

CITY COUNCIL NOTICE/AGENDA

Monday, October 28, 2024 at 6:00 P.M.

MONROE COMMUNITY CENTER, 605 MAIN ST., MONROE, OR 97456



1. OPENING

1.1. Call to Order, Pledge of Allegiance and Roll Call

2. COUNCIL STATEMENT

2.1. A statement will be read by Mayor Sheets on social media and our community.

3. PUBLIC ITEMS and COMMENTS *(please limit your comments to less than 3 minutes):*

3.1. **NOTE:** The public comment period is designed to gain input from the public. Public comment is not intended to be a dialogue between the council, staff and any person making a comment. Any person who raises a question during public comment should rest assured that the City staff is making a note of your question and the council and staff will work together to identify the appropriate city official to follow up with you directly.

4. STAFF REPORTS, UPDATES, and PRESENTATIONS

4.1. Benton County Sheriff's Office Report (Sheriff Van Arsdall)

4.2. City Administrator Report (CA Martinenko)

5. **CONSENT AGENDA:** The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda. A motion to accept the consent agenda is appropriate.

5.1. Approval of Bills, Financials and Minutes

6. NEW BUSINESS

6.1. **Resolution 2024-18** – A Resolution Supporting a State of Oregon Seismic Rehabilitation Grant to assist the Monroe Rural Fire Protection District (CA Martinenko)

6.2. **Ordinance 2024-04** – Second Reading: An ordinance establishing a lodging tax (CA Martinenko)

6.3. **Library Negotiations Advisory Committee Update** (Councilor Lindner)

6.4. **Budget Review of Library & City Hall Funding Options** (CA Martinenko)

6.5. **Monroe Toddler Park Signage & Security** (CA Martinenko)

6.6. **Proclamation** – Veterans Day (Mayor Sheets)

6.7. **Proclamation** – Monroe Community Food Drive (Mayor Sheets)

7. OLD BUSINESS

- 7.1. Pedestrian River Bridge Update (CA Martinenko)
- 7.2. 1135 Project/Dam Removal Grant Update (CA Martinenko)
- 7.3. Property Development & Planning Updates (CA Martinenko)

8. CITY EVENTS & OTHER HAPPENINGS

- 8.1. City Events Calendar: <https://ci.monroe.or.us/administration/city-calendar/>
- 8.2. Upcoming 2024 City Events (Mayor Sheets)
 - Oct. 31, 2024: Halloween Spooktacular at City Hall (4:30 to 7:30 p.m.)
 - Nov. 1-Dec. 31, 2024: Monroe Community Food Drive
 - Nov. 9, 2024: Alpine Holiday Festival at Grade School (9 a.m. to 4 p.m.)
 - Dec. 2-16, 2024: Monroe Community Toy Drive
 - Dec. 14, 2024: Monroe Light Parade (7 p.m.)
- 8.3. Do You Have an Event to Share? Email: festivalsandevents@ci.monroe.or.us

9. OTHER BUSINESS

- 9.1. Committee Reports from Each Committee Chair:
 - **Budget:** FY24-25 budget meetings have concluded; may resume quarterly
 - **Economic Development:** November 21, 2024 at 6 p.m.
 - **Finance & Personnel:** November TBD
 - **Ordinance:** Next Meeting TBD
 - **Parks:** Next Meeting TBD
 - **Public Works:** December TBD
 - **Library Negotiations:** November 18, 2024 at 6 p.m.
 - **City Council Work Session:** November 12, 2024 at 6 p.m.
- 9.2. Councilors' Comments
- 9.3. Mayor's Comments

10. ADJOURN

- 10.1. Next City Council Meeting is Monday, November 25, 2024 at 6 p.m. at the Monroe Community Center (MCC).

ZOOM MEETING INFORMATION

Zoom Link: <https://zoom.us/join>

Meeting ID: 820 7259 5766

Passcode: 083396

MONROE PATROL

September 18, 2024 - October 18, 2024

Benton County Sheriff's Office - Monroe Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Traffic		Arrests		Notes
					Warn	Cite	Cite	Cust	
Patrol									
9/18/2024 12:27:35 AM	2024186216	1:27:40	Drongesen						Patrolled neighborhoods, highway, and schools
9/18/2024 08:13:24 AM	2024186348	2:44:29	Vaughn						CHECKING THE GRADE SCHOOL
9/18/2024 11:31:09 PM	2024186889	1:56:18	Drongesen						Patrolled highway, schools, and neighborhoods
9/20/2024 08:00:16 PM	2024188276	1:00:00	Gevatosky			1			1 TRAFFIC CITE. DRIVER CITED INTO MONROE MUNI FOR 74MPH IN A 45MPH
9/21/2024 12:16:46 PM	2024188698	0:52:25	Sinclair	1					One hour, one citizen contact at sub station.
9/22/2024 08:38:38 AM	2024189299	2:33:41	Bressler	2		2			2 stops. 2 citations total cited into Monroe Court. 2 citizen contacts.
9/24/2024 03:51:30 AM	2024190471	0:29:57	Macken						no stops
9/25/2024 10:02:03 AM	2024191343	1:33:23	Glass						no activity
9/26/2024 10:21:19 AM	2024192088	0:54:48	Blaser						no activity
9/27/2024 10:16:43 AM	2024192840	1:05:16	Sinclair	1	1				One hour, one citizen contact and one stop (warn).
9/27/2024 10:15:10 PM	2024193306	1:30:00	Gevatosky						RESOLVED A VERBAL DISPUTE BETWEEN TWO PEOPLE
9/28/2024 10:19:02 PM	2024193985	1:01:33	Ash		2				2 stops both warned
9/29/2024 08:49:57 AM	2024194186	1:28:06	Bressler						no activity
9/29/2024 10:24:59 PM	2024194654	0:51:40	Macken		1				1 stop 1 warn
9/30/2024 01:14:33 AM	2024194729	1:18:12	Drongesen						Patrolled highway, school, and neighborhoods
10/2/2024 01:11:48 AM	2024196236	1:34:51	Drongesen						Patrolled neighborhoods, highway, and schools.
10/2/2024 01:34:47 PM	2024196599	0:57:01	Vaughn						Patrolled city streets, schools and park. No traffic violations observed. No calls.
10/2/2024 11:08:28 PM	2024196975	2:01:22	Drongesen						Patrolled neighborhoods, highway, and schools
10/3/2024 07:54:20 AM	2024197100	0:36:51	Vaughn						no activity
10/4/2024 01:11:12 PM	2024198037	0:59:11	Blaser						no activity
10/4/2024 11:30:59 PM	2024198431	0:31:45	Ash						nothing note worthy

MONROE PATROL

September 18, 2024 - October 18, 2024

10/5/2024 10:13:32 PM	2024199138	1:33:18	Ash						1 stop/1 arrest/1 medical event/0 recovered stolen vehicles
10/6/2024 08:13:54 AM	2024199326	2:04:51	Bressler	2					radar on Orchard, no speeders. contacted 2 citizens.
10/6/2024 04:58:11 PM	2024199576	3:06:45	Young						looking for white chevy spark 2016 to 2023 years related to shoplift yesterday
10/8/2024 11:19:15 PM	2024201135	2:10:17	Drongesen						Patrolled highway, neighborhood, and schools.
10/12/2024 11:22:51 PM	2024203924	1:09:32	Savage						NO STOPS. NO CONTACTS
10/14/2024 12:08:12 AM	2024204568	2:01:29	Drongesen						Patrolled Highway, neighborhoods, and schools.
10/16/2024 01:23:43 AM	2024206073	0:59:31	Lunsmann						no activity
10/17/2024 07:28:47 AM	2024206876	4:03:59	Bloom						MONROE GRADE SCHOOL HEALTH FAIR.
10/17/2024 09:43:34 PM	2024207400	3:10:51	Hardison						PATROLLED CITY STREETS, NEIGHBORHOODS, SCHOOLS, MOONROE CITY PARK, RESERVOIR HEIGHTS PAR, BUSINESSES.
10/17/2024 09:51:04 PM	2024207402	2:10:34	Hansen						no activity
10/17/2024 10:01:01 PM	2024207405	2:00:43	Ash						no activity
10/18/2024 03:45:23 PM	2024207853	4:18:38	Gevatosky						Conducted a DUll investigation (No arrest made)
10/18/2024 10:53:54 PM	2024208094	1:00:20	Tominey	2					Patrolled city streets, Monroe City Park, schools, and health center. 2 citizen contacts (no enforcement action required). No traffic stops. Parking enforcement on N 8th ST (No violations observed).
Reports									
9/23/2024 13:36	202402563		Lochner						Assisted driver tow disabled vehicle from the 200 block of 5th St.
9/24/2024 13:47	202402570		O'Neill						ANIMAL call in the 400 block of 10th St. chicken noise complaint. O'Neill determined it was not breaking Monroe noise code.

