



2022-2023

City of Monroe Budget

Approved by Budget Committee on May 25, 2022

FOR CITY COUNCIL ADOPTION

On June 27, 2022

Budget hearing at the City Council Session, 380 N 5th St on June 27, 2022 at 6pm

Fiscal Year 2022-23 Budget Message

To the Monroe City Council, Budget Committee, and Citizens of Monroe:

This document contains the proposed budget for operating the City of Monroe for the fiscal year 2022-2023.

Budget Overview:

The approach utilized in creating this budget refines the process started last fiscal cycle. In particular, this budget was created with the City's accounting software rather than a myriad of spreadsheets as was past practice. In addition to minor staffing changes, primary changes involve consolidating the public works fund and separating the distribution of water from the production of water. This allows the City to calculate the cost of water production and thereby determine if the water rates reflect the actual cost to the City. I am pleased to say the water rates do not need to change for the next fiscal year.

In the next cycle, revenue from utility bills fully supports day-to-day operations of water, waste and storm along with the general obligation bonds for the water system. In past budgets, utility revenue was misallocated and left the water and waste water facilities without sufficient maintenance funding. This has been corrected. The other side of this correction is that General Administration activities along with maintenance of the Monroe Community Center, Library, and Parks are thin. The City has no option levies to bring in additional revenue and will find it increasingly difficult to fund overall operations, especially with the current inflation rate, without doing so.

This budget document is also in a different format than previous years. For this budget, the City has standardized on the State of Oregon budget forms, which are both easier to read and complete using our accounting system. Overall, this budget is 2% less than last year's budget. The approved budget for Fiscal Year 2021-22 was \$3,551,313 and the proposed budget for Fiscal Year 2022-23 is \$3,448,746. The decrease is primarily due to normalization of fees and revenues other than property taxes. The now completed Red Hills development helped increase revenue from property taxes by 8%, an additional \$27,000.

Staffing levels have changed slightly this budget year, with moving the seasonal public works position to a regular .75 FTE position. This is to provide more time for janitorial work now that COVID restrictions have lifted and there is more use of the City's facilities. The City also budgeted for a temporary .5 FTE position to help with document scanning and archiving. Overall, the City has a .5 FTE increase in personnel over the last budget cycle through the first quarter of the fiscal year but drops to 4.75 FTE thereafter, a .25 FTE decrease. This budget also includes a 3% COLA increase starting July 1, 2022 to help non-exempt staff mitigate the high national inflation rate. Overall, COLA and step increases account for a 14% increase in personnel services over the previous budget cycle.

In past years, costs for water treatment operations have been allocated throughout the funds within the budget. This made it extremely difficult to understand the true cost for operating the water plant and more importantly, knowing the cost of water production. With creating an enterprise fund for the water plant, all costs associated with producing water have been separated with indirect costs allocated to other funds. This year I can report that it costs the City \$5 per 1,000 gallons of water produced. There is an additional \$1.75 per 1,000 gallons of water produced to manage the water distribution system. This is very close to the fees in the current utility rate for water. Because of inflation and additional capital expense, the water rates may need to increase next July but there is full confidence that the rates being paid today reflect the true cost of operations for this fiscal cycle.

In this budget, the water plant has an overall increase of 31% and fully funds day-to-day operations. This is the first budget to reflect the full cost of water production. There is a 1 FTE water operator assigned and budgeted. However, at least in this budget cycle, water operations will depend on the City Administrator to also act as the principle water operator. As such, the money allocated to this position is transferred to General Administration. This may not be the case in future budgets. There is still major maintenance for the water plant pending including additional capital expense for pre-filtration to comply with state and federal regulations. Some of the cost associated with deferred maintenance will rely on surplus property sales to correct. The capital expense will be funded partially through system development charge (SDC) funds and State / Federal grants and loans.

System Development Charges (SDC) marginally increased, although there are several development projects that might occur in this fiscal year or next to dramatically increase the funds. SDC funds are used to offset the cost due to new homes so current citizens do not have to foot the bill for new development.

The City also projects a 9% increase in reserve funds for facilities, parks, water, sewer, and storm projects. These funds may only be expended by Council resolution.

On the following pages, I will in explain the reason for any significant changes in the funds.

It is my pleasure to present this budget to you. This proposed budget is submitted, as required by Oregon Law.

Steve Martinenko, City Administrator

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM OR-LB-50 2022-2023

To assessor of Benton County

Check here if this is an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Monroe has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Benton County. The property tax, fee, charge or assessment is categorized as stated by this form.

664 Commercial St Monroe OR 97456 06/29/2022
Mailing Address of District City State ZIP code Date
Jonah Foust Accounting Specialist 541-847-5175 jonah.foust@ci.monroe.or.us
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit)	1	3.5566		
2. Local option operating tax	2			Excluded from Measure 5 Limits Dollar Amount of Bond Levy
3. Local option capital project tax	3			
4. City of Portland Levy for pension and disability obligations	4			
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.			
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.	135,655		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	135,655		

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	3.5566
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

FORM OR-LB-1

NOTICE OF BUDGET HEARING

A public meeting of the City Council of the City of Monroe will be held on June 27, 2022, 6:00 PM, at the Monroe Community Library located at 380 N 5th Street, Monroe, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the City of Monroe Budget Committee and proposed use of State Shared Revenues. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Monroe City Hall, 664 Commercial St., Monroe, OR, between the hours of 9:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Jonah Foust Telephone: 541-847-5175 Email: jonah.foust@ci.monroe.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2020-2021	Adopted Budget This Year 2021-2022	Approved Budget Next Year 2022-2023
Beginning Fund Balance/Net Working Capital	990,831	1,713,653	1,907,246
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,229,132	789,406	696,850
Federal, State & all Other Grants, Gifts, Allocations & Donations	19,934	130,632	145,000
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements	25,100	259,962	293,800
All Other Resources Except Current Year Property Taxes	10,809	356,160	117,195
Current Year Property Taxes Estimated to be Received	269,843	301,500	328,655
Total Resources	2,545,650	3,551,313	3,488,746

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	266,906	359,296	416,110
Materials and Services	293,313	494,607	450,340
Capital Outlay	56,075	1,439,935	1,137,120
Debt Service	157,823	159,448	165,849
Interfund Transfers	25,100	259,962	293,800
Contingencies		130,226	320,700
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure		707,839	704,827
Total Requirements	799,217	3,551,313	3,488,746

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
General Administration Fund - 100	261,840	964,399	705,150
FTE	1.5	3.5	3.5
Public Works Fund - 201	179,493	710,459	711,250
FTE	1.5	1.5	1.75
Water Revenue Bond - 300	30,193	46,991	64,290
FTE	0	0	0
GOB Phase II - 302	127,630	133,842	140,431
FTE	0	0	0
Reserve Funds - 400,401,402,403,404,405	2,823	292,583	319,805
FTE	0	0	0
SDC Funds - 507,508,509,510,511	6,248	1,108,422	1,122,120
FTE	0	0	0
Water Treatment Fund - 601	206,712	294,617	425,700
FTE	1	0	0
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	814,938	3,551,313	3,488,746
Total FTE	4.0	5.0	5.25

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

None

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2020-2021	Rate or Amount Imposed This Year 2021-2022	Rate or Amount Approved Next Year 2022-2023
Permanent Rate Levy (rate limit 3.5566 Per \$1,000)	3.5566	3.5566	3.5566
Local Option Levy			
Levy For General Obligation Bonds	\$120,718.00	\$127,325.00	\$135,655.00

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$1,092,265	
Other Bonds	\$748,307	
Other Borrowings		
Total	\$1,840,572	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

General Administration Fund 100

Summary

General Administration covers administrative staff, including the City Administrator, Municipal Court and contracted services such as planning and law enforcement.

