



NOTICE

SPECIAL CITY COUNCIL MEETING

Resolution Establishing a Pro-Tem City Recorder Until a Permanent City Recorder is Hired for the City of Monroe

March 20, 2025 6:30 P.M.

Monroe Community Center, 605 Main St, Monroe, Oregon

Mayor Dan Sheets has called for a Special City Council Meeting to be held on Thursday, March 20, 2025, at 6:30 PM. This is an open and public meeting and Council members are expected to attend via zoom.

The purpose of this Special Council Meeting is to consider one resolution to establish a pro-tem City Recorder or temporary recorder, in the City of Monroe, for a limited time until a permanent City Recorder can be hired as required by State of Oregon Law. A City Recorder serves as the custodian of city records, elections officer, and plays a key role in ensuring transparency and public access to information.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Mayor & Councilors Present for Meeting
4. Statement of Reason for Special City Council Meeting
5. Review, Discuss, Deliberate, and Vote on the Following Resolution:
 - **Resolution 2025-13:** Resolution establishing a pro-tem City Recorder for a limited time until a permanent City Recorder is hired and serves as the custodian of city records, elections officer, and plays a key role in ensuring transparency and public access to information.
6. Adjournment

Zoom Information

Meeting ID: 852 5127 4700
Passcode: 364382