MONROE PATROL

September 18, 2024 - October 18, 2024

9/25/2024 18:09	202402583		Moser						DEATH INVESTIGATION in the 800 block of Orchard. Natural death.
9/27/2024 20:54	202402597		Gevatosky						DISTURBANCE VERBAL ONLY in the 100 block of 7th St.
9/29/2024 17:46	202402613		Heese				1		CRIMINAL MISCHIEF 2 CRIME DAMAGE, DUUI, & RECKLESS ENDANGERING in the 200 block of 5th St. Larry Bond, 64, of Monroe. Located, cited and released on 9/30.
10/5/2024 19:00	202402659		Lunsmann						THEFT 2 SHOPLIFT in the 200 block of 5th St. Suspect vehicle is a white Chevy Spark. Have not located it yet.
10/8/2024 16:13	202402682		Fricke						ACCIDENT VEHICLE NO INJ in the 200 block of 6th St.
10/10/2024 13:33	202402698		Blaser						CRIMINAL TRESPASS 2 in the 200 block of 5th St. Two out of town individuals trespassed from the store for life.
10/11/2024 19:34	202402714		Bloom				1		HARASSMENT PHYSICAL CONTACT/SIMPLE ASSAULT in the 100 block of 5th St. Thomas Cox, 51, of Philomath, cited and released.
10/18/2024 6:23	202402767		Hardison						SUSPICIOUS SUBJECT(S) in the 800 block of Commercial St. Suspect tried to make entry into a shop. Not successful.
10/18/2024 22:17	202402777		Davison						SUSPICIOUS CIRCUMSTANCES in the 200 block of 10th St. Resident located 2 BB gun holes in home.
		57:19:17		8	4	3	2	0	

ACCOUNTS PAYABLE

City Of Monroe

Time: 16:47:34 Date: 10/24/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
4202	09/27/2024	10/20/2024	297 AT&T Mobility	65.45	Cell phones for City Administrator and PW for September 2024
	510 00 31 1007 Telephone and Internet		100 300 510 General Adminis	5.33	Public Works Cell Phone- 25% GA
	510 00 31 1007 Telephone and Internet		100 300 510 General Adminis	30.88	City Admin Cell Phone- 70% GA
	534 00 42 6011 Utilities- Telephone & Inte		601 450 534 Water Treatment	6.62	City Admin Cell Phone-15% Water
	542 00 31 2011 Utilities		201 400 500 Public Works Fu	10.67	Public Works Cell Phone- 50% Public Works
	580 00 04 6009 Utilities- Telephone & Inte		610 100 535 Sewer Fund	5.33	Public Works Cell Phone- 25% Sewer
	580 00 04 6009 Utilities- Telephone & Inte		610 100 535 Sewer Fund	6.62	City Admin Cell Phone-15% Sewer
4208	10/03/2024	11/01/2024	517 Amazon Capital Services	273.28	Invoice # 13Y6-F1W4-P1Y1, PO #s WT100924B & PO# WT100924A
	510 00 31 1001 Operating Supplies		100 300 510 General Adminis	81.36	GA Operating Supplies
	534 00 48 6010 Repairs & Maintenance Sy		601 450 534 Water Treatment	191.92	WTP System Repairs and Maint.
4200	09/30/2024	10/28/2024	11 B & I Hardware & Rental	33.54	Invoice 5701/1 & 6179/1- WTP Tools and equip and Substation Toilet repair, Pipes and grate
	534 00 33 6010 Tools and equipment		601 450 534 Water Treatment	3.99	WTP Tools & Equipment
	542 00 31 2010 Operating Supplies		201 400 500 Public Works Fu	19.96	90 Deg. Elbow Vent and Grate
	542 00 42 2013 City Hall- Building Repairs		201 400 577 Public Works Fu	9.59	Adj Fill Valve- black
4203	09/30/2024	10/28/2024	14 Benton County Finance Office	48.00	one cite paid in full for September/October 2024- J.J. Lydon and D.J. Martin, JSuby
	521 00 50 1000 Court State And County A:		100 300 521 General Adminis	48.00	Court County Assessment Fees- September/October 2024
4195	10/01/2024	10/28/2024	135 Benton County Sheriff's Office	9,570.00	Law Enforcement Services as per contract for the period of 7/1/24-9/30/24
	510 00 48 1012 Law Enforcment Contract		100 300 510 General Adminis	9,570.00	Law Enforcement Services as per contract for the period of 7/1/24-9/30/24
4197	09/28/2024	10/28/2024	269 Canon Solutions America, Inc.	148.94	Invoice #s 6009429282 & 6009426112
	510 00 49 1013 Copier Maintenance/Servi		100 300 510 General Adminis	105.75	Coper Maint/Service GA- 71%
	534 00 31 6029 Copier Maintenance Servi		601 450 534 Water Treatment	11.92	Coper Maint/Service Water- 8%
	580 00 04 6023 Copier Maintenance Servi		610 100 535 Sewer Fund	31.27	Coper Maint/Service Sewer- 21%
4209	10/18/2024	11/05/2024	28 City County Insurance Services	2,627.09	November 2024 Medical and Dental Benefits
	510 00 22 1000 Health Insurance		100 200 510 General Adminis	849.27	GA- Health Insurance November 2024

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 00 49 1008	Court Clerk Health Insur		100 300 521 General Adminis	25.74	Court Clerk- Health Insurance November 2024
534 00 31 6022	Health Insurance		601 450 534 Water Treatment	749.34	Water-Health Insurance November 2024
534 00 31 6041	Health Insurance		609 609 531 Storm Fund	135.46	Storm- Health Insurance November 2024
542 00 22 2010	Health Insurance		201 300 500 Public Works Fu	63.44	PW- Health Insurance November 2024
542 00 31 6031	Health Insurance		205 300 500 Street Fund	92.57	Streets- Health Insurance November 2024
580 00 03 6007	Health Insurance		610 100 535 Sewer Fund	711.27	Sewer- Health Insurance November 2024
4190	10/01/2024	10/28/2024	419 City of Harrisburg	500.00	WTP Contracted Plant Op Fees for October 2024
534 00 41 6013	Contracted Plant Operatio		601 450 534 Water Treatment	500.00	WTP Contracted Plant Op Fees for October 2024
4188	09/26/2024	10/28/2024	36 Edge Analytical, Inc.	1,050.00	Invoice #s 24-26440, 24-29833, 24-29839, VEJ0015, 24-29840
534 00 49 6010	Outside Testing		601 450 534 Water Treatment	935.00	Samples for DBP Haloacetic Acids and THM Testing
580 00 04 6018	Outside Testing		610 100 535 Sewer Fund	115.00	WWTP Testing
4214	10/21/2024	10/28/2024	38 Ferguson Waterworks #3011	582.72	Invoice #1289095
534 00 48 6010	Repairs & Maintenance Sy		601 450 534 Water Treatment	582.72	Meter Box and cover 17x30x12
4206	09/30/2024	10/28/2024	429 Local Government Law Group, PC	800.00	Invoice # 70940 for 9/10-9/25/2024
510 00 31 1006	Attorney Fees		100 300 510 General Adminis	800.00	Attorney Fees for September 2024
4204	09/30/2024	10/28/2024	72 Oregon Department of Revenue	200.00	one cite paid in full for September 2024- J.J. Lydon on Cite # 217024, 1st pmt Pompa, Full Pmt D.J. Martin, Full Pmt J.Suby
521 00 50 1000	Court State And County A:		100 300 521 General Adminis	200.00	State portion of fees- In full Lydon, in full J. Suby & First Pmt Pompa
4210	09/29/2024	11/17/2024	479 Pitney Bowes	451.50	September 2024 postage refill
534 00 31 6024	Postage and Mailing		601 450 534 Water Treatment	212.44	Water Postage
534 00 36 2016	Postage and Mailing		609 609 531 Storm Fund	26.61	Storm Postage
580 00 04 6004	Postage and Mailing		610 100 535 Sewer Fund	212.45	Sewer Postage
4185	09/20/2024	10/10/2024	467 Quill LLC	11.18	Quill Order Numbers: 180059767, 180218925 CR of \$99.98 from Returned envelopes will be applied to this order.
510 00 31 1001	Operating Supplies		100 300 510 General Adminis	37.58	Labels
510 00 31 1001	Operating Supplies		100 300 510 General Adminis	-58.17	Labels- CR Applied

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 00 49 1003	Court Operating Expenses		100 300 521 General Adminis	20.59	File fastners
542 00 42 2012	City Hall- Janitorial Suppli		201 400 577 Public Works Fu	52.99	City Hall Bathroom soap
542 00 42 2012	City Hall- Janitorial Suppli		201 400 577 Public Works Fu	-41.81	Soap-CR Applied
4194	09/30/2024	10/28/2024	1042	80.00	Refundable deposit- cleaned sufficiently per Ron
344 00 02 2011	Facility Rental Fees		201 100 300 Public Works Fu	-80.00	MCC refundable Deposit for 9/28/24 use
4189	10/01/2024	10/28/2024	430	1,500.00	WWTP Contracted Plant Op Fees for October 2024
580 00 04 6007	Contracted Plant Operatio		610 100 535 Sewer Fund	1,500.00	WWTP Contracted Plant Op Fees for October 2024
4196	10/03/2024	11/01/2024	81	273.28	Amazon Invoice #s 13Y6-F1W4-P1Y1, PO# WT100924B, PO# WT100924A
510 00 31 1001	Operating Supplies		100 300 510 General Adminis	81.36	Envelopes
534 00 48 6010	Repairs & Maintenance Sy		601 450 534 Water Treatment	191.92	WTP System Repairs and Maint- Electrical
4215	09/16/2024	10/08/2024	94	682.39	September 2024 CC charges- 8/15-9/13/2024
510 00 41 1009	Licenses And Fees		100 300 510 General Adminis	55.00	Zoom 8/27
534 00 48 6010	Repairs & Maintenance Sy		601 450 534 Water Treatment	15.29	WTP System Repair- Poly-P Female Coupling Tube to FPT
534 00 49 6013	Misc		601 000 534 Water Treatment	467.10	Misc Charges- Staff Charges on Company CC to be reimbursed under Misc Income with Check from S. Martinenko
580 00 04 6010	Education and Travel		610 100 535 Sewer Fund	145.00	ASC of Boards of Cert- Waste water Testing- M. Murray
4216	10/17/2024	11/08/2024	94	807.34	October 2024 Credit Card Charges 9/14-10/15/24
510 00 41 1009	Licenses And Fees		100 300 510 General Adminis	58.00	Zoom 9/27
534 00 48 6012	Equip. Repair & Maintena		601 450 534 Water Treatment	225.00	Testing Voltage for heat trace at long tom water draw device- Excel Electric
534 00 48 6012	Equip. Repair & Maintena		601 450 534 Water Treatment	269.00	Home Depot- WTP Equip Repair- Husky 20 gal. PSI Oil free portable Electric Air Compressor
580 00 04 6010	Education and Travel		610 100 535 Sewer Fund	255.34	DEQ Wastewater System Operator Application
Total Umpqua Bank Cardmember Services				1,489.73	
4211	10/24/2024	10/28/2024	105	35.00	Safe Deposit Box- Annual Rent Notice
510 00 49 1006	Dues		100 300 510 General Adminis	35.00	Safe Deposit Box- Annual Rent