- COVID and Council/staffing changes created large differences in allocations within this budget compared to preceding years. This makes it difficult to compare “apples to apples” between budgets.
- General Administration expense has decreased over the last budget cycle by 20% and increased from the 2019-20 budget, the cycle prior to COVID, by 6%, which is mostly due to inflation and staffing adjustments.
- Court expense also decreased by 28% from 2019-2020 due to efficiencies gained from knowledgeable staff and new computer software to manage court operations.
- Anticipated sales of surplus land are reflected and transferred to the water reserve fund along with funds to Public Works to offset insurance and utilities for City Hall.
- The only reserve fund transfer is to Parks.

RESOURCES
General Fund - 100

City of Monroe

Historical Data		Adopted Budget This Year Year 2021-2022	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023				
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
1	232,165	109,491	122,937	1	Available cash on hand*	200,000	200,000	1
2	2,973		8,000	2	Previously levied taxes estimated to be received	4,000	4,000	2
3	394	708	3,000	3	Interest	1,800	1,800	3
4			107,930	4	Transferred IN, from other funds	95,500	95,500	4
5				5	OTHER RESOURCES			5
6	699	534	700	6	Cigarette Taxes	600	600	6
7	11,070	9,390	10,500	7	Liquor Taxes	12,000	12,000	7
8	2,274	1,812	2,500	8	State Marijuana Tax Revenue	700	700	8
9	31,431	31,487	34,000	9	Franchise Fees PPL	38,000	38,000	9
10	1,626	1,671	2,000	10	Franchise Fees Monroe Telephone	2,000	2,000	10
11	3,449	4,776	5,000	11	Franchise Fees Republic Services	5,500	5,500	11
12	5,000	5,000	5,000	12	Benton County Transient Tax (Lodging Tax)	5,000	5,000	12
13	150	4,277	200	13	License Fees	200	200	13
14	6,914	6,326	6,500	14	State Revenue Sharing	8,000	8,000	14
15	5,655			15	Vino, Vintage And Victory Festival			15
16	21,339	14,612	15,000	16	Court Fines & Fees	18,000	18,000	16
17			45,000	17	State Highway Taxes			17
18	1,550			18	Library Rental			18
19	500			19	Old Library Lease			19
20	1,110	2,575	1,000	20	Lien search Fees	1,000	1,000	20
21	4,826		5,000	21	Engineering Fees	3,000	3,000	21
22	990	2,215	2,000	22	Planning Fees	4,000	4,000	22
23	9,615	24,998	5,000	23	SDC Admin	5,000	5,000	23
24	82	87	200	24	Public Records Fees	200	200	24
25				25	Notary Fees			25
26				26	RARE Funding Grant	25,000	25,000	26
27			10,000	27	OCWCOG FD Grant			27
28			25,041	28	DAS Grant 1579 Covid Relief			28
29			72,591	29	ARPA Grant			29
30	63,025	7,058		30	State Parks Grant			30
31				31	DLCD Grant			31
32	100		0	32	Donations	2,000	2,000	32
33		200		33	City Park Sign Replacement			33
34			300,000	34	Surplus Land Sales	80,000	80,000	34
35	791	2,051	300	35	Misc. Income	650	650	35
36				36				36
37	407,727	229,267	789,399	37	Total resources, except taxes to be levied	512,150	512,150	37
38			172,000	38	Taxes estimated to be received	193,000	193,000	38
39	128,677	142,518		39	Taxes collected in year levied			39
40	\$536,404	\$371,785	\$961,399	40	TOTAL RESOURCES	\$705,150	\$705,150	\$0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Historical Data			Adopted Budget This Year Year 2021-2022	REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year 2022-2023					
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body				
1				PERSONNEL SERVICES						
2	42,217	45,205	49,900	1	54,500	54,500				1
3	72,590	15,875	71,350	2	92,610	92,610				2
4			48,900	3	54,500	54,500				3
5	15,015	24,712	4,500	4	5,000	5,000				4
6		605	9,422	5						5
7			9,424	6						6
8	7,577	8,099	15,200	7	16,000	16,000				7
9	10,022	6,716	28,000	8	36,500	36,500				8
10	17,300	14,200	35,000	9	34,500	34,500				9
11	2,004	1,370	2,700	10	1,500	1,500				10
12				11						11
13				12						12
14				13						13
15	\$166,725	\$116,782	\$274,396	14						14
16				15	\$295,110	\$295,110				15
17				16	3,50	3,50				16
18	740	1,302	2,200	17						17
19	2,866	2,895	3,000	18	3,000	3,000				18
20	7,088	11,050	3,000	19	3,000	3,000				19
21	2,783	3,633	950	20	500	500				20
22	5,696	10,620	14,000	21	1,500	1,500				21
23	4,318	4,676	5,000	22	4,700	4,700				22
24	375	93	1,500	23	16,000	16,000				23
25	381	400	5,000	24						24
26	20,395	12,499	18,000	25	18,000	18,000				25
27	2,629	2,596	6,000	26	16,000	16,000				26
28	3,876	1,886	2,000	27	3,000	3,000				27
29	80		1,500	28						28
30	1,080		1,500	29	650					29
31				30	8,000	8,000				30
32				31	1,000	1,000				31
33				32	500	500				32
34	3,700	6,655	7,700	33						33
35	5,552		1,200	34	3,040	3,040				34
36	1,533	97	500	35	2,000	2,000				35
37		1,281	24,200	36						36
38			1,000	37						37
39	429	216	1,000	38						38
40	3,494	2,309	500	39						39
41			500	40						40
42			3,500	41						41
43				42						42
44		38	5,000	43						43
45			5,000	44						44
				45						45

46	1,143	662	1,100	46	Copier Maintenance/Service	2,000	2,000	46
47	6,891	9,589	3,600	47	Expenses Not Covered Else ware			47
48	32,000	32,000	34,000	48	Law Enforcement Contract	35,000	35,000	48
49	2,500			49	Beautification/Main Street			49
50	418			50	Business Association Of Monroe			50
51	9,019	-550		51	Vino Vintage & Victory Festival			51
52	2,974	2,142		52	City Hall Heating Propane			52
53	3,477	9,684		53	Engineering			53
54			10,000	54	OCWCOG ED Grant			54
55			25,041	55	DAS Grant 1579 Covid Relief			55
56			72,591	56	ARPA Grant			56
57				57				57
58	\$125,436	\$115,774	\$276,882	58	TOTAL MATERIALS AND SERVICES	\$146,140	\$147,740	58
59				59	CAPITAL OUTLAY			59
60	124,175	29,274		60	City Park Restroom & Access.			60
61			2,000	61	Computer Equipment			61
62				62				62
63	124,175	29,274	2,000	63	TOTAL CAPITAL OUTLAY	0	0	63
64	\$416,336	\$261,831	\$553,278	64	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$441,250	\$442,850	64

150-504-030 (Rev 11-18)

Detailed Requirements
General Fund - 100

City of Monroe

Historical Data			Requirements for: Court	Budget for Next Year 2022-2023			
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	3,233	1,838	1 Court Clerk Wages				1
2	244	126	2 Court Clerk Taxes				2
3	219	231	3 Court Clerk PERS				3
4	594	347	4 Court Clerk Health Insurance				4
5	1,350	400	5 Judge	1,200	1,200		5
6	30		6 Court Clerk Education And Travel				6
7			7 Collection Services				7
8	252	3,142	8 Court Online Bill Pay Fees	600	600		8
9	71		9 Court Expenses	100	100		9
10	17	600	10 Court Operating Expenses	200	200		10
11	840	40	11 Court Fine/Fee Refunds	500	500		11
12	924	924	12 Court State And County Assessment Fees	1,800	1,800		12
13		23,400	13 Court Software Upgrades	1,200	1,200		13
14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21
22							22
23							23
24							24
25							25
26							26
27							27
28							28
29							29
30							30
31							31
32	\$7,773	\$7,648	TOTAL Requirements	\$5,600	\$5,600	\$0	32

150-504-031 (Rev. 11-16)

