



Proposed Budget

Fiscal Year

2022 – 2023

memo



To: Budget Committee
From: Steve Martinenko
Date: May 16, 2022
Re: Proposed FY 2022-23 City Budget

The proposed budget for the next fiscal year is the culmination of a year's work to streamline the City's accounting process. Great strides were made to eliminate the multitude of spreadsheets and harness the power of our accounting software. The proposed budget before you are developed using the budget tools within our system.

This year's budget has three main funds that encompass the operational finances of the City:

- General Administration
- Public Works
- Water Treatment

The remaining funds service our water bonds, reserves for capital maintenance or acquisition, and system development charges.

The City employs 4.75 FTE and an additional .5 FTE in a temporary, 3-month position. There is a slight increase in health benefits cost.

The primary sources of revenue are tax receipts and utility fees from selling water. Due to development in Red Hills, there has been a revenue increase from property taxes and water fees. The other taxes the City receives are forecasted to be flat with little change.

During budget preparation, there is a "reality check" to determine if the City has the expected revenue to cover basic operational expenses. In other words, can the City afford to keep its lights on and carry on the business of it Citizens with the revenue received from water and taxes. The answer is a qualified yes – there is \$64,000 in cuts from General Administration that would have to be made, mostly in contracted services. In addition, Public Works projects such as manhole sealing and water meter replacement would need to be deferred, amounting to another \$63,000.

The second part of budget preparation is to ensure we have enough cash in the bank to make it through the first five months of the fiscal year. This is because much of our revenue from taxes arrive in the September – November time frame. This cash is our "beginning fund balance." The budget is prepared so we have enough cash to make it through the first 5 months. An implication is that if the City spends this cash beyond the minimal operational requirements, the beginning fund balance will continue to decrease each year unless other sources of revenue are identified.

Last, the Water Plant is funded at a level that is reasonable for normal operation and maintenance. Going forward, the sale of property will help the plant recover from years of deferred maintenance and build the maintenance reserves for bigger repairs.

RESOURCES
General Fund- 100

City of Monroe

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	232,165	109,491	122,937	1 Available cash on hand*	200,000			1
2	2,973		8,000	2 Previously levied taxes estimated to be received	4,000			2
3	394	708	3,000	3 Interest	1,800			3
4			107,930	4 Transferred IN, from other funds	95,500			4
5				5 OTHER RESOURCES				5
6	699	534	700	6 Cigarette Taxes	600			6
7	11,070	9,390	10,500	7 Liquor Taxes	12,000			7
8	2,274	1,812	2,500	8 State Marijuana Tax Revenue	700			8
9	31,431	31,487	34,000	9 Franchise Fees PPL	38,000			9
10	1,626	1,671	2,000	10 Franchise Fees Monroe Telephone	2,000			10
11	3,449	4,776	5,000	11 Franchise Fees Republic Services	5,500			11
12	5,000	5,000	5,000	12 Benton County Transient Tax (Lodging Tax)	5,000			12
13	150	4,277	200	13 License Fees	200			13
14	6,914	6,326	6,500	14 State Revenue Sharing	8,000			14
15	5,655			15 Vino, Vintage And Victory Festival				15
16	21,339	14,612	15,000	16 Court Fines & Fees	18,000			16
17			45,000	17 State Highway Taxes				17
18	1,550			18 Library Rental				18
19	500			19 Old Library Lease				19
20	1,110	2,575	1,000	20 Lien search Fees	1,000			20
21	4,826		5,000	21 Engineering Fees	3,000			21
22	990	2,215	2,000	22 Planning Fees	4,000			22
23	9,615	24,998	5,000	23 SDC Admin	5,000			23
24	82	87	200	24 Public Records Fees	200			24
25				25 Notary Fees				25
26				26 RARE Funding Grant	25,000			26
27			10,000	27 OCWCOG ED Grant				27
28			25,041	28 DAS Grant 1579 Covid Relief				28
29			72,591	29 ARPA Grant				29
30	63,025	7,058		30 State Parks Grant				30
31				31 DLCD Grant				31
32	100		0	32 Donations	2,000			32
33		200		33 City Park Sign Replacement				33
34			300,000	34 Surplus Land Sales	80,000			34
35	791	2,051	300	35 Misc. Income	650			35
36				36				36
37	407,727	229,267	789,399	37 Total resources, except taxes to be levied	512,150	0	0	37
38			172,000	38 Taxes estimated to be received	193,000			38
39	128,677	142,518		39 Taxes collected in year levied				39
40	\$536,404	\$371,785	\$961,399	40 TOTAL RESOURCES	\$705,150	\$0	\$0	40