ACCOUNTS PAYABLE

City Of Monroe

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
4212	10/22/2024	10/22/2024	105		
			Umpqua Bank	90.12	September 2024 Bank Analysis Activity
510 00 31	1005	Bank Service Charges	100 300 510	90.12	Sept 2024 Analysis Activity
			Total Umpqua Bank	125.12	
4213	10/16/2024	10/28/2024	96		
			Valley Fire Control, Inc.	643.00	Annual Inspection Invoice# 115287
534 00 48	6013	Building Repairs & Mainte	601 450 534	128.60	WTP Building Repairs & Maintenance
542 00 42	2013	City Hall- Building Repairs	201 400 577	128.60	City Hall Building Repairs & Maintenance
542 00 43	2014	Library- Repairs & Mainte	201 400 572	128.60	Library Building Repairs & Maintenance
542 00 45	2012	MCC- Repairs and Mainte	201 400 575	128.60	MCC-Building Repairs & Maintenance
580 00 04	6016	Building Repairs & Mainte	610 100 535	128.60	WWTP Building Repairs & Maintenance
4201	09/30/2024	10/09/2024	468		
			WECO	179.41	CP-00283898
510 00 43	2001	Vehical Operation & Main	100 400 510	17.08	GA Vehicle Op. and Maint.
534 00 36	2022	Vehicle Operation & Main	609 609 531	17.08	Storm Vehicle Op. and Maint.
534 00 48	6014	Vehicle Operation & Main	601 000 534	59.82	Water Vehicle Op. and Maint.
542 00 31	2018	Vehicle Operation & Main	201 400 500	17.08	PW Vehicle Op. and Maint.
542 00 31	2028	Vehicle Operation & Main	205 205 542	8.54	Street Vehicle Op. and Maint.
580 00 04	6017	Vehicle Operation & Main	610 100 535	59.81	Sewer Vehicle Op. and Maint.
4205	10/10/2024	10/28/2024	483		
			Wright, Dian	211.98	Customer final bill overpaid
343 00 00	6015	Water Consumption	601 100 300	-211.98	Customer and Title company paid creating CR on acct
4207	09/30/2024	10/05/2024	201		
			Xpress Bill Pay	297.76	Expect Refund or CR of \$118.76 for charges that shouldn't have come to us due to new administrator for payments. INV-XPR016115 Sept 2024 Transactions for card payments.
534 00 31	6013	Online Bill Pay Fees	601 450 534	136.97	Online Bill Pay Fees 46%
542 00 36	2017	Online Bill Pay Fees	609 609 531	29.78	Online Bill Pay Fees 10%
580 00 04	6002	Online Bill Pay Fees	610 100 535	131.01	Online Bill Pay Fees 44%

Report Total: 21,161.98

Fund	
100 General Administration Fund	12,052.89
201 Public Works Fund	597.72

ACCOUNTS PAYABLE

City Of Monroe

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Accts
Pay # Received Date Due Vendor Amount Memo

205 Street Fund	101.11
601 Water Treatment Fund	4,899.63
609 Storm Fund	208.93
610 Sewer Fund	3,301.70

This report has been reviewed by:

 Acad. spec
Signature & Title

10/24/2024
Date

Reviewed
Signature:  Title: CA
Date: 10-24-21

REMARKS:

ACCOUNTS PAYABLE PAID

City Of Monroe

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09/27/2024 To: 01/01/2025

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
4198	10/15/2024	2025	593	853	ADP, ADP Tax Services	198.52	ADP Payroll Processing- 4 employees
	510 00 31	1008	Payroll Processing		100 300 510 General Administrat	198.52	September Payroll Processing
4184	10/08/2024	2025	616	28	City County Insurance Services	2,627.09	October 2024 Medical and Dental benefits- PIA
	510 00 22	1000	Health Insurance		100 200 510 General Administrat	849.27	GA- Health Insurance October 2024
	521 00 49	1008	Court Clerk Health Insurance		100 300 521 General Administrat	25.74	Court Clerk- Health Insurance October 2024
	534 00 31	6022	Health Insurance		601 450 534 Water Treatment Fu	749.34	Water-Health Insurance October 2024
	534 00 31	6041	Health Insurance		609 609 531 Storm Fund	135.46	Storm- Health Insurance October 2024
	542 00 22	2010	Health Insurance		201 300 500 Public Works Fund	63.44	PW- Health Insurance October 2024
	542 00 31	6031	Health Insurance		205 300 500 Street Fund	92.57	Streets- Health Insurance October 2024
	580 00 03	6007	Health Insurance		610 100 535 Sewer Fund	711.27	Sewer- Health Insurance October 2024
4191	10/15/2024	2025	594	60	Monroe Telephone	256.22	October 2024 Telephone and Internet bill
	510 00 31	1007	Telephone and Internet		100 300 510 General Administrat	191.77	Main Line, Fax and Sheriff Internet
	534 00 42	6011	Utilities- Telephone & Interne		601 450 534 Water Treatment Fu	32.56	Water Utilities
	580 00 04	6009	Utilities- Telephone & Interne		610 100 535 Sewer Fund	31.89	Waste Water Utilities
4192	10/15/2024	2025	595	76	Pacific Power	3,094.06	October 2024
	534 00 42	6010	Utilities-Electricity		601 450 534 Water Treatment Fu	1,244.10	Water plant and park host Electricity
	542 00 34	2020	Utilities- Street Lights		205 205 542 Street Fund	779.45	Streets- Street Lights
	542 00 42	2010	City Hall- Electricity		201 400 577 Public Works Fund	170.96	City Hall Electricity
	542 00 43	2012	Library- Electricity		201 400 572 Public Works Fund	284.65	Library Electricity
	542 00 45	2011	MCC- Electricity		201 400 575 Public Works Fund	218.16	MCC Electricity
	580 00 04	6008	Utilities- Electricity Lift Station		610 100 535 Sewer Fund	396.74	WWTP Electricity
Total:						6,175.89	
Fund							
100 General Administration Fund						1,265.30	
201 Public Works Fund						737.21	
205 Street Fund						872.02	
601 Water Treatment Fund						2,026.00	
609 Storm Fund						135.46	

ACCOUNTS PAYABLE PAID

City Of Monroe

Time: 16:47:54 Date: 10/24/2024

09/27/2024 To: 01/01/2025

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					610 Sewer Fund	1,139.90	

This report has been reviewed by:


Accty Spee
Signature & Title

10/24/2024

Date

REMARKS:

Reviewed
Signature:  Title: CA
Date: 10-24-24

TREASURER'S REPORT

Fund Totals

City Of Monroe

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10/01/2024 To: 10/31/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
100 General Administration Fund	121,390.41	5,080.74	2,416.74	124,054.41	1,715.30	1,219.94	-5,149.24	121,840.41*
201 Public Works Fund	104,855.49	1,203.10	1,009.40	105,049.19	1,401.32	340.69	-1,367.37	105,423.83*
205 Street Fund	57,914.43	0.00	930.19	56,984.24	872.02	58.17	0.00	57,914.43*
300 Water Revenue Bond	3,756.81	0.00		3,756.81	0.00	0.00	0.00	3,756.81*
302 GOB Phase II	5,857.52	0.00		5,857.52	0.00	0.00	0.00	5,857.52*
400 Equipment Reserve Fund	14,869.80	0.00		14,869.80	0.00	0.00	0.00	14,869.80*
401 Building Reserve Fund	31,083.80	0.00		31,083.80	0.00	0.00	0.00	31,083.80*
402 Park Reserve Fund	22,662.18	0.00		22,662.18	0.00	0.00	0.00	22,662.18*
403 Water Reserve Fund	65,935.88	0.00		65,935.88	0.00	0.00	0.00	65,935.88*
404 Sewer Reserve Fund	76,531.57	0.00		76,531.57	0.00	0.00	0.00	76,531.57*
405 Capital Improvement Reserve Fund	34,387.69	0.00		34,387.69	0.00	0.00	0.00	34,387.69
406 Water Revenue Bond Reserve Fund	30,193.00	0.00		30,193.00	0.00	0.00	0.00	30,193.00
407 Water System Capital Improvement Fund	18,665.17	720.92		19,386.09	1.94	0.00	-767.84	18,620.19*
408 City Events Reserve Fund	6,743.95	0.00		6,743.95	0.00	0.00	0.00	6,743.95*
507 Park System Development Fund	25,630.18	0.00		25,630.18	0.00	0.00	0.00	25,630.18*
508 Sewer System Development Fund	398,468.34	0.00		398,468.34	0.00	0.00	0.00	398,468.34*
509 Street System Development Fund	80,156.32	0.00		80,156.32	0.00	0.00	0.00	80,156.32*
510 Storm System Development Fund	82,819.87	0.00		82,819.87	0.00	0.00	0.00	82,819.87*
511 Water System Development Fund	489,892.70	0.00		489,892.70	0.00	0.00	0.00	489,892.70*
601 Water Treatment Fund	318,927.27	25,204.43	2,523.77	341,607.93	3,661.05	772.61	-26,856.82	319,184.77*
609 Storm Fund	28,408.81	2,219.76	236.48	30,392.09	140.18	101.02	-2,308.95	28,324.34*
610 Sewer Fund	133,624.65	12,806.10	1,731.20	144,699.55	2,806.40	659.80	-14,070.36	134,095.39*
900 Customer Deposit Fund	5,270.37	200.00	80.00	5,390.37	134.80	0.00	-200.00	5,325.17*
	2,158,046.21	47,435.05	8,927.78	2,196,553.48	10,733.01	3,152.23	-50,720.58	2,159,718.14