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund- 100**

City of Monroe

Line	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3				TOTAL PERSONNEL SERVICES				3
4	0	0	0	Total Full-Time Equivalent (FTE)	0	0	0	4
5				MATERIALS AND SERVICES NOT ALLOCATED				5
6								6
7								7
8				TOTAL MATERIALS AND SERVICES	0	0	0	8
9	0	0	0	CAPITAL OUTLAY NOT ALLOCATED				9
10								10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19								19
20								20
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0	21
22				INTERFUND TRANSFERS				22
23	10,000		5,000	Transfer To Building Reserve Fund				23
24	10,000		5,000	Transfer To Equipment Reserve Fund				24
25	10,000		5,000	Transfer To Park Reserve Fund	2,250			25
26	15,000			Transfer To Capital Improvement Reserve Fund				26
27			5,000	Transfer To Sewer Reserve Fund				27
28			15,000	Transfer To Water Reserve Fund		80,000		28
29	10,000			Transfer To Storm Water Fund				29
30			15,000	Transfer To Legion Hall Fund				30
31			22,000	Transfer To Library Fund				31
32			1,050	Transfer To Monroe Festival fund				32
33				Transfer to Public Works- Insurance and Utilities	39,200		39,200	33
34	55,000	0	73,050	TOTAL INTERFUND TRANSFERS	121,450	119,200	0	34
35			100,764	OPERATING CONTINGENCY	50,000	50,000		35
36				RESERVED FOR FUTURE EXPENDITURE				36
37	55,000	0	206,607	UNAPPROPRIATED ENDING BALANCE	86,850	87,500		37
38	424,109	269,478	580,978	TOTAL REQUIREMENTS NOT ALLOCATED	258,300	256,700	0	38
39	109,491	109,946		Total Requirements for ALL Org. Units/Programs within fund	446,850	448,450		39
40				Ending balance (prior years)				40
41	\$588,600	\$379,424	\$961,399	TOTAL REQUIREMENTS	\$705,150	\$705,150	\$0	41

Public Works Fund 201

Summary

Public Works maintains and repairs the City's buildings and infrastructure. Events such as the Monroe festival are also under Public Works. Water production is not in Public Works but water distribution such as pipes and reservoir are included.

- Public Works revenue increased by 7% due to State Highway Taxes being moved from General Administration to public works.
- Public works Expense increased 3% due to additional expense for replacing aged equipment that is beyond repair.

In this budget, City Hall, the Monroe Community Library, Monroe Festival, Monroe Community Center, Parks, Storm Water, Water Distribution, Sewer, Waste Water Treatment, and Streets are detailed separately from the main public works fund.

- City Hall, Monroe Community Library, Monroe Community Center budget includes utilities, janitorial supplies, repairs and maintenance, and insurance. Overall, the current budget is 12% lower than the previous year.
- Monroe Festival – expenses and revenues from the event. The festival is expected to generate revenue that offsets the expenses.
- Parks – is 70% lower than last year's budget but 46% greater than 2020-21, The difference is due to the park rest area being completed.
- Storm Water – is 90% greater than 2019-20 and 12% lower than the previous cycle. Grants are anticipated in this cycle to help with projects
- Water Distribution – this is a new sub-fund for water distribution expense and projects
- Sewer – Sewer repairs and maintenance – no significant differences
- Waste Water Treatment – no significant differences
- Streets – reduction in repairs and maintenance. A small city allotment (SCA) grant is anticipated for repairs.

RESOURCES
Public Works Fund - 201

City of Monroe

	Historical Data			Adopted Budget This Year Year 2021-2022	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	108,874	198,116	268,632	1	Available cash on hand*	247,000	247,000	1
2				2	Previously levied taxes estimated to be received			2
3	2,273	906	1,200	3	Interest	1,300	1,300	3
4				4				4
5			33,732	5	Transferred IN, from other funds	65,700	65,700	5
6				6	OTHER RESOURCES			6
7	44,771	46,044		7	State Highway Taxes	50,000	50,000	7
8				8	Transit Tax			8
9	6,200	14,250	5,000	9	Water Hook Up Charges-Tap Fees	5,000	5,000	9
10	141,272	149,048	150,000	10	Sewer Service Charges	150,000	150,000	10
11	4,125	9,500	5,000	11	Sewer Hook Up Charges	5,000	5,000	11
12	21,099	25,191	25,000	12	Storm Water Service Charges	27,000	27,000	12
13	3,050	7,800	5,000	13	Storm Tap And Connection Fees	5,000	5,000	13
14	3,200	240	4,000	14	Shut Off & Turn On Fees	1,500	1,500	14
15	1,420	1,017	1,500	15	Utility Bill Late Fees	1,500	1,500	15
16				16	Park Rental Fees	6,500	6,500	16
17				17	Facility Rental Fees	7,500	7,500	17
18				18	Festival and Event Fees	13,750	13,750	18
19		10,950	125,931	19	Safe Routes To School Grant			19
20			0	20	Small City Allotment Grant (SCA)	100,000	100,000	20
21			0	21	Safe Drinking Water Grant			21
22			20,000	22	SIPP Drinking Water Grant	18,000	18,000	22
23			16,000	23	Surplus Equipment Sales	6,000	6,000	23
24				24	Donations	500	500	24
25				25				25
26				26				26
27				27				27
28				28				28
29	336,284	463,062	660,995	29	Total resources, except taxes to be levied	711,250	711,250	29
30				30	Taxes estimated to be received			30
31				31	Taxes collected in year levied			31
32	\$336,284	\$463,062	\$660,995	32	TOTAL RESOURCES	\$711,250	\$711,250	\$0

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Public Works Fund - 201

City of Monroe

Historical Data			Adopted Budget This Year Year 2021-2022	REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget for Next Year 2022-2023						
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
1											
2	33,173	30,042	48,250	2	Public Works- Utility Worker 2	54,500	54,500				
3	12,184	9,912	11,000	3	Public Works Assistant						
4				4	Facilities and Grounds Worker	32,500	32,500				
5	6,272	9,387	4,750	5	Payroll Taxes	7,000	7,000				
6	5,384	8,985	9,500	6	PERS Retirement	16,000	16,000				
7	12,272	19,465	10,000	7	Health Insurance	10,000	10,000				
8	2,899	3,210	1,400	8	Workmen's Comp Insurance	1,000	1,000				
9				9							
10				10							
11				11							
12	\$72,184	\$81,001	\$84,900	12	TOTAL PERSONNEL SERVICES	\$121,000	\$121,000				\$0
13				13	Total Full-Time Equivalent (FTE)	1.75	1.75				
14				14	MATERIALS AND SERVICES						
15	5,540	2,299	7,000	15	Operating Supplies	6,000	6,000				
16	8,354	8,066	7,500	16	Utilities		864				
17		3,231		17	Computer Equipment						
18	2,000	0		18	Computer Supplies	100	100				
19	4,366	2,784	4,200	19	General Liability And Auto Insurance	4,000	4,000				
20		0	2,700	20	Public Works Equipment	3,000	3,000				
21	4,000	788	6,000	21	Tools And Equipment	5,000	5,000				
22	6,680	2,399	9,300	22	Equip. Repair & Maintenance	6,000	6,000				
23	1,500	2,038	5,000	23	Vehicle Operation & Maintenance	5,000	5,000				
24		120	2,000	24	Equipment Rental	3,000	3,000				
25		0	500	25	Signs, Posters And Banners	1,200	1,200				
26	1,000	125	5,000	26	Building Repairs And Maint.	5,000	5,000				
27	1,500	0	250	27	Education And Travel	350	350				
28		369		28	Office Supplies	100	100				
29		307	500	29	Locates	550	550				
30	1,500	3,477	2,000	30	Online Bill Pay Fees						
31	2,000	2,005		31	Permit Fees						
32	4,500	4,316	4,500	32	Audit & Filing Fees						
33	3,500	1,290	8,000	33	Engineering	8,000	8,000				
34			2,700	34	School Drainage Cost						
35	400	103	500	35	Dues	600	600				
36				36							
37	\$46,840	\$33,714	\$67,650	37	TOTAL MATERIALS AND SERVICES	\$47,900	\$48,764				\$0
38				38	CAPITAL OUTLAY						
39			20,000	39	Safe Drinking Water Project						
40			8,600	40	Building Improvements						
41			20,000	41	SIPP Grant Exp- OHA	18,000	18,000				
42				42	Pw- Equipment- Ditch/Bank Fall Mower	7,000	7,000				
43				43	Vehicle Municipal Loan Service	12,000	12,000				
44				44							
45	0	0	48,600	45	TOTAL CAPITAL OUTLAY	37,000	37,000				0
46	\$119,024	\$114,716	\$201,150	46	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$205,900	\$206,764				\$0

