROE COMMUNITY CENTER, 605 MAIN ST., MONROE, OR 97456



## 1. OPENING

1.1. Call to Order, Pledge of Allegiance and Roll Call (Mayor & Councilors Present)

## 2. PUBLIC ITEMS and COMMENTS *(please limit your comments to less than 3 minutes):*

2.1. **NOTE:** The public comment period is designed to gain input from the public. Public comment is not intended to be a dialogue between the council, staff and any person making a comment. Any person who raises a question during public comment should rest assured that the City staff is making a note of your question and the council and staff will work together to identify the appropriate city official to follow up with you directly.

## 3. STAFF REPORTS, UPDATES, and PRESENTATIONS

3.1. Benton County Sheriff's Office Report (Sheriff Van Arsdall)

3.2. City of Monroe Report (Mayor Sheets)

4. **CONSENT AGENDA:** The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda. A motion to accept the consent agenda is appropriate.

4.1. Approval of Bills, Financials and Minutes

## 5. NEW BUSINESS

5.1. **Resolution 2025-23:** A Resolution Adopting a Supplemental Budget for FY2025-2026 (AS Flora)

5.2. **Resolution 2025-24:** A Resolution Authorizing the Return of Funds for Water, Stormwater and Sewer System Infrastructure Extension to the Water, Stormwater and Sewer SDC Reserve Funds (AS Flora/Mayor Sheets)

5.3. **Resolution 2025-25:** A Resolution Authorizing the Sale of Surplus City Equipment (AS Flora/PW Lead Murray)

5.4. Water Plant Options (Mayor Sheets/PW Lead Murray)

5.5. Wastewater Issues & Possible Building Moratorium (Mayor Sheets)

5.6. Delinquent Utility Checklist (AS Flora)

5.7. Agreement for Accepting Payments on Past Due Utility Bills (AS Flora)

5.8. Past Due Utility Bills & Liens (AS Flora/Mayor Sheets)

5.9. Short Term Rental Application (Mayor Sheets)

5.10. OLCC Application for Business (Mayor Sheets)

5.11. American Legion Tri-Counties Post 61 MCC Request (Mayor Sheets)

## 5.12. City Council Candidates (Mayor Sheets/Councilor Cuthbertson)

## 6. OLD BUSINESS & UPDATES

- 6.1. Public Works (PW Lead Murray)
- 6.2. Accounting/General Administration (AS Flora)
- 6.3. Finance & Personnel Committee (Councilor Lindner):
- 6.4. Planning Commission (Mayor Sheets):
  - 6.4..1. City Engineer of Record
  - 6.4..2. Update/Amend Monroe Land Use Development Code
  - 6.4..3. Update All City Fees/Fee Schedule (Priority #1-Planning)
- 6.5. Charter-Spectrum Franchise Agreement (Mayor Sheets)
- 6.6. Set Up Utility Billing Due Date Adjustment Town Hall Meeting (AS Flora)

## 7. CITY EVENTS & OTHER HAPPENINGS

- 7.1. City Events Calendar: <https://ci.monroe.or.us/administration/city-calendar/>
- 7.2. Upcoming 2025 City Events (Mayor Sheets)
  - August 2025: Blackberry Jam (exact date TBD)
  - Saturday, October 4, 2025 (12-3 p.m.): First Responders Appreciation Day
  - Saturday, October 4, 2025 (10 a.m.-6 p.m.): Monroe October Festival
    - o Festival Inquiries: [info@monroefestival.org](mailto:info@monroefestival.org)
- 7.3. Do You Have an Event to Share? Email: [info@MonroeEA.org](mailto:info@MonroeEA.org)

## 8. OTHER BUSINESS

- 8.1. Committee Reports from Each Committee Chair:
  - **Economic Development:** June 19, 2025 at 6 p.m.
  - **Finance & Personnel:** TBD
  - **Ordinance:** Next committee meeting TBD
  - **Parks:** Schedule next committee meeting; Parks Master Plan Update
  - **Public Works:** Schedule next committee meeting; Work Plan for 2025
  - **Library Negotiations:** Ad-hoc committee will be dissolved June 30, 2025
  - **City Council Work Session:** June 9, 2025 at 6 p.m.
  - **Planning Commission Meeting:** June 2, 2025 at 6 p.m.
- 8.2. Councilors' Comments
- 8.3. Mayor's Comments

<b>ZOOM MEETING INFORMATION</b> Zoom Link: <a href="https://zoom.us/join">https://zoom.us/join</a> Meeting ID: 820 7259 5766 Passcode: 083396
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## 9. ADJOURN

- 9.1. Don't forget to Shop Local at any of our Monroe Community Businesses!
- 9.2. The following resources are available to locate businesses in our community:
  - Business Association of Monroe's Member Business Directory:
    - o <https://businessassociationofmonroe.org/members>
  - Tri-County Chamber of Commerce's Business Directory:
    - o [https://www.tri-countychamber.com/directory-business\\_dir/](https://www.tri-countychamber.com/directory-business_dir/)
- 9.3. Next City Council Meeting is Monday, June 23, 2025 at 6 p.m. at the Monroe Community Center (MCC).