Funds Marked With '*' Do Not Equal Their Associated C4 or C5 Report

TREASURER'S REPORT

Account Totals

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Umpqua Bank	63,558.45	46,324.06	9,328.12	100,554.39	-48,067.35	13,885.24	66,372.28
3	Xpress EFT Returns	-72.49	0.00	0.00	-72.49	0.00	0.00	-72.49
6	Xpress Online Banking	3,154.15	12,811.33	11,300.00	4,665.48	-13,953.23	11,300.00	2,012.25
Total Cash:		66,640.11	59,135.39	20,628.12	105,147.38	-62,020.58	25,185.24	68,312.04
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	LGIP	2,091,406.10	0.00	0.00	2,091,406.10	0.00	0.00	2,091,406.10
Total Investments:		2,091,406.10	0.00	0.00	2,091,406.10	0.00	0.00	2,091,406.10
		2,158,046.21	59,135.39	20,628.12	2,196,553.48	-62,020.58	25,185.24	2,159,718.14

TREASURER'S REPORT

Fund Investments By Account

City Of Monroe

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
100 000 General Fund	190,689.41					190,689.41
201 000 Public Works Fund	276,301.45					276,301.45
205 000	223.82					223.82
300 000 Water Revenue Bond	16,756.90					16,756.90
302 000 GOB Phase II	214,650.07					214,650.07
400 000 Equipment Reserve Fund	57,672.67					57,672.67
401 000 Building Reserve Fund	31,186.59					31,186.59
402 000 Park Reserve Fund	21,189.69					21,189.69
403 000 Water Reserve Fund	33,831.32					33,831.32
404 000 Sewer Reserve Fund	92,637.19					92,637.19
405 000 Capital Improvement Reserve Fund	31,814.97					31,814.97
407 000 Water System Capital Improvement Fund	7,669.64					7,669.64
408 000 City Events Reserve Fund	1,743.95					1,743.95
507 000 Park System Development Fund	34,759.71					34,759.71
508 000 Sewer System Development Fund	352,006.45					352,006.45
509 000 Street System Development Fund	72,287.82					72,287.82
510 000 Storm System Development Fund	74,112.50					74,112.50
511 000 Water System Development Fund	434,902.34					434,902.34
601 000 Water Treatment Fund	142,793.83					142,793.83
609 000	223.82					223.82
610 000 Sewer Fund	4,093.17					4,093.17
2 - LGIP	<u>2,091,547.31</u>	<u>0.00</u>	<u>0.00</u>			<u>2,091,547.31</u>
	<u>2,091,547.31</u>	<u>0.00</u>	<u>0.00</u>			<u>2,091,547.31</u>

TREASURER'S REPORT
Fund Investment Totals

City Of Monroe

10/01/2024 To: 10/31/2024

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
100 General Administration Fund	190,689.41					190,689.41	-66,635.00
201 Public Works Fund	276,301.45					276,301.45	-171,252.26
205 Street Fund	223.82					223.82	56,760.42
300 Water Revenue Bond	16,756.90					16,756.90	-13,000.09
302 GOB Phase II	214,650.07					214,650.07	-208,792.55
400 Equipment Reserve Fund	57,672.67					57,672.67	-42,802.87
401 Building Reserve Fund	31,186.59					31,186.59	-102.79
402 Park Reserve Fund	21,189.69					21,189.69	1,472.49
403 Water Reserve Fund	33,831.32					33,831.32	32,104.56
404 Sewer Reserve Fund	92,637.19					92,637.19	-16,105.62
405 Capital Improvement Reserve Fund	31,814.97					31,814.97	2,572.72
406 Water Revenue Bond Reserve Fund						0.00	30,193.00
407 Water System Capital Improvement Fund	7,669.64					7,669.64	11,716.45
408 City Events Reserve Fund	1,743.95					1,743.95	5,000.00
507 Park System Development Fund	34,759.71					34,759.71	-9,129.53
508 Sewer System Development Fund	352,006.45					352,006.45	46,461.89
509 Street System Development Fund	72,287.82					72,287.82	7,868.50
510 Storm System Development Fund	74,112.50					74,112.50	8,707.37
511 Water System Development Fund	434,902.34					434,902.34	54,990.36
601 Water Treatment Fund	142,793.83					142,793.83	198,814.10
609 Storm Fund	223.82					223.82	30,168.27
610 Sewer Fund	4,093.17					4,093.17	140,606.38
900 Customer Deposit Fund						0.00	5,390.37
	2,091,547.31					2,091,547.31	105,006.17

Ending fund balance (Page 1) - Investment balance = Available cash.

2,196,553.48

TREASURER'S REPORT

Outstanding Vouchers

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City Of Monroe

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	519	09/27/2024	Util Pay	1		Utility Customer	1,140.54	
2025	524	09/29/2024	Util Pay	1		Xpress Bill Pay	103.67	Xpress Import - CC - 09-29-2024__daily_batch.csv
2025	520	09/30/2024	Util Pay	1		Utility Customer	300.11	
2025	529	09/30/2024	Util Pay	1		Xpress Bill Pay	198.97	Xpress Import - CC - 09-30-2024__daily_batch.csv
2025	531	10/01/2024	Util Pay	1		Xpress Bill Pay	666.60	Xpress Import - CC - 10-01-2024__daily_batch.csv
2025	535	10/02/2024	Util Pay	1		Xpress Bill Pay	800.58	Xpress Import - CC - 10-02-2024__daily_batch.csv
2025	533	10/03/2024	Util Pay	1		Xpress Bill Pay	452.51	Xpress Import - CC - 10-03-2024__daily_batch.csv
2025	527	10/04/2024	Util Pay	1		Utility Customer	2,056.27	
2025	528	10/04/2024	Util Pay	1		Utility Customer	1,155.72	
2025	537	10/04/2024	Util Pay	1		Xpress Bill Pay	296.94	Xpress Import - CC - 10-04-2024__daily_batch.csv
2025	541	10/05/2024	Util Pay	1		Xpress Bill Pay	296.67	Xpress Import - CC - 10-05-2024__daily_batch.csv
2025	543	10/06/2024	Util Pay	1		Xpress Bill Pay	346.92	Xpress Import - CC - 10-06-2024__daily_batch.csv
2025	544	10/07/2024	Util Pay	1		Utility Customer	880.24	
2025	549	10/07/2024	Util Pay	1		Xpress Bill Pay	422.77	Xpress Import - CC - 10-07-2024__daily_batch.csv
2025	551	10/08/2024	Util Pay	1		Utility Customer	948.45	
2025	552	10/08/2024	Util Pay	1		Utility Customer	120.58	
2025	558	10/09/2024	Util Pay	1		Utility Customer	572.96	
2025	559	10/09/2024	Tr Rec	1		Crowson, Brayenna	95.00	Library Rental fee paid for large room on 11/16 from
2025	568	10/09/2024	Util Pay	1		Xpress Bill Pay	415.43	Xpress Import - CC - 10-09-2024__daily_batch.csv
2025	561	10/10/2024	Util Pay	1		Utility Customer	197.02	
2025	563	10/10/2024	Deposit	1		Umpqua Bank	3,000.00	Transfer from Xpress to Umpqua
2025	564	10/10/2024	Util Pay	1		Utility Customer	350.85	
2025	566	10/10/2024	Util Pay	1		Utility Customer	453.76	
2025	567	10/10/2024	Util Pay	1		Utility Customer	204.99	
2025	569	10/10/2024	Util Pay	1		Xpress Bill Pay	569.95	Xpress Import - CC - 10-10-2024__daily_batch (1).csv
2025	572	10/11/2024	Tr Rec	1		Peene, Angela	120.00	Deposit of \$120 for use of MCC on 12/21/2024 for d
2025	573	10/11/2024	Util Pay	1		Utility Customer	782.01	
2025	574	10/11/2024	Tr Rec	1		Saif	274.00	Dividend for 2023
2025	575	10/11/2024	Tr Rec	1		State of Oregon OLCC	996.68	OLCC Tax 08/31/2024
2025	576	10/11/2024	Util Pay	1		Utility Customer	1,244.55	
2025	577	10/11/2024	Util Pay	1		Utility Customer	541.06	
2025	578	10/11/2024	Util Pay	1		Xpress Bill Pay	203.48	Xpress Import - CC - 10-11-2024__daily_batch.csv
2025	582	10/14/2024	Util Pay	1		Utility Customer	295.41	
2025	583	10/14/2024	Tr Rec	1		Business Association of Monroe	15.00	150 Color copies at .10 each for Halloween map
2025	584	10/14/2024	Tr Rec	1		Payne, Morgan	145.00	Reservation for 12/14 Library Large room rental
2025	585	10/14/2024	Util Pay	1		Utility Customer	200.49	
2025	586	10/14/2024	Tr Rec	1		Conduits	391.00	391.00 for 23 Lien searches
2025	587	10/14/2024	Util Pay	1		Utility Customer	1,147.55	
2025	588	10/14/2024	Util Pay	1		Utility Customer	193.13	