Detailed Requirements
Public Works Fund - 201

City of Monroe

	Historical Data			Requirements for: City Hall	Budget for Next Year 2022-2023		
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1				1 City Hall- Electricity	2,500	2,500	1
2				2 City Hall- Repairs	500	500	2
3				3 City Hall- Janitorial Supplies	500	500	3
4				4 City Hall- Building Repairs & Maintenance	1,000	1,000	4
5				5 City Hall- Building Insurance	1,500	1,500	5
6				6 City Hall- Propane	1,000	1,000	6
7							7
8							8
9							9
10							10
11							11
12							12
13							13
14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21
22							22
23							23
24							24
25							25
26							26
27							27
28							28
29							29
30				30 Ending Balance (Prior Years)			30
31				31 Unappropriated Ending Fund Balance			31
32	\$0	\$0	\$0	TOTAL Requirements	\$7,000	\$7,000	32

Detailed Requirements
Public Works Fund - 201

City of Monroe

	Historical Data			Requirements for: Library	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	2,348	2,003		1 Library - Public Works Lead				1
2	1,218	991		2 Library - Public Works Assistant				2
3	278	217		3 Library - Payroll Taxes				3
4	246	213		4 Library - PERS				4
5	424	281		5 Library - Health Insurance				5
6	288	360	300	6 Library - Building Alarm Monitoring	350	900		6
7	2,799	3,226	4,000	7 Library - Building Alarm Insurance	3,500	3,500		7
8	4,308	3,882	5,000	8 Library - Electricity	6,000	5,086		8
9	488	240	500	9 Library - Heating/Propane	1,000	1,000		9
10	6,151	1,131	6,000	10 Library - Repairs & Maintenance	3,500	3,500		10
11	889	102	1,000	11 Library - Janitorial Supplies	750	750		11
12	2,613	2,924		12 Library - Contracted Janitorial Services				12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32	\$22,049	\$15,569	\$16,800		\$15,100	\$14,736	\$0	32
				TOTAL Requirements				
				Ending Balance (Prior Years)				
				Unappropriated Ending Fund Balance				
				Total Full Time Equivalent (FTE)				

150-504-031 (Rev. 11-16)

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Monroe Community Center	Budget for Next Year 2022-2023		
Actual	Actual	Adopted Budget	Proposed By		Approved By	Adopted By	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022	Budget Officer	Budget Committee	Governing Body		
1	719	839	1,000	1,500	1,500	1	
2	5,497	3,517	6,000	5,000	5,000	2	
3	430	292	2,000	750	750	3	
4	191	108	1,000	750	750	4	
5	287		1,500	1,500	1,500	5	
6						6	
7						7	
8						8	
9						9	
10						10	
11						11	
12						12	
13						13	
14						14	
15						15	
16						16	
17						17	
18						18	
19						19	
20						20	
21						21	
22						22	
23						23	
24						24	
25						25	
26						26	
27						27	
28						28	
29						29	
30						30	
31						31	
32	\$7,124	\$4,756	\$11,500	\$9,500	\$9,500	\$0	

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Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Parks	Budget for Next Year 2022-2023		
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	1,826	1,189	3,500	1 Parks- Operating Supplies	2,000	1,000	
2			1,200	2 Parks- Trail Maint. and Operation	1,500		
3	446	2,023	10,000	3 Parks- Equipment Repair and Maint.	2,500	1,500	
4				4 Parks- Park Host Electricity	900	900	
5				5 Parks- Park House Propane	800	800	
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29				Total Full Time Equivalent (FTE)			
30				Ending Balance (Prior Years)			
31				Unappropriated Ending Fund Balance			
32	\$2,272	\$3,212	\$14,700	TOTAL Requirements	\$7,700	\$4,200	\$0

150-504-031 (Rev. 11-16)

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Storm	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Year 2021-2022						
1	758		3,000	1 Storm- Repairs And Maint.	5,000	3,000		1
2			5,000	2 Storm- TMDL Projects	5,000	4,000		2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32	\$758	\$0	\$8,000	TOTAL Requirements	\$10,000	\$7,000	\$0	32
				Total Full Time Equivalent (FTE)				
				Ending Balance (Prior Years)				
				Unappropriated Ending Fund Balance				

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Sewer				Budget for Next Year 2022-2023					
Actual		Adopted Budget		Requirements for: Sewer				Proposed By		Approved By		Adopted By	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year		1	2	3	4	Budget Officer	Budget Committee	Governing Body			
1	7,475	2,997	3,100	1	2	3	4	8,650	8,650			1	
2	10,160		18,000	2	Sewer- Manhole Sealant			22,000	22,000			2	
3												3	
4												4	
5												5	
6												6	
7												7	
8												8	
9												9	
10												10	
11												11	
12												12	
13												13	
14												14	
15												15	
16												16	
17												17	
18												18	
19												19	
20												20	
21												21	
22												22	
23												23	
24												24	
25												25	
26												26	
27												27	
28												28	
29												29	
30												30	
31												31	
32	\$17,635	\$2,997	\$21,100					\$30,650	\$30,650			\$0	
				TOTAL Requirements									
				TOTAL Full Time Equivalent (FTE)									
				Ending Balance (Prior Years)									
				Unappropriated Ending Fund Balance									

Detailed Requirements
Public Works Fund - 201

City of Monroe

	Historical Data			Requirements for: WWTP	Budget for Next Year 2022-2023		
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			20,732	1 WWTP- Equip. Repair And Maint.	12,000	11,000	1
2			9,000	2 WWTP- Equipment	11,000	10,000	2
3			3,500	3 WWTP-Outside Testing	5,600	5,600	3
4			6,500	4 WWTP-Chemicals	7,500	7,500	4
5			18,000	5 WWTP-Contracted Operator Fees	18,000	18,000	5
6				6 WWTP-Electricity	7,000	7,000	6
7							7
8							8
9							9
10							10
11							11
12							12
13							13
14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21
22							22
23							23
24							24
25							25
26							26
27							27
28							28
29							29
30				Total Full Time Equivalent (FTE)			29
31				Ending Balance (Prior Years)			30
32	\$0	\$0	\$57,732	Unappropriated Ending Fund Balance	\$61,100	\$59,100	31
				TOTAL Requirements	\$61,100	\$59,100	32

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Streets	Budget for Next Year 2022-2023			
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	9,029	9,500	1	9,000	9,000		1	
2	529	20,000	2	11,000	11,000		2	
3	3,305	4,000	3	5,500	4,500		3	
4	12,630	125,931	4				4	
5			5				5	
6			6				6	
7			7				7	
8			8				8	
9			9				9	
10			10				10	
11			11				11	
12			12				12	
13			13				13	
14			14				14	
15			15				15	
16			16				16	
17			17				17	
18			18				18	
19			19				19	
20			20				20	
21			21				21	
22			22				22	
23			23				23	
24			24				24	
25			25	100,000	100,000		25	
26			26				26	
27			27				27	
28			28	100,000	100,000	0	28	
29			29				29	
30			30				30	
31			31				31	
32	\$0	\$25,493	32	\$125,500	\$124,500	\$0	32	

150-504-031 (Rev. 11-16)

