

# CITY COUNCIL NOTICE/AGENDA

Monday, March 24, 2025 at 6:00 P.M.

MONROE COMMUNITY CENTER, 605 MAIN ST., MONROE, OR 97456



## 1. OPENING

1.1. Call to Order, Pledge of Allegiance and Roll Call

## 2. PUBLIC ITEMS and COMMENTS (please limit your comments to less than 3 minutes):

2.1. **NOTE:** The public comment period is designed to gain input from the public. Public comment is not intended to be a dialogue between the council, staff and any person making a comment. Any person who raises a question during public comment should rest assured that the City staff is making a note of your question and the council and staff will work together to identify the appropriate city official to follow up with you directly.

## 3. STAFF REPORTS, UPDATES, and PRESENTATIONS

3.1. Benton County Sheriff's Office Report (Sheriff Van Arsdall)

3.2. City Water & Wastewater Report (DRC Scholz)

3.3. City of Monroe Report (Mayor Sheets)

4. **CONSENT AGENDA:** The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda. A motion to accept the consent agenda is appropriate.

4.1. Approval of Bills, Financials and Minutes

## 5. NEW BUSINESS

5.1. **Resolution 2025-10:** A resolution authorizing an agreement between the Monroe Junior Dragons & the City of Monroe for maintenance of the T&T Field during the 2025 baseball season (AS Flora/GFW Hockett/Mayor Sheets)

5.2. **Resolution 2025-14:** A resolution approving an intergovernmental agreement with the City of Philomath for land use planning services (Mayor Sheets)

5.3. **Resolution 2025-15:** A resolution delegating authority to the Mayor to execute documents and make decisions on behalf of the city (Mayor Sheets/Council President Cuthbertson)

5.4. **Resolution 2025-16:** A resolution approving a change to the New Utility Services deposit amount (AS Flora)

5.5. Review and discuss utility billing due date (AS Flora)

5.6. Review and approve Business License App for OrWa Pyro, LLC (Mayor Sheets)

5.7. Reminder for elected and appointed city officials: Statement of Economic Interest (SEI) Filing period is open until April 15, 2025 (Councilor Myers)

## **6. OLD BUSINESS**

- 6.1. Water & Wastewater Plant Tour for City Council (Mayor Sheets/DRC Scholz)
- 6.2. 1135 Dam Removal Project Update (John Greydanus)
- 6.3. Budget Committee Vacancies (Mayor Sheets)

## **7. CITY EVENTS & OTHER HAPPENINGS**

- 7.1. City Events Calendar: <https://ci.monroe.or.us/administration/city-calendar/>
- 7.2. Upcoming 2025 City Events (Mayor Sheets)
  - August 2025: Blackberry Jam (exact date TBD)
  - Saturday, October 4, 2025: Monroe Festival
    - o Festival Inquiries: [info@monroefestival.org](mailto:info@monroefestival.org)
- 7.3. Do You Have an Event to Share? Email: [info@MonroeEA.org](mailto:info@MonroeEA.org)

## **8. OTHER BUSINESS**

- 8.1. Committee Reports from Each Committee Chair:
  - **Budget:** Next supplemental budget meeting is April 15, 2025 at 6 p.m.
  - **Economic Development:** April 17, 2025 at 6 p.m.
  - **Personnel & Finance:** Schedule next committee meeting TBD.
  - **Ordinance:** Next committee meeting TBD
  - **Parks:** Schedule next committee meeting; Parks Master Plan Update
  - **Public Works:** Schedule next committee meeting; Work Plan for 2025
  - **Library Negotiations:** Ad-hoc committee will be dissolved June 30, 2025
  - **City Council Work Session:** April 14, 2025 at 6 p.m.
  - **Planning Commission Meeting:** April 7, 2025 at 6 p.m.
- 8.2. Councilors' Comments
- 8.3. Mayor's Comments

## **9. ADJOURN**

- 9.1. Don't forget to Shop Local at any of our Monroe Community Businesses!
- 9.2. The following resources are available to locate businesses in our community:
  - Business Association of Monroe's Member Business Directory:
    - o <https://businessassociationofmonroe.org/members>
  - Tri-County Chamber of Commerce's Business Directory:
    - o [https://www.tri-countychamber.com/directory-business\\_dir/](https://www.tri-countychamber.com/directory-business_dir/)
- 9.3. Next City Council Meeting is Monday, April 28, 2025 at 6 p.m. at the Monroe Community Center (MCC).

### **ZOOM MEETING INFORMATION**

**Zoom Link:** <https://zoom.us/join>

**Meeting ID:** 820 7259 5766

**Passcode:** 083396