TREASURER'S REPORT

Outstanding Vouchers

City Of Monroe

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	589	10/14/2024	Util Pay	1		Xpress Bill Pay	319.30	Xpress Import - CC - 10-14-2024__daily_batch.csv
2025	591	10/15/2024	Tr Rec	1		Pompa, David Sebas	100.00	Paid \$100 towards cite and payment plan of \$50/mo
2025	592	10/15/2024	Util Pay	1		Utility Customer	471.94	
2025	597	10/15/2024	Tr Rec	1		State of Oregon Cigarette Tax	34.83	9/30/24 Cigarette City Tax
2025	598	10/15/2024	Util Pay	1		Utility Customer	100.00	
2025	599	10/15/2024	Util Pay	1		Xpress Bill Pay	368.53	Xpress Import - CC - 10-15-2024__daily_batch.csv
2025	601	10/16/2024	Tr Rec	1		Ray, Brian	25.00	Public Records Request filled
2025	602	10/16/2024	Util Pay	1		Utility Customer	61.39	
2025	603	10/16/2024	Util Pay	1		Xpress Bill Pay	253.06	Xpress Import - CC - 10-16-2024__daily_batch.csv
2025	606	10/17/2024	Tr Rec	1		Minor, Justin James Allen	50.00	\$50 Pmt towards citation balance
2025	607	10/17/2024	Util Pay	1		Utility Customer	217.01	
2025	608	10/17/2024	Util Pay	1		Xpress Bill Pay	570.17	Xpress Import - CC - 10-17-2024__daily_batch.csv
2025	610	10/18/2024	Util Pay	1		Utility Customer	575.93	
2025	611	10/18/2024	Tr Rec	1		Pacific Power	1,035.25	1145 License 09/24-PacifiCorp
2025	612	10/18/2024	Tr Rec	1		Pacific Power	2,259.32	1145 Franchise 09/24-PacifiCorp
2025	613	10/18/2024	Util Pay	1		Utility Customer	892.45	
2025	615	10/18/2024	Deposit	1		Umpqua Bank	2,300.00	Transfer to Umpqua from Xpress
2025	617	10/18/2024	Tr Rec	1		Ojeda, Coty	100.00	citation payment for September and October 2024
2025	618	10/18/2024	Util Pay	1		Utility Customer	414.66	
2025	623	10/18/2024	Util Pay	1		Xpress Bill Pay	318.33	Xpress Import - CC - 10-18-2024__daily_batch.csv
2025	627	10/18/2024	Util Pay	1		Utility Customer	715.60	
2025	619	10/19/2024	Util Pay	1		Xpress Bill Pay	190.87	Xpress Import - CC - 10-19-2024__daily_batch.csv
2025	621	10/20/2024	Util Pay	1		Xpress Bill Pay	976.87	Xpress Import - CC - 10-20-2024__daily_batch.csv
2025	628	10/21/2024	Util Pay	1		Utility Customer	748.77	
2025	629	10/21/2024	Util Pay	1		Utility Customer	526.38	
2025	630	10/21/2024	Util Pay	1		Xpress Bill Pay	984.60	Xpress Import - CC - 10-21-2024__daily_batch.csv
2025	632	10/22/2024	Util Pay	1		Utility Customer	1,356.37	
2025	634	10/22/2024	Util Pay	1		Xpress Bill Pay	2,380.34	Xpress Import - CC - 10-22-2024__daily_batch.csv
2025	633	10/23/2024	Tr Rec	1		Martin, Devin James	115.00	Paid in full
2025	636	10/23/2024	Util Pay	1		Utility Customer	192.77	
2025	637	10/23/2024	Util Pay	1		Utility Customer	347.93	Received 10/23,mailed 10/21
2025	638	10/24/2024	Util Pay	1		Xpress Bill Pay	302.82	Xpress Import - CC - 10-23-2024__daily_batch.csv
2025	642	10/24/2024	Deposit	1		Umpqua Bank	6,000.00	Transfer from Xpress bill pay to Umpqua Bank
2025	643	10/24/2024	Tr Rec	1		Suby, Jacob Cougar	165.00	Cite Paid in full

Receipts Outstanding: 48,067.35

2025	616	10/08/2024	Claims	1	EFT	City County Insurance Services	2,627.09	October 2024 Medical and Dental benefits- PIA
2025	596	10/11/2024	Payroll	1	EFT	Oregon PERS	3,152.23	PERS Retirement- September 2024
2023	1790	05/22/2023	Claims	1	EFT	Cascade Columbia Distribution Co	346.90	Inv 864842 Shipped 4/19/2023

TREASURER'S REPORT

Outstanding Vouchers

City Of Monroe

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	593	10/15/2024	Claims	1	EFT	ADP Tax Services ADP	198.52	ADP Payroll Processing- 4 employees
2025	594	10/15/2024	Claims	1	EFT	Monroe Telephone	256.22	October 2024 Telephone and Internet bill
2025	595	10/15/2024	Claims	1	EFT	Pacific Power	3,094.06	October 2024
2025	357	08/26/2024	Claims	1	212296	George Mcllelland	79.51	Overpayment on acct
2025	359	08/26/2024	Claims	1	212298	Kelley Sibert	13.20	Deposit remaining as CR on acct
2025	362	08/26/2024	Claims	1	212301	Carrie Holman	195.00	Refundable deposit returned for sufficient cleaning of park use on 8/25/2024
2025	492	09/23/2024	Claims	1	212305	City of Harrisburg	500.00	Contracted Water Plant Op fees September
2025	494	09/23/2024	Claims	1	212307	Edge Analytical, Inc.	1,010.00	Invoice #s 24-26423, 24-25462, VEI0012, VEF0017, 24-22892 & 24-26441
2025	497	09/23/2024	Claims	1	212310	Professional Security Alarm	72.00	2902354- 10-1 to 12/31/2024 Alarm monitoring
2025	498	09/23/2024	Claims	1	212311	Chuck Scholz	1,500.00	September Contracted Plant Op Fees- Sewer
2023	630	10/25/2022	Claims	1	212921	Allison Hall	100.00	-
2023	1465	03/24/2023	Claims	1	212994	Carquest of Junction City	156.72	1055376- Battery for F150
2023	1799	05/22/2023	Claims	1	213030	Janice Roebuck	21.60	Resident has moved out of state. CR Balance after paying last bill
2023	1965	06/22/2023	Claims	1	213033	American Legal Publishing Corporation	450.00	Internet Renewal Period: 06/01/2023-06/01/2024
2024	326	08/28/2023	Claims	1	213095	One Call Concepts, Inc.	63.00	Inv 7080439 & 3070430
2024	703	10/27/2023	Claims	1	213146	Daniel Knott	14.47	CR Balance Refund \$14.47
2024	706	10/27/2023	Claims	1	213149	Bailey Mills	34.72	CR Balance Refund \$34.72
							13,885.24	
2023	679	11/04/2022	Util Pay	6		Xpress Bill Pay	86.80	Xpress Import - EFT - 11-04-2022__daily_batch.csv
2024	388	08/09/2023	Adjustmt	6		Xpress Bill Pay	235.48	Xpress returned Payment
2025	522	09/27/2024	Util Pay	6		Xpress Bill Pay	355.68	Xpress Import - EFT - 09-27-2024__daily_batch.csv
2025	523	09/28/2024	Util Pay	6		Xpress Bill Pay	150.33	Xpress Import - EFT - 09-28-2024__daily_batch.csv
2025	530	09/30/2024	Util Pay	6		Xpress Bill Pay	313.61	Xpress Import - EFT - 09-30-2024__daily_batch.csv
2025	532	10/01/2024	Util Pay	6		Xpress Bill Pay	730.29	Xpress Import - EFT - 10-01-2024__daily_batch.csv
2025	536	10/02/2024	Util Pay	6		Xpress Bill Pay	673.80	Xpress Import - EFT - 10-02-2024__daily_batch.csv
2025	534	10/03/2024	Util Pay	6		Xpress Bill Pay	123.50	Xpress Import - EFT - 10-03-2024__daily_batch.csv
2025	539	10/04/2024	Util Pay	6		Xpress Bill Pay	205.77	Xpress Import - OnlineResources - 10-04-2024__daily_batch.csv
2025	540	10/04/2024	Util Pay	6		Xpress Bill Pay	225.40	Xpress Import - CheckFree - 10-04-2024__daily_batch.csv
2025	542	10/05/2024	Util Pay	6		Xpress Bill Pay	245.31	Xpress Import - EFT - 10-05-2024__daily_batch.csv
2025	550	10/07/2024	Util Pay	6		Xpress Bill Pay	98.97	Xpress Import - EFT - 10-07-2024__daily_batch.csv
2025	560	10/08/2024	Util Pay	6		Xpress Bill Pay	139.65	Xpress Import - EFT - 10-08-2024__daily_batch.csv
2025	570	10/10/2024	Util Pay	6		Xpress Bill Pay	205.77	Xpress Import - EFT - 10-10-2024__daily_batch (1).csv