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Public Works Fund - 201**

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3								3
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5				Total Full-Time Equivalent (FTE)				5
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19								19
20								20
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0	21
22				INTERFUND TRANSFERS				22
23				Transfer to Water Treatment Fund				23
24			30,400	Transfer to GA for Billing Services	2,000	2,000		24
25			6,250	Transfer to Monroe Festival Fund				25
26				Transfer to Equipment Reserve Fund	6,000	6,000		26
27								27
28	0	0	36,650	TOTAL INTERFUND TRANSFERS	8,000	8,000	0	28
29				OPERATING CONTINGENCY	50,000	50,000		29
30				RESERVED FOR FUTURE EXPENDITURE				30
31			152,921	UNAPPROPRIATED ENDING BALANCE	130,150	139,150		31
32	0	0	189,571	Total Requirements NOT ALLOCATED	188,150	197,150	0	32
33				Total Requirements for ALL Org.Units/Programs within fund	523,100	514,100	0	33
34	198,116	268,632		Ending balance (prior years)				34
35	\$198,116	\$268,632	\$189,571	TOTAL REQUIREMENTS	\$711,250	\$711,250	\$0	35

Bonded Debt Funds 301 and 302

Summary

These funds manage the debt for the water treatment plant, reservoir, and waste water improvements. The obligations are managed according to the statutes and requirements of the bonds.

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:
 Revenue Bonds or
 General Obligation Bonds

Water Revenue Bond - 300

City of Monroe

Historical Data			Budget for Next Year 2022-2023			
Actual	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1						1
2	31,438	31,796	18,470	18,470		2
3						3
4	350	104	220	220		4
5	30,200	15,100	45,600	45,600		5
6						6
7						7
8	61,988	47,000	64,290	64,290		8
9						9
10						10
11	\$61,988	\$47,000	\$64,290	\$64,290	\$0	11
RESOURCES AND REQUIREMENTS						
Resources						
1						1
2			18,470	18,470		2
3						3
4			220	220		4
5			45,600	45,600		5
6						6
7						7
8			64,290	64,290		8
9						9
10						10
11						11
Requirements						
Bond Principal Payments						
12						12
13	8,067	8,430	9,206	9,206		13
14						14
15						15
16	8,067	8,430	9,206	9,206		16
Bond Interest Payments						
17						17
18	22,126	21,763	20,987	20,987		18
19						19
20						20
21	22,126	21,763	20,987	20,987		21
Total Interest						
22						22
Unappropriated Balance for Following Year By						
23						23
24						24
25						25
26	31,796	16,807				26
27			34,097	34,097		27
28						28
29						29
30	\$61,989	\$47,000	\$64,290	\$64,290	\$0	30

150-504-035 (Rev 10-16) *If this form is used for revenue bonds, property tax resources may not be included.

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:
 Revenue Bonds or
 General Obligation Bonds

2010 General Obligation Bond Fund - 302

City of Monroe

Historical Data		Budget for Next Year 2022-2023		RESOURCES AND REQUIREMENTS		Budget for Next Year 2022-2023		Adopted By	
Actual	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer	Approved By Budget Committee	DESCRIPTION OF RESOURCES AND REQUIREMENTS		Adopted By Governing Body		
1					Resources				
2	2,438	2,438	3,342	3,676	1 Beginning Cash on Hand (Cash Basis)		3,676		1
3					2 Previously Levied Taxes to be Received				2
4					3 Interest				3
5	929	379	1,000	1,100	4 Transferred from Other Funds		1,100		4
6					5 Total Resources, Except Taxes to be Levied		4,776		5
7	3,367	2,817	4,342	4,776	6 Taxes Estimated to be Received *		135,655		6
8					7 Taxes Collected in Year Levied				7
9	120,718	127,325	129,500	135,655	8 TOTAL RESOURCES		\$140,431		8
10					9 Requirements				9
11	\$124,085	\$130,142	\$133,842	\$140,431	10 Bond Issue				10
					11 Bond Interest Payments				11
					12 Bond Issue				12
12					13 Budgeted Payment Date				13
13	65,000	75,000	80,000	90,000	14 06/01/2023		90,000		14
14					15 Total Principal		90,000		15
15	65,000	75,000	80,000	90,000	16 Bond Interest Payments				16
16					17 Bond Issue				17
17					18 Budgeted Payment Date				18
18	27,859	26,315	24,628	22,828	19 12/01/2022		22,828		19
19	27,859	26,315	24,628	22,828	20 06/01/2023		22,828		20
20					21 Total Interest		45,656		21
21	55,718	52,630	49,255	45,656	22 Unappropriated Balance for Following Year By				22
22					23 Bond Issue				23
23					24 Projected Payment Date				24
24					25 12/01/2022				25
25					26 Ending balance (prior years)				26
26	4,133	4,587		4,775	27 Total Unappropriated Ending Fund Balance		4,775		27
27					28 Loan Repayment to Fund				28
28					29 Tax Credit Bond Reserve				29
29					30 TOTAL REQUIREMENTS		\$140,431	\$140,431	30
30	\$124,851	\$132,217	\$133,842	\$140,431				\$0	30

150-504-035 (Rev 10-16) *If this form is used for revenue bonds, property tax resources may not be included.

Reserve Funds 400 - 405

Summary

The reserve funds comprise of

- Equipment
- Building
- Park
- Water
- Sewer
- Capital Improvement

Significant changes include:

- **Building Reserve** – Cost to shore up City Hall due to the east side of the building starting to collapse from soil contraction.
- **Water Reserve** – Increase due to surplus property sales. This will be used for to remedy deferred maintenance from the 2009-2020 timeframe.
- **Sewer Reserve** – Cost for waste Lift pump overhaul due to non-repaired damage in the 2016 timeframe.

**FORM
LB-11**

This fund is authorized and established by resolution 2017-05 on June 26, 2017 for the following specified purpose: of reserving funds for major equipment purchases including vehicles and heavy machinery

**RESERVE FUND
RESOURCES AND REQUIREMENTS
Equipment Reserve Fund - 400**

Year this reserve fund will be reviewed to be continued or abolished
Date can not be more than 10 years after establishment.
Review Year: 2027

City of Monroe

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 RESOURCES				1
2	36,200	48,748	51,549	2 Cash on hand * (cash basis)	54,300	54,300		2
3				3				3
4				4 Previously levied taxes estimated to be received				4
5	802	350	6,500	5 Interest	250	250		5
6	17,500	2,500	2,500	6 Transferred IN, from other funds	7,000	7,000		6
7				7				7
8				8				8
9				9				9
10	54,502	51,598	60,549	10 Total Resources, except taxes to be levied	61,550	61,550	0	10
11				11 Taxes estimated to be received				11
12				12 Taxes collected in year levied				12
13	\$54,502	\$51,598	\$60,549	TOTAL RESOURCES	\$61,550	\$61,550	\$0	13
14				REQUIREMENTS **				14
15				15 Org. Unit or Prog. & Activity				15
16	2,614			16 Public Works				16
17	3,140			17 Public Works				17
18				18 Public Works				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24		39,096	63,049	24 Reserved for Future Expenditures	61,550	61,550		24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Ending balance (prior years)				29
30				30 UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$5,754	\$39,096	\$63,049	TOTAL REQUIREMENTS	\$61,550	\$61,550	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution
2017-06 on June 26, 2017 for the following specified purpose:
Creating a reserve fund for future building construction, repair and
remodeling of city owned structures

**RESERVE FUND
RESOURCES AND REQUIREMENTS
Building Reserve Fund - 401**

Year this reserve fund will be reviewed to be continued or abolished
Date can not be more than 10 years after establishment.
Review Year: 2027

