



RESOLUTION 2023-03

A RESOLUTION ESTABLISHING CITY COMMITTEES

WHEREAS, Ordinance 2023-01 was adopted that established the City Council Rules as required by the Monroe City Charter; and

WHEREAS, the adopted City Council Rules require the City Council to establish committees by resolution that are in addition to the standing committees as prescribed in the rules; and

WHEREAS, the Committees so established are necessary for advising the Council and City staff on matters related to City operations, livability, and economic development;

NOW THEREFORE, be it resolved that the City of Monroe City Council establishes the committees identified and described in Attachment A.

Adopted by Council Action on February 27, 2023.

Dan Sheets
Mayor

Date

ATTEST:

Steve Martinenko
City Recorder

ATTACHMENT A

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

- *Description:* Advises the Council in all matters pertaining to economic development such as developing, maintaining, and implementing the City's economic development plan; Foster and encourage responsible economic development activities that result in job creation, business retention and expansion, increased tax base and an improved quality of life for the citizens of Monroe.
- *Schedule:* The Economic Development Committee meets on the third Thursday of the month.
- *Membership:* The Economic Development Committee is open to residents and non-residents.
- *Leadership:* Chair is a Monroe City Councilor or Mayor.

FINANCE & PERSONNEL COMMITTEE

- *Description:* Reviews quarterly financial statements and makes policy recommendations to the Council concerning the City's financial and budgeting practices to ensure fiscal soundness and compliance with state and federal laws. The committee also reviews and makes recommendations to the Council on amendments to the city's employee manual, recommends classification and compensation changes, and advises the City Administrator on personnel issues.
- *Schedule:* The Finance & Personnel Committee meets on the second Tuesday of the month.
- *Membership:* The Finance & Personnel Committee is comprised of three Council members.
- *Leadership:* Chair is a Monroe City Councilor or Mayor.

ORDINANCE COMMITTEE

- *Description:* Reviews City ordinances and makes recommendations to the Council regarding updates to the ordinances as required.
- *Schedule:* At a minimum, the Ordinance Committee meets quarterly the second Thursday of the month.
- *Membership:* The Ordinance Committee is comprised of three Council members and two residents.
- *Leadership:* Chair is a Monroe City Councilor or Mayor.

PARKS ADVISORY COMMITTEE

- *Description:* Advises the Council concerning the development, planning, and maintaining the various parks, open space, trees, recreational and event facilities operated and maintained by the City of Monroe.
- *Schedule:* At a minimum, the Parks & Recreation Advisory Committee meets quarterly on the first Thursday of the month.
- *Membership:* The Parks Advisory Committee is open to residents and non-residents.
- *Leadership:* Chair is a Monroe City Councilor or Mayor.

PUBLIC WORKS ADVISORY COMMITTEE

- *Description:* Advises the Council concerning facility maintenance and infrastructure including municipal water, sewer, stormwater, and streets within the City.
- *Schedule:* At a minimum, the Public Works Advisory Committee meets quarterly on the second Thursday of the month.
- *Membership:* The Public Works Advisory Committee is open to residents and non-residents.
- *Leadership:* Chair is a Monroe City Councilor or Mayor.