TREASURER'S REPORT

Outstanding Vouchers

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City Of Monroe

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	571	10/10/2024	Util Pay	6		Xpress Bill Pay	97.62	Xpress Import - iPay - 10-10-2024_daily_batch (1).cs
2025	579	10/11/2024	Util Pay	6		Xpress Bill Pay	259.04	Xpress Import - EFT - 10-11-2024_daily_batch.csv
2025	580	10/11/2024	Util Pay	6		Xpress Bill Pay	98.47	Xpress Import - OnlineResources - 10-11-2024_daily
2025	581	10/12/2024	Util Pay	6		Xpress Bill Pay	97.24	Xpress Import - EFT - 10-12-2024_daily_batch.csv
2025	590	10/14/2024	Util Pay	6		Xpress Bill Pay	154.37	Xpress Import - EFT - 10-14-2024_daily_batch.csv
2025	600	10/15/2024	Util Pay	6		Xpress Bill Pay	778.48	Xpress Import - EFT - 10-15-2024_daily_batch.csv
2025	604	10/16/2024	Util Pay	6		Xpress Bill Pay	97.94	Xpress Import - EFT - 10-16-2024_daily_batch.csv
2025	605	10/16/2024	Util Pay	6		Xpress Bill Pay	95.53	Xpress Import - CheckFree - 10-16-2024_daily_batch
2025	609	10/17/2024	Util Pay	6		Xpress Bill Pay	714.31	Xpress Import - EFT - 10-17-2024_daily_batch.csv
2025	624	10/18/2024	Util Pay	6		Xpress Bill Pay	499.90	Xpress Import - EFT - 10-18-2024_daily_batch.csv
2025	625	10/18/2024	Util Pay	6		Xpress Bill Pay	94.82	Xpress Import - iPay - 10-18-2024_daily_batch.csv
2025	626	10/18/2024	Util Pay	6		Xpress Bill Pay	99.90	Xpress Import - OnlineResources - 10-18-2024_daily
2025	620	10/19/2024	Util Pay	6		Xpress Bill Pay	305.45	Xpress Import - EFT - 10-19-2024_daily_batch.csv
2025	622	10/20/2024	Util Pay	6		Xpress Bill Pay	847.25	Xpress Import - EFT - 10-20-2024_daily_batch.csv
2025	631	10/21/2024	Util Pay	6		Xpress Bill Pay	1,010.22	Xpress Import - EFT - 10-21-2024_daily_batch.csv
2025	635	10/22/2024	Util Pay	6		Xpress Bill Pay	4,115.57	Xpress Import - EFT - 10-22-2024_daily_batch.csv
2025	639	10/24/2024	Util Pay	6		Xpress Bill Pay	95.10	Xpress Import - EFT - 10-23-2024_daily_batch.csv
2025	640	10/24/2024	Util Pay	6		Xpress Bill Pay	701.66	Xpress Import - iPay - 10-23-2024_daily_batch.csv

Receipts Outstanding: 13,953.23

13,885.24

Fund	Claims	Payroll	Total
100 General Administration Fund	1,715.30	1,219.94	2,935.24
201 Public Works Fund	1,401.32	340.69	1,742.01
205 Street Fund	872.02	58.17	930.19
407 Water System Capital Improvement Fund	1.94	0.00	1.94
601 Water Treatment Fund	3,661.05	772.61	4,433.66
609 Storm Fund	140.18	101.02	241.20
610 Sewer Fund	2,806.40	659.80	3,466.20
900 Customer Deposit Fund	134.80	0.00	134.80
	<u>10,733.01</u>	<u>3,152.23</u>	<u>13,885.24</u>

TREASURER'S REPORT

Signature Page

City Of Monroe

10/01/2024 To: 10/31/2024

Time: 16:51:28 Date: 10/24/2024

Page: 9

We the undersigned officers for the City of Monroe have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Aggspec 10/24/24
Reviewed By / Date

Signed:  10-24-24
Finance Officer / Date

Preview payroll

 [Need Help](#)

Cash required
\$22,462.86

Monthly
Oct 1, 2024 → Oct 31, 2024

Payroll dates

Check date Fri, Nov 1, 2024

People

4 **0**
Employees Contractors

Delivery address

Payroll address ⓘ
664 Commercial St
[Edit](#) ✎

Employee name	Type	Total hours	Gross pay	Taxes	Deductions	Net pay	Employer taxes
Totals		648.83	\$20,468.18	\$3,939.30	\$96.44	\$16,432.44	\$2,091.12

Payrun total: **\$22,559.30** Cash required: **\$22,462.86**

Reviewed

Signature:  Title: CA

Date: 10-24-24



RESOLUTION 2024-18

A RESOLUTION SUPPORTING A STATE OF OREGON SEISMIC REHABILITATION GRANT FOR THE MONROE RURAL FIRE PROTECTION DISTRICT

Whereas, the Monroe Rural Fire Protection District (MRFPD) plays a vital role in providing fire, rescue, and emergency medical services to the City of Monroe and its surrounding communities; and

Whereas, the MRFPD covers an area of 134 square miles in south Benton County, serving a population of approximately 2,500 people; and

Whereas, in the past year the MRFPD responded to 477 calls for service, underscoring its dedication to community safety and the only agency in the area equipped with a facility that directly addresses emergencies for the communities they support; and

Whereas, it is crucial for MRFPD to be equipped and ready to handle catastrophic events that could impact their ability to keep the City of Monroe and the surrounding community safe;

NOW, THEREFORE, the City of Monroe City Council does hereby resolve to fully support the MRFPD to secure funding through a State of Oregon Seismic Rehabilitation Grant that would significantly enhance the facility's resilience in the face of potential disasters and maintain essential life-saving functions for the City of Monroe and the surrounding community during critical times.

Adopted by the City Council this 28th day of October, 2024.

APPROVED:

Dan Sheets, Mayor

Date

ATTEST:

Steve Martinenko, City Recorder



ORDINANCE 2024-04

AN ORDINANCE IMPLEMENTING AN EIGHT PERCENT TRANSIENT LODGING TAX

WHEREAS, a local transient lodging tax is a tax imposed by a local government on the sale, service or furnishing of transient lodging;

WHEREAS, transient lodging includes hotel, motel and inn dwelling units that are used for temporary overnight human occupancy; or houses, condominiums, or other dwelling units, or portions of any of these dwelling units, that are used for temporary human occupancy;

WHEREAS, ORS 320.350 provides that a city council may impose a new local transient lodging tax if at least seventy percent (70%) of the net revenue shall be used to fund tourism promotion or tourism-related facilities or certain debt-related expenses and no more than thirty percent (30%) of net revenue may be used for city services; and

WHEREAS, the city wishes to require any person other than a transient lodging provider that facilitates the retail sale of transient lodging and: charges for occupancy of the transient lodging; collects the consideration charged for occupancy of the transient lodging; or receives a fee or commission and requires the transient lodging provider to use a specified third-party entity to collect the consideration charged for occupancy of the transient lodging and remitting the tax to the city; and

WHEREAS, the Monroe City Council wishes to impose an eight percent transient lodging tax;

NOW, THEREFORE, THE CITY OF MONROE CITY COUNCIL ORDAINS AS FOLLOWS:

1. Title IV of the Monroe municipal code is hereby amended to add the transient lodging tax code per Exhibit A.

Adopted by the City Council this 28th Day of October, 2024.

APPROVED:

Dan Sheets, Mayor

Date

ATTEST:

Steve Martinenko, City Administrator/City Recorder

TRANSIENT LODGING TAX 1

Sections:

- 010 Definitions.
- 020 Tax imposed.
- 030 Collection of tax by transient lodging tax collector.
- 040 Short-term rental hosting platform fees.
- 050 Liability for tax.
- 060 Exemptions.
- 070 Registration of transient lodging provider – Form and contents – Execution – Certification of authority.
- 080 Remittances and returns.
- 090 Penalties and interest.
- 100 Deficiency determination – Fraud, evasion, local tax trustee delay.
- 110 Redeterminations.
- 120 Collections.
- 130 Liens.
- 140 Refunds.
- 150 Administration.
- 160 Appeals to city council.
- 170 Penalty.

010 Definitions.

The following definitions apply in this chapter:

“Occupancy” means the right to the use or possession of any space in transient lodging for dwelling, lodging or sleeping purposes for less than 30 days.

“Occupant” means any individual who exercises occupancy or is entitled to occupancy in transient lodging for a period of 30 consecutive calendar days or less, counting portions of calendar days as full days.

“Person” means any individual, firm, partnership, joint venture, limited liability company, corporation, limited liability partnership, association, host, social club, fraternal organization, fraternity, sorority, public or private dormitory, joint stock company, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.

“Rent” means the consideration paid or payable by an occupant for the occupancy of space in transient lodging valued in money, goods, labor, credits, property, or other consideration. If a separate fee is charged for services, goods or commodities and the fee is optional, that fee is not included in rent.

“Short-term rental” means a house, duplex, multiplex, apartment, condominium, RV, RV space, houseboat, trailer or other residential dwelling unit, or spaces where a person rents a guest bedroom or the entire residential dwelling unit for transient lodging occupancy. Generally, a short-term rental is zoned residential or has a building occupancy that only allows for residential use.

“Short-term rental hosting platform” means a business or other person that facilitates the retail sale of transient lodging by connecting occupants with transient lodging providers, either online or in any other manner. Short-term rental hosting platforms are transient lodging intermediaries.

“Tax administrator” means the City Administrator of the city of Monroe, or their designee, which may include the Oregon Department of Revenue. If the city utilizes the Oregon Department of Revenue as its tax administrator, it will comply with ORS 305.620 in that it will follow the rules adopted by the Department of Revenue regarding the administration, collection, enforcement and distribution of transient lodging taxes.