City of Monroe

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1				1
2	10,603	36,102	41,331	2	22,400	22,400		2
3				3				3
4				4				4
5	499	268	400	5	250	250		5
6	25,000	5,000	5,000	6				6
7				7				7
8				8				8
9				9				9
10	36,102	41,370	46,731	10	22,650	22,650	0	10
11				11				11
12				12				12
13	\$36,102	\$41,370	\$46,731	13	\$22,650	\$22,650	\$0	13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23			21,700	23				23
24				24				24
25		38,903	25,031	25	22,650	22,650		25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31	\$0	\$38,903	\$46,731	31	\$22,650	\$22,650	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution
2017-07 on June 26, 2017 for the following specified purpose:

for future capital projects in the City owned park properties.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2027

Park Reserve Fund - 402

City of Monroe

	Historical Data			DESCRIPTION	Budget for Next Year 2022-2023					
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
1				1						
2	15,523	10,945	11,011	2	13,600	13,600				
3				3						
4				4						
5	10,000		5,000	5	100	100				
6				6						
7				7						
8				8						
9				9						
10	25,523	10,945	16,011	10	13,700	13,700			0	10
11				11						11
12				12						12
13	\$25,523	\$10,945	\$16,011	13	\$13,700	\$13,700			\$0	13
14				14						14
15				15						15
16	15,012			16						16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24		10,000	16,091	24	13,700	13,700				24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	\$15,012	\$10,000	\$16,091	31	\$13,700	\$13,700			\$0	31

150-504-011 (Rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution 2017-08 on June 26, 2017 for the following specified purpose:
Funding capital improvement water system projects in the current and future year.

**RESERVE FUND
RESOURCES AND REQUIREMENTS
Water Reserve Fund - 403**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2027

City of Monroe

	Historical Data			DESCRIPTION	Budget for Next Year 2022-2023					
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
1				RESOURCES						
2	69,540	20,889	20,119	1	Cash on hand * (cash basis)					
3	20,000			2	27,800	27,800				
4	20,468	1,926		3	IFA Technical Assistance Grant					
5				4	Safe Drinking Water Grant from OHA					
6				5						
7				6						
8	660	147	150	7	Previously levied taxes estimated to be received					
9	2,500		15,000	8	Interest	165	165			
10	113,169	22,961	35,269	9	Transferred IN, from other funds	80,000	80,000			
11				10	Total Resources, except taxes to be levied	107,965	107,965		0	
12				11	Taxes estimated to be received					
13	\$113,169	\$22,961	\$35,269	12	Taxes collected in year levied					
14				13	TOTAL RESOURCES	\$107,965	\$107,965		\$0	
15				14	REQUIREMENTS **					
16	1,484			15	Org. Unit or Prog. & Activity					
17	20,000			16	Water					
18	50,327			17	Water					
19	20,469	2,823		18	Water					
20				19	Water					
21				20	Capital Outlay					
22				21	Capital Outlay					
23				22	Capital Outlay					
24		2,500	35,269	23	Capital Outlay					
25				24	Capital Outlay					
26				25	Capital Outlay					
27				26	Capital Outlay					
28				27	Capital Outlay					
29				28	Capital Outlay					
30				29	Capital Outlay					
31	\$92,280	\$5,323	\$35,269	30	Ending balance (prior years)					
				31	UNAPPROPRIATED ENDING FUND BALANCE					
					TOTAL REQUIREMENTS	\$107,965	\$107,965		\$0	

150-504-011 (Rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution
2017-09 on June 26, 2017 for the following specified purpose:
Funding capital improvement sewer/ waste water projects in the current year
and future fiscal years

**RESERVE FUND
RESOURCES AND REQUIREMENTS
Sewer Reserve Fund - 404**

Year this reserve fund will be reviewed to be continued or abolished
Date can not be more than 10 years after establishment.
Review Year: 2027

City of Monroe

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 RESOURCES				1
2	100,453	97,142	100,237	2 Cash on hand * (cash basis)	87,500	87,500		2
3				3				3
4				4 Previously levied taxes estimated to be received				4
5	1,849	690	400	5 Interest	440	440		5
6	5,000	2,500	5,000	6 Transferred IN, from other funds				6
7				7				7
8				8				8
9				9				9
10	107,302	100,332	105,637	10 Total Resources, except taxes to be levied	87,940	87,940		10
11				11 Taxes estimated to be received				11
12				12 Taxes collected in year levied				12
13	\$107,302	\$100,332	\$105,637	TOTAL RESOURCES	\$87,940	\$87,940	\$0	13
14				REQUIREMENTS **				14
15				15 Org. Unit or Prog & Activity				15
16	10,160			16 Sewer				16
17				17 Capital Project				17
18				18 Manhole Sealant				18
19				19				19
20				20				20
21				21				21
22			15,732	22 Transfer to Public Works for WWTP Pump Repairs				22
23				23				23
24		77,461	89,905	24 Reserved for Future Expenditures	87,940	87,940		24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Ending balance (prior years)				29
30				30 UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$10,160	\$77,461	\$105,637	TOTAL REQUIREMENTS	\$87,940	\$87,940	\$0	31

150-504-011 (Rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

System Development Charge Funds 507 - 511

Summary

System Development Charges (SDC) is received from new homes built inside Monroe City Limits. The fees may only be used to offset expense due to capacity increases. In other words, if new development causes additional expense to upgrade or replace infrastructure, SDC funds may be used to reduce the cost to existing homeowners. The use of these funds is regulated by Oregon statute and may be authorized by Council resolution only.

- Due to no significant development in Monroe at present, SDC funds will see little change in the next fiscal year.

**FORM
LB-11**

This fund is authorized and established by resolution 2017-09 on June 26, 2017 for the following specified purpose:
Funding capital improvement, sewer/wastewater projects in the current year and future fiscal years

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2027

Capital Improvement Reserve Fund - 405

City of Monroe

	Historical Data			DESCRIPTION	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				RESOURCES				
2	10,115	25,471	25,626	1 Cash on hand * (cash basis)	25,800	25,800		
3				2 Previously levied taxes estimated to be received				
4				3 Interest				
5	356	179	180	4 Transferred IN, from other funds	200	200		
6	15,000			5				
7				6				
8				7				
9				8				
10	25,471	25,650	25,806	9 Total Resources, except taxes to be levied	26,000	26,000	0	
11				10 Taxes estimated to be received				
12				11 Taxes collected in year levied				
13	\$25,471	\$25,650	\$25,806	TOTAL RESOURCES	\$26,000	\$26,000	\$0	
14				REQUIREMENTS **				
15				15 Org. Unit or Prog. & Activity				
16				16 Object Classification				
17				17 Detail				
18				18				
19				19				
20				20				
21				21				
22				22				
23		16,000	25,806	23 Reserved for Future Expenditures	26,000	26,000		
24				24				
25				25				
26				26				
27				27				
28				28				
29				29 Ending balance (prior years)				
30				30 UNAPPROPRIATED ENDING FUND BALANCE				
31	\$0	\$16,000	\$25,806	TOTAL REQUIREMENTS	\$26,000	\$26,000	\$0	

150-504-011 (Rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES
Park System Development Charge Fund - 507

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
Actual		Adopted Budget			Proposed By	Approved By	Adopted By
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Year 2020-2021	This Year Year 2021-2022	Budget Officer	Budget Committee	Governing Body	
1	11,611	16,568	36,881	1 Available cash on hand*	37,100	37,100	1
2				2 Previously levied taxes estimated to be received			2
3	247	170	200	3 Interest	220	220	3
4				4			4
5				5 Transferred IN, from other funds			5
6				6			6
7	8,852	23,014	2,000	7 SDC- Park	2,200	2,200	7
8				8			8
9	20,710	39,752	39,081	9 Total resources, except taxes to be levied	39,520	39,520	9
10				10 Taxes estimated to be received			10
11				11 Taxes collected in year levied			11
12	\$20,710	\$39,752	\$39,081	12 TOTAL RESOURCES	\$39,520	\$39,520	\$0