“TLT” or “tax” means the transient lodging tax.

“Transient lodging” or “transient lodging facilities” means:

1. Hotel, motel, and inn dwelling units that are used for temporary overnight human occupancy;
2. Spaces used for overnight parking of recreational vehicles or placement of tents during periods of human occupancy; or
3. Houses, cabins, condominiums, apartment units or other dwelling units, or portions of any of these dwelling units that are used for temporary human occupancy.

“Transient lodging intermediary” means a person other than a transient lodging provider that facilitates the retail sale of transient lodging and:

1. Charges for occupancy of the transient lodging;
2. Collects the consideration charged for the occupancy of the transient lodging; or
3. Receives a fee or commission and requires the transient lodging provider to use a specified third-party entity to collect the consideration charged for occupancy of the transient lodging.

“Transient lodging provider” means a person that furnishes transient lodging.

“Transient lodging tax collector” means a transient lodging provider or transient lodging intermediary.

020 Tax imposed.

A. Effective November 1, 2024, each occupant shall pay a TLT in the amount of nine percent of the rent. The occupant shall pay the TLT with the rent to the transient lodging tax collector. TLT amounts shall be rounded down to the nearest cent. The transient lodging tax collector shall maintain records of all rent charged and TLT payments received. If rent is paid in installments, a proportionate share of the TLT shall be paid by the occupant to the transient lodging tax collector with each installment unless the occupant pays the entire amount with the first payment.

B. Bills, receipts or invoices provided to occupants shall list the TLT separately and must accurately state the amount of tax. All amounts listed as TLT on invoices, bills or receipts must be reported as TLT and, after collection, must be turned over to the city, less the five percent administrative charge.

030 Collection of tax by transient lodging tax collector.

A. Every transient lodging tax collector shall collect the TLT at the time rent is paid, unless an exemption applies. If payment is by credit card, for purposes of this section, payment is made at the time credit card information is provided to the transient lodging tax collector, not when the transient lodging tax collector ultimately receives credit for the transaction. While holding the payment in trust for the city, a transient lodging tax collector may commingle the tax proceeds with the transient lodging tax collector's funds, but the transient lodging tax collector is not the owner of tax proceeds, except that, when a return is filed, the transient lodging tax collector becomes the owner of the administrative fee authorized to be retained. Transient lodging tax collectors may choose to file returns and remit payment based on amounts accrued but not yet collected. The transient lodging tax collector is liable for any TLT that should have been collected from the occupant, except in cases of nonpayment of rent by the occupant.

B. Upon request of the city, transient lodging tax collectors must provide all physical addresses of transient lodging facilities within the city limits and the related contact information, including the name and mailing address, of the general manager, agent, owner, host or other responsible person for the location.

040 Short-term rental hosting platform fees.

A hosting platform for short-term rentals may collect a fee for booking services in connection with short-term rentals only when those short-term rentals are lawfully registered as operators with the city and possess a certificate of authority at the time the short-term rental is occupied.

050 Liability for tax.

Transient lodging providers who receive any portion of the rent for transient lodging and transient lodging intermediaries that provide booking service are both transient lodging tax collectors and are jointly and severally liable for the tax.

060 Exemptions.

No TLT shall be imposed upon:

A. A dwelling unit in a hospital, health care facility, long-term care facility or any other residential facility that is licensed, registered or certified by the Oregon Department of Human Services or the Oregon Health Authority;

B. A dwelling unit in a facility providing treatment for drug or alcohol abuse or providing mental health treatment;

C. A dwelling unit that is used by members of the general public for temporary human occupancy for fewer than 30 days per year and is not rented out as transient lodging using a platform of any kind provided in any manner by a transient lodging intermediary;

D. A dwelling unit, the consideration for which is funded through a contract with a government agency and the purpose of which is to provide emergency or temporary shelter;

E. A dwelling unit at a nonprofit youth or church camp, nonprofit conference center or other nonprofit facility; or

F. A dwelling unit that is leased or otherwise occupied by the same person for a consecutive period of 30 days or more during the year. The requirements of this subsection are satisfied even if the physical dwelling unit changes during the consecutive period, if:

1. All dwelling units occupied are within the same facility; and
2. The person paying consideration for the transient lodging is the same person throughout the consecutive period.

070 Registration of transient lodging provider – Form and contents – Execution – Certification of authority.

A. Every person engaging or about to engage in business as a transient lodging provider shall provide a completed registration form to the tax administrator within 15 calendar days after commencing business. The registration form shall require the transient lodging provider to provide the name of the business, any separate business addresses, and other information as the tax administrator may require to implement this chapter. Transient lodging providers who own or operate transient lodging facilities in Monroe shall provide the address of the lodging facility. The registration form shall be signed by the transient lodging provider. The tax administrator shall, within 15 days after registration, issue without charge a certificate of authority to collect the TLT. The transient lodging provider's obligation to collect the TLT is imposed once rent for transient lodging is paid, even if the registration form has not been filed or if the certificate has not been issued. If the rent transaction is facilitated online, the certificate of authority must be able to be viewed by the occupant by clicking on a link to the certificate of authority at a reasonable place during the payment transaction.

B. Certificates shall be non-assignable and non-transferable and shall be surrendered to the tax administrator when the business is sold or transferred or when a transient lodging facility ceases to operate at the location specified in the registration form. Each certificate issued to a transient lodging provider for a specific lodging facility shall be prominently displayed at the lodging facility and include:

1. The name of the transient lodging provider;
2. The address of the transient lodging facility;
3. The date the certificate was issued; and
4. The certificate number as assigned by the tax administrator.

080 Remittances and returns.

A. Transient lodging tax collectors must submit a completed tax return form to the tax administrator on or before the last day of the month following the end of each calendar quarter, reporting the amount of tax due during the quarter and accompanied by remittance of all tax collected, less a five percent administration fee.

B. The transient lodging tax collector is entitled to the administration fee. If a transient lodging facility has multiple owners, they are not entitled to retain additional fees.

C. Remittances are delinquent if not made by the last day of the month in which they are due.

D. Returns shall show the gross rents collected, taxable rents, the total amount of TLT collected and the amount of the administrative fee retained by the transient lodging tax collector. Returns shall also show the exempt and excluded rents and the basis for exemptions and exclusions.

E. Tax returns and remittances may be submitted in person or by mail. If the return and remittance is mailed, the postmark shall be considered the date of delivery.

F. The tax administrator may extend the time for making any return or remittance of the tax by up to 30 days. No further extension shall be granted, except by the city council. Any transient lodging tax collector to whom an extension is granted shall pay interest at the rate of five percent per month on the amount of the remittance due without proration for a fraction of a month. If a return is not filed, and the remittance and interest due is not paid by the end of the extension granted, then the interest shall become a part of the tax for computation of penalties.

090 Penalties and interest.

A. Interest shall be added to the overall tax amount due at the same rate established under ORS 305.220 for each month, or fraction of a month, from the time the return to the tax administrator was originally required to be filed to the time of payment.

B. If a transient lodging tax collector fails to file a return or pay the tax as required, a penalty shall be imposed in the same manner and amount provided under ORS 314.400.

C. Every penalty imposed, and any interest that accrues, becomes a part of the financial obligation required to be paid and remitted to the tax administrator.

D. Taxes, interest, and penalties paid to the tax administrator under this section shall be distributed to the city's general fund.

100 Deficiency determination – Fraud, evasion, local tax trustee delay.

A. Deficiency Determination. The tax administrator may review tax returns and adjust the amount due based on the information in the return, on information obtained during a review or audit of records, or on the basis of other evidence. In the event of a deficiency, the tax administrator shall provide notice of the deficiency to the transient lodging tax collector, who shall remit deficiencies within 10 business days of the deficiency notice. Notice may be by personal delivery or certified or registered mail.

1. In reviewing and adjusting tax returns, the tax administrator shall offset any amount received in excess of the remittances due against any shortages in remittances.

2. Except in the case of fraud or intent to evade the TLT, notice of deficiency determinations shall be issued within three years of the period for which the deficiency determination is made.

3. The time to remit deficient payment amounts under this section shall be extended if the local tax trustee timely requests a redetermination.

B. Fraud – Refusal to Collect – Evasion. If any transient lodging tax collector fails to collect, report or remit the tax as required, submits a fraudulent return, or otherwise violates or attempts to violate this chapter, the tax administrator shall estimate the tax due, and calculate the amount owing from the transient lodging tax collector for tax remittance, interest and penalties and provide notice to the

transient lodging tax collector of the assessment. The determination and notice shall be made and mailed within three years of the discovery by the tax administrator of the violation. The determination is due and payable upon receipt of notice and shall become final 10 business days after the date notice was delivered if no petition for redetermination is filed.

110 Redeterminations.

A. Any person affected by a deficiency determination may file a petition for redetermination with the tax administrator within 10 business days of service of notice of the tax deficiency. A determination becomes final if a petition for redetermination is not timely filed.

B. If a petition for redetermination is filed within the allowable period, the tax administrator shall reconsider the determination and grant an oral hearing if requested. The petitioner shall be allowed at least 20 business days to prepare for the hearing.

C. After considering the petition and all available information, the tax administrator shall issue a redetermination decision and mail the decision to the petitioner. During the redetermination process, the tax administrator may agree to a compromise of the amount due if there is a good faith dispute over the amount owing.