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Historical Data				REQUIREMENTS FOR: Park System Development Charge Fund - 507	Budget for Next Year 2022-2023		
Actual		Adopted Budget			Proposed By	Approved By	Adopted By
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Year 2020-2021	This Year Year 2021-2022	Budget Officer	Budget Committee	Governing Body	
1				1 PERSONNEL SERVICES			1
2				2			2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	3
4				4 Total Full-Time Equivalent (FTE)			4
5				5 MATERIALS AND SERVICES			5
6				6			6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	7
8				8 CAPITAL OUTLAY			8
9	4,141			9 Park SDC Methodology			9
10		2,844	39,081	10 Park Enhancement SDC	39,520	39,520	10
11				11			11
12	4,141	2,844	39,081	12 TOTAL CAPITAL OUTLAY	39,520	39,520	12
13	4,141	2,844	39,081	13 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	39,520	39,520	13
14				14 INTERFUND TRANSFERS			14
15				15			15
16				16			16
17	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	17
18				18 OPERATING CONTINGENCY			18
19				19 RESERVED FOR FUTURE EXPENDITURE			19
20				20 UNAPPROPRIATED ENDING BALANCE			20
21	0	0	0	21 Total Requirements NOT ALLOCATED	0	0	21
22	4,141	2,844	39,081	22 Total Requirements for ALL Org. Units/Programs within fund	39,520	39,520	22
23	16,568	36,908		23 Ending balance (prior years)			23
24	\$16,568	\$36,908	\$39,081	24 TOTAL REQUIREMENTS	\$39,520	\$39,520	\$0

RESOURCES
Sewer System Development Charge Fund - 508

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
76,164	147,729	385,583	1	Available cash on hand*	387,300	387,300	1
			2	Previously levied taxes estimated to be received			2
2,043	1,588	1,500	3	Interest	1,500	1,500	3
			4				4
			5	Transferred IN, from other funds			5
			6	OTHER RESOURCES			6
91,237	237,215	30,000	7	SDC- Sewer	33,000	33,000	7
55			8	Riverside District MP Grant			8
169,499	386,532	417,083	9	Total resources, except taxes to be levied	421,800	421,800	9
			10	Taxes estimated to be received			10
			11	Taxes collected in year levied			11
\$169,499	\$386,532	\$417,083	12	TOTAL RESOURCES	\$421,800	\$421,800	\$0

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Historical Data				REQUIREMENTS FOR: Sewer System Development Charge Fund - 508	Budget for Next Year 2022-2023			
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			1	PERSONNEL SERVICES				1
			2					2
0	0	0	3	TOTAL PERSONNEL SERVICES	0	0	0	3
			4	Total Full-Time Equivalent (FTE)				4
			5	MATERIALS AND SERVICES				5
			6					6
0	0	0	7	TOTAL MATERIALS AND SERVICES	0	0	0	7
			8	CAPITAL OUTLAY				8
481	693	5,000	9	Riverside District Wastewater Development Plan				9
4,141			10	Sewer SDC Methodology				10
17,147		412,083	11	Sewer Enhancement	421,800	421,800		11
21,770	693	417,083	12	Wastewater Master Plan Amendment	421,800	421,800	0	12
\$21,770	\$693	\$417,083	13	TOTAL CAPITAL OUTLAY	421,800	421,800	0	13
			14	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$421,800	\$421,800	\$0	14
			15	INTERFUND TRANSFERS				15
			16					16
			17					17
0	0	0	18	TOTAL INTERFUND TRANSFERS	0	0	0	18
			19	OPERATING CONTINGENCY				19
			20	RESERVED FOR FUTURE EXPENDITURE				20
			21	UNAPPROPRIATED ENDING BALANCE				21
0	0	0	22	Total Requirements NOT ALLOCATED	0	0	0	22
21,770	693	417,083	23	Total Requirements for ALL Org Units/Programs within fund	421,800	421,800	0	23
147,729	385,839		24	Ending balance (prior years)				24
\$169,499	\$386,532	\$417,083	25	TOTAL REQUIREMENTS	\$421,800	\$421,800	\$0	25

RESOURCES
Street System Development Charge Fund - 509

City of Monroe

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022				
1	45,282	50,912	74,402	1 Available cash on hand*	75,100	75,100	1
2				2 Previously levied taxes estimated to be received			2
3	893	412	650	3 Interest	700	700	3
4				4			4
5				5 Transferred IN, from other funds			5
6				6 OTHER RESOURCES			6
7	9,305	24,194	3,000	7 SDC- Street	3,300	3,300	7
8	55			8 Riverside District MIP Grant			8
9	55,535	75,518	78,052	9 Total resources, except taxes to be levied	79,100	79,100	9
10				10 Taxes estimated to be received			10
11				11 Taxes collected in year levied			11
12	\$55,535	\$75,518	\$78,052	12 TOTAL RESOURCES	\$79,100	\$79,100	\$0

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

	Historical Data			REQUIREMENTS FOR: Street System Development Charge Fund - 509	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022				
1				1 PERSONNEL SERVICES			1
2				2			2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	3
4				4 Total Full-Time Equivalent (FTE)			4
5				5 MATERIALS AND SERVICES			5
6				6			6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	7
8				8 CAPITAL OUTLAY			8
9	481	693	5,000	9 Riverside District Transportation Access Plan			9
10	4,141			10 Street Capital Improvement Plan			10
11		364	73,052	11 Street Enhancement	79,100	79,100	11
12				12			12
13	4,623	1,057	78,052	13 TOTAL CAPITAL OUTLAY	79,100	79,100	13
14	\$4,623	\$1,057	\$78,052	14 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$79,100	\$79,100	\$0
15				15 INTERFUND TRANSFERS			15
16				16			16
17				17			17
18	0	0	0	18 TOTAL INTERFUND TRANSFERS	0	0	18
19				19 OPERATING CONTINGENCY			19
20				20 RESERVED FOR FUTURE EXPENDITURE			20
21				21 UNAPPROPRIATED ENDING BALANCE			21
22	0	0	0	22 Total Requirements NOT ALLOCATED	0	0	22
23	4,623	1,057	78,052	23 Total Requirements for ALL Org. Units/Programs within fund	79,100	79,100	0
24	50,912	74,462		24 Ending balance (prior years)			
25	\$55,535	\$75,518	\$78,052	25 TOTAL REQUIREMENTS	\$79,100	\$79,100	\$0

RESOURCES
Storm System Development Charge Fund - 510

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
Actual	Actual	Adopted Budget This Year	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022				
1	28,283	38,768	75,918	1 Available cash on hand*	76,600	76,600	
2				2 Previously levied taxes estimated to be received			
3	615	358	600	3 Interest	600	600	
4				4			
5				5 Transferred IN, from other funds			
6				OTHER RESOURCES			
7	14,438	37,539	4,000	7 SDC- Storm	4,400	4,400	
8	55			8 Riverside District MP Grant			
9	43,391	76,666	80,518	9 Total resources, except taxes to be levied	81,600	81,600	
10				10 Taxes estimated to be received			
11				11 Taxes collected in year levied			
12	\$43,391	\$76,666	\$80,518	12 TOTAL RESOURCES	\$81,600	\$81,600	
						\$0	

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Historical Data				REQUIREMENTS FOR: Storm System Development Charge Fund - 510	Budget for Next Year 2022-2023		
Actual	Actual	Adopted Budget This Year	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022				
1				1 PERSONNEL SERVICES			
2				2			
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	
4				4 Total Full-Time Equivalent (FTE)			
5				MATERIALS AND SERVICES			
6				6			
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	
8				CAPITAL OUTLAY			
9	481	693	5,000	8 Riverside District Storm Water Plan			
10	4,141			10 Storm Capital Improvement Plan			
11				11 Storm Drain Enhancement	81,600	81,600	
12				12			
13	4,623	693	80,518	13 TOTAL CAPITAL OUTLAY	81,600	81,600	
14	\$4,623	\$693	\$80,518	14 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$81,600	\$81,600	
15				INTERFUND TRANSFERS			
16				16			
17				17			
18	0	0	0	18 TOTAL INTERFUND TRANSFERS	0	0	
19				OPERATING CONTINGENCY			
20				RESERVED FOR FUTURE EXPENDITURE			
21				UNAPPROPRIATED ENDING BALANCE			
22	0	0	0	22 Total Requirements NOT ALLOCATED	0	0	
23	4,623	693	80,518	23 Total Requirements for ALL Org. Units/Programs within fund	81,600	81,600	
24	38,768	75,973		24 Ending balance (prior years)			
25	\$43,391	\$76,666	\$80,518	25 TOTAL REQUIREMENTS	\$81,600	\$81,600	
						\$0	

RESOURCES
Water System Development Charge Fund - 510

City of Monroe

Historical Data			Budget for Next Year 2022-2023		
Actual	Adopted Budget This Year	Resource Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	81,135	1 Available cash on hand*	450,600	450,600	
2		2 Previously levied taxes estimated to be received			
3	1,889	3 Interest	16,500	16,500	
4		4			
5		5 Transferred IN, from other funds			
6		6 OTHER RESOURCES			
7	116,535	7 SDC- Water	33,000	33,000	
8	55	8 Riverside District MP Grant			
9	199,614	9 Total resources, except taxes to be levied	500,100	500,100	0
10		10 Taxes estimated to be received			
11		11 Taxes collected in year levied			
12	\$199,614	12 TOTAL RESOURCES	\$500,100	\$500,100	\$0

150-S04-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Historical Data			REQUIREMENTS FOR: Water System Development Charge Fund - 510			Budget for Next Year 2022-2023		
Actual	Adopted Budget This Year	Resource Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
1		1 PERSONNEL SERVICES						
2		2						
3	0	3 TOTAL PERSONNEL SERVICES	0	0	0			
4		4 Total Full-Time Equivalent (FTE)						
5		5 MATERIALS AND SERVICES						
6		6						
7	0	7 TOTAL MATERIALS AND SERVICES	0	0	0			
8		8 CAPITAL OUTLAY						
9	488	9 Riverside District Storm Water Plan						
10	45,211	10 Water Master plan						
11		11 Loan to Water Reserve Fund						
12		12 Flow Meters						
13	4,141	13 SDC Methodology						
13	4,553	13 Water System Enhancement	500,100	500,100	0			
14	54,394	14 TOTAL CAPITAL OUTLAY	500,100	500,100	0			
15	\$54,394	15 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$500,100	\$500,100	\$0			
16		16 INTERFUND TRANSFERS						
17		17 Transfer out to Water Fund for Air Compressor						
18		18						
19	0	19 TOTAL INTERFUND TRANSFERS	0	0	0			
20		20 OPERATING CONTINGENCY						
21		21 RESERVED FOR FUTURE EXPENDITURE						
22		22 UNAPPROPRIATED ENDING BALANCE						
23	0	23 Total Requirements NOT ALLOCATED	0	0	0			
24	54,394	24 Total Requirements for ALL Org. Units/Programs within fund	500,100	500,100	0			
25	145,220	25 Ending balance (prior years)						
26	\$199,614	26 TOTAL REQUIREMENTS	\$500,100	\$500,100	\$0			

Water Treatment Fund 601

Summary

Water treatment is an enterprise fund that involves treating water from the Long Tom River for consumption by the City. The water is sold to consumers at a rate set by Council that reflects the actual cost of production. The water treatment plant is the primary cost center for this fund. The treatment plant requires a Grade II operator due to its complexity and computer operation. The cost of this operator is included in the budget.

- Revenue increased by 78% by non-transfer of funds into Public Works and General Administration, which was past practice.
- Expenses decreased 20% due to capital outlay for meters being moved to Public Works and office administration costs moved to General Administration.

RESOURCES
Water Treatment Fund- 601

City of Monroe

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	26,385	7,088	1	180,000	180,000	1
2			2			2
3	193	130	3	200	200	3
4			4			4
5			5			5
6			6			6
7	111,929	131,552	7	130,000	130,000	7
8	563		8	500	500	8
9	61,411	53,298	9	60,000	60,000	9
10	40,135	42,939	10	45,000	45,000	10
11	10,089	8,782	11	10,000	10,000	11
12			12			12
13			13			13
14			14			14
15			15			15
16			16			16
17			17			17
18			18			18
19			19			19
20			20			20
21			21			21
22			22			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27			27
28			28			28
29	250,704	243,789	29	425,700	425,700	29
30			30			30
31			31			31
32	\$250,704	\$243,789	32	\$425,700	\$425,700	32

150-504-020 (rev 10-16) *The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

	Historical Data			REQUIREMENTS FOR: WATER TREATMENT FUND	Budget for Next Year 2022-2023			
	Actual	First Preceding Year 2020-2021	Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020							
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8	0	0	0	8	0	0	0	8
9				9				9
10				10				10
11	7,232	2,337	7,000	11	7,000	7,000		11
12	2,842	3,231	0	12				12
13	930	2,787	1,000	13	500	500		13
14	21	376	1,000	14				14
15	1,144	662	250	15	250	250		15
16	844	2,578	500	16				16
17			3,500	17	3,500	3,500		17
18				18				18
19	4,316	4,316	4,500	19				19
20			1,000	20				20
21	50,101	7,000	6,000	21	6,000	6,000		21
22	18,629	17,091	14,533	22	20,000	20,000		22
23	827	140	2,000	23	500	500		23
24				24				24
25	4,037	3,157	4,100	25	3,500	3,500		25
26	2,664	4,047	6,000	26	6,000	6,000		26
27				27				27
28	3,887	5,620	6,000	28	6,000	6,000		28
29	64	359	2,000	29	2,000	2,000		29
30	1,175	1,684	5,000	30	6,000	6,000		30
31	5,237	4,368	4,500	31	6,000	6,000		31
32	2,789	4,003	100	32	6,000	6,000		32
33	448	8,830		33				33
34	1,923			34				34
35	900		500	35	500	500		35
36	206	417	500	36	350	350		36
37	160	-48		37				37
38				38				38
39				39				39
40				40				40
41	\$110,376	\$73,056	\$69,883	41	\$68,100	\$68,100	\$0	41
42				42				42
43			9,000	43	8,000	8,000		43
44			5,000	44	3,500	3,500		44
45	3,696	5,100	15,000	45				45
46				46				46
47				47				47
48				48				48
49	3,696	5,100	29,000	49	11,500	11,500	0	49
50	\$114,072	\$78,155	\$98,883	50	\$79,600	\$79,600	\$0	50

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Water Treatment Fund- 601

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	2,500			23 Transfer To Water Reserve Fund				23
24	2,500			24 Transfer To Equipment Reserve Fund	1,000	1,000		24
25	30,200	15,100	30,000	25 Transfer To Water Revenue Bond Fund	45,600	45,600		25
26	5,000			26 Transfer To Building Reserve Fund				26
27			30,400	27 Transfer To GA For Billing Services	9,150	9,150		27
28			12,000	28 Transfer To GA For Personnel Expenses	84,350	84,350		28
29			18,000	29 Transfer To Public Works For Personnel Expenses	26,500	26,500		29
30				30				30
31	40,200	15,100	90,400	31 TOTAL INTERFUND TRANSFERS	166,600	166,600	0	31
32			29,462	32 OPERATING CONTINGENCY	60,000	60,000		32
33				33 RESERVED FOR FUTURE EXPENDITURE				33
34			70,905	34 UNAPPROPRIATED ENDING BALANCE	119,500	119,500		34
35	40,200	15,100	190,767	35 Total Requirements NOT ALLOCATED	346,100	346,100	0	35
36	114,072	78,155	98,883	36 Total Requirements for ALL Org. Units/Programs within Fund	79,600	79,600		36
37	7,088	52,584		37 Ending balance (prior years)				37
38	\$161,360	\$145,840	\$389,650	38 TOTAL REQUIREMENTS	\$425,700	\$425,700	\$0	38