D. The decision of the tax administrator on redetermination becomes final and payment is due 10 business days after the decision is mailed unless the petitioner files an appeal to the city council within that time. The appeal shall be filed with the tax administrator. The city council's decision shall be final when reduced to writing and mailed to the petitioner and all amounts due must be paid within 10 business days of mailing of the city council decision.

120 Collections.

A. The city may bring legal action to collect on any amounts owed to the city under this chapter within three years after remittance is due to the city or within three years after any determination becomes final.

B. The city is entitled to collect reasonable attorneys' fee in any legal action brought to collect on amount owed to the city under this chapter.

130 Liens.

The city may record a lien in the city's lien docket against any real property owned by a transient lodging provider who receives any portion of the rent from a transient lodging facility located within the city as to any delinquent remittances by the transient lodging provider.

140 Refunds.

A. Refunds by City to Transient Lodging Tax Collector. If the transient lodging tax collector remits more tax, penalty or interest than is due, the transient lodging tax collector may file a claim in writing stating the facts relating to the claim, within three years from the date of remittance. If the claim is approved by the tax administrator, the excess amount shall be either refunded or credited on any amount due from the transient lodging tax collector.

B. Refunds by City to Occupant. A transient lodging tax collector may file a claim for refund by filing a claim in writing within three years of payment providing the facts relating to the claim for refund. If the

tax administrator determines that the tax was collected and remitted to the city and the occupant was not required to pay the tax or overpaid, the city shall issue a refund to the occupant.

C. Refunds by Transient Lodging Tax Collector to Occupant. If an occupant has paid tax to a transient lodging tax collector but stays a total of 30 or more consecutive days in the same transient lodging facility, the transient lodging tax collector shall refund to the occupant any tax collected for any portion of the continuous stay. The transient lodging tax collector shall account for the collection and refund to the tax administrator. If the transient lodging tax collector has remitted the tax prior to the refund or credit to the occupant, the transient lodging tax collector shall be entitled to a corresponding refund or offset if the claim for refund is filed within three years from the date of collection.

D. Burden of Proof. The person claiming the refund shall have the burden of proving the facts that establish the basis for the refund.

150 Administration.

A. Use of TLT Funds. Seventy percent of the revenue from the tax rate imposed shall be used for tourism promotion and tourism-related facilities. Thirty percent of the revenue of tax rate imposed shall be used for city services.

B. Records Required from Local Tax Trustee. Every local tax trustee shall keep records of each transaction involving rent and/or collection of TLT. All records shall be retained for at least three years and six months.

C. Examination of Records – Investigations. The tax administrator or agent may examine all records of a local tax trustee relating to receipt of rent and TLT and remittance of tax during normal business hours and may obtain copies of the records to audit returns.

D. Authority of Tax Administrator. The tax administrator shall have the power to enforce this chapter, conduct audits, and to adopt rules, regulations and forms consistent with this chapter. Rules and regulations of general application shall be mailed to all registered transient lodging providers. The tax administrator may also issue written interpretations on request of a transient lodging tax collector. As to the transient lodging tax collector to whom the interpretation is issued, the city will act consistently with the interpretation until it is withdrawn, and the city shall provide 30 days' written notice of withdrawal of an interpretation.

E. Confidential Character of Information Obtained – Disclosure Unlawful. The city shall maintain the confidentiality of information provided by transient lodging tax collector. Nothing in this subsection shall be construed to prevent:

1. The disclosure to, or the examination of records and equipment by, another city official, employee or agent for collection of taxes for the purpose of administering or enforcing any provisions of this chapter or collecting city business license fees.

2. Disclosure of information to the transient lodging tax collector and the transient lodging tax collector's agents.

3. The disclosure of the names and addresses of any persons to whom certificates of authority have been issued.

4. The disclosure of general statistics regarding taxes collected or business done in the city.
5. Disclosures required by ORS Chapter 192.
6. Disclosures required by ORS Chapter 297.

160 Appeals to city council.

Any person aggrieved by any decision of the tax administrator may appeal to the city council by filing a written appeal with the tax administrator within 10 business days of the serving or mailing of the decision being appealed. The city manager shall schedule the hearing on a city council agenda and provide the appellant notice of the hearing at least 10 business days before the hearing. The city council may agree to a compromise of the amount of tax remittance if there is a good faith dispute over the amount owing. Any person may appeal the issuance of a rule or regulation issued by the tax administrator to the city council by filing a written appeal within 10 business days of the mailing of the notice of the regulation.

170 Penalty.

A violation of this chapter is a Class A civil infraction. Each day that a violation remains uncured is a separate infraction.

2024 VETERANS DAY PROCLAMATION

WHEREAS, each November 11th, we pay our respects and offer our thanks to those who served in the United States military to defend our freedoms and our way of life. The time-honored tribute we celebrate as Veterans Day began more than a century ago, but how we show Veterans our respect today is an important as ever.

WHEREAS, on the 11th hour of the 11th day of the 11th month of 1918, World War I came to an end after four years of fighting. One year later, America dedicated November 11th as Armistice Day to celebrate peace and the Veterans who fought to make the world a safe place. In 1938, Congress established Armistice Day as a holiday to honor those who fought in the "war to end all wars." However, in the wake of World War II and the Korean War, Armistice Day became Veterans Day in 1954 - a holiday to honor Veterans of all wars from the past, present, and future. In 1975, Congress voted to approve Veterans Day as a national holiday, every November 11th.

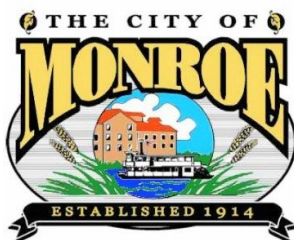
WHEREAS, in 2023, Oregon's Veterans numbered 265,000 or 8 percent of Oregon's total population. Oregon's living Veterans served in World War II (2.3 percent), Korean War (7.0 percent), Vietnam (38.6 percent), Gulf War I (19.1 percent), Iraq & Afghanistan (17.7 percent), and Between Conflicts (23.1 percent). Of those 265,000 Oregon Veterans, 5,000 live in Benton County. They are represented in every facet of our society. They are employees and employers who help to drive our state and local economy.

WHEREAS, other Veterans aren't so fortunate, many bear the physical and emotional scars of war and service. The unemployment rate for Oregon's Veterans is 5.3 percent and 7.7 percent or approximately 20,000 Veterans live in poverty. In addition, 27.7 percent or 73,000 Oregon Veterans have a service connected disability. Nearly 1,500 Veterans are facing homelessness. They need assistance.

WHEREAS, the Benton County Veterans Service Office (VSO) assists Veterans and Veteran Families in submitting claims for Veterans Affairs (VA) benefits including compensation, pension, survivor's benefits, and VA Healthcare. The VSO is staffed by Oregon Cascades West Council of Governments (OCWCOG) in partnership with the Benton County Commissioners and accredited by the Oregon Department of Veterans Affairs and the National Association of County Veterans Service Officers. Also, the Veterans Crisis Line is available 24/7 to support veterans and their families by calling 1-800-273-8255, texting 838255, or visiting veteranscrisisline.net for more information.

WHEREAS, as we observe this day, let us all recognize the commitment and personal sacrifices that our Veterans have made to defend our way of life. As Americans, Oregonians, Benton County residents, and City of Monroe citizens, we have no higher duty than to ensure that our Veterans are supported, connected, and respected in our community.

NOW, THEREFORE, I, Dan Sheets, Mayor of the City of Monroe, together with the Monroe City Council, do hereby proclaim admiration and support for our Veterans on Monday, November 11, 2024 as "**VETERANS DAY**" in the City of Monroe, Oregon and call on all residents to pay our respects to all who have serviced in the United States Military Services, which is their due, and to rededicate ourselves to the task of promoting an enduring peace so that their efforts shall not have been in vain.



DATED this 28th day of October, 2024.

Dan Sheets, Mayor

FOOD DRIVE PROCLAMATION

WHEREAS, South Benton Food Pantry is a local, non-profit organization with a mission to reduce food insecurity and hunger for individuals living in the Monroe 1J School District and South Benton County; and

WHEREAS, food insecurity refers to USDA's measure of lack of access, at times, to enough food for an active, healthy life for all household members and limited or uncertain availability of nutritionally adequate foods. Food insecurity may reflect a household's need to make trade-offs between important basic needs, such as housing or medical bills, and purchasing nutritional foods; and

WHEREAS, in the 2024-2025 school year, some great news to report - all 360 Monroe School District students are eligible for one free complete breakfast and one free complete lunch each school day. Families with tight food budgets can rest assured that their child(ren) are getting two nutritious meals at school, reducing financial strain at home.

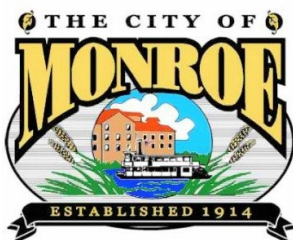
WHEREAS, in 2024, there are 7 percent of Monroe residents or about 50 individuals with income below the poverty level. Oregon's poverty level is \$15,060 per year for an individual and \$31,200 per year for a family of four.

WHEREAS, in response to such unsettling times, the City of Monroe is partnering with South Benton Food Pantry to help our community with non-perishable food and toiletries. Donations are accepted at City Hall or any business with a Food Drive flyer and drop-off food drive container.

NOW, THEREFORE, the Mayor and Monroe City Council, do hereby proclaim the months of November and December 2024 as the ...

Monroe Community Food Drive

... in the City of Monroe, and urge South Benton County residents to bring non-perishable items to Monroe City Hall or any businesses with a drop-off food drive container to help combat hunger and food insecurity in our community.



DATED this 28th day of October, 2024.

Dan Sheets, Mayor