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
General Fund- 100

City of Monroe

1	Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year 2022-2023			1
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				PERSONNEL SERVICES				1
2	42,217	45,205	49,900	2 Salary Accounting Specialist	54,500			2
3	72,590	15,875	71,350	3 Salary City Administrator	92,610			3
4			48,900	4 Salary Administration Specialist	54,500			4
5	15,015	24,712	4,500	5 Salary Administration Assistant	5,000			5
6		605	9,422	6 Janitorial Staff				6
7			9,424	7 Salary Facilities/ Groundworker				7
8	7,577	8,099	15,200	8 Payroll Taxes	16,000			8
9	10,022	6,716	28,000	9 PERS Retirement	36,500			9
10	17,300	14,200	35,000	10 Health Insurance	34,500			10
11	2,004	1,370	2,700	11 Workmens Comp Insurance	1,500			11
12				12				12
13				13				13
14				14				14
15	\$166,725	\$116,782	\$274,396	15 TOTAL PERSONNEL SERVICES	\$295,110	\$0	\$0	15
16				16 Total Full-Time Equivalent (FTE)	3.50			16
17				MATERIALS AND SERVICES				17
18	740	1,302	2,200	18 Postage	3,000			18
19	2,866	2,895	3,000	19 Operating Supplies	3,000			19
20	7,088	11,050	3,000	20 Online Bill Pay Fees	3,000			20
21	2,783	3,633	950	21 Computer Supplies	500			21
22			800	22 Bank Service Charges	1,500			22
23	5,696	10,620	14,000	23 Attorney Fees	4,700			23
24	4,318	4,676	5,000	24 Audit & Filing Fees	16,000			24
25	375	93	1,500	25 Planning Cost				25
26	381	400	5,000	26 Professional Services Other				26
27	20,395	12,499	18,000	27 Planner Contract	18,000			27
28			15,000	28 Licenses And Fees	16,000			28
29	2,629	2,596	6,000	29 Utilities	3,000			29
30	3,876	1,886	2,000	30 Education and Travel				30
31	80		1,500	31 Education and Travel City Council				31
32	1,080		1,500	32 Education and Travel Planning Comm.				32
33				33 Meeting Expense				33
34	3,700	6,655	7,700	34 General Liability And Auto	8,000			34
35	5,552		1,200	35 Codification	1,000			35
36		97	500	36 Office Equip. Repair & Maintenance	500			36
37	1,533	1,281	24,200	37 Building Repairs & Maintenance				37
38			1,000	38 Archive Record Destruction				38
39			1,000	39 Mat/Carpet Cleaning				39
40	429	216	500	40 Advertising	500			40
41	3,494	2,309	3,500	41 Dues	3,040			41
42				42 RARE Participant Program	25,000			42
43			5,000	43 Community Support Grants/Scholarships	2,000			43
44		38	1,500	44 Committees and Commission				44
45			5,000	45 Community Engagement	2,000			45
46	1,143	662	1,100	46 Copier Maintenance/Service	2,000			46
47	6,891	9,589	3,600	47 Expenses Not Covered Elsewhere				47
48	32,000	32,000	34,000	48 Law Enforcement Contract	35,000			48
49	2,500			49 Beautification/Main Street				49
50	418			50 Business Association Of Monroe				50
51	9,019	-550		51 Vino Vintage & Victory Fesitval				51
52	2,974	2,142		52 City Hall Heating Propane				52
53	3,477	9,684		53 Engineering				53
54			10,000	54 OCWCOG ED Grant				54
55			25,041	55 DAS Grant 1579 Covid Relief				55
56			72,591	56 ARPA Grant				56
57				57				57
58				58				58
59				59				59
60	\$125,436	\$115,774	\$276,882	60 TOTAL MATERIALS AND SERVICES	\$147,740	\$0	\$0	60
61				CAPITAL OUTLAY				61
62	124,175	29,274		62 City Park Restroom & Access.				62
63			2,000	63 Computer Equipment				63
64				64				64
65				65				65
66				66				66
67				67				67
68	124,175	29,274	2,000	68 TOTAL CAPITAL OUTLAY	0	0	0	68
69	\$416,336	\$261,831	\$553,278	69 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$442,850	\$0	\$0	69

Detailed Requirments
General Fund- 100

City of Monroe

	Historical Data			Requirements for: Court	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	3,233	1,838		1 Court Clerk Wages				1
2	244	126		2 Court Clerk Taxes				2
3	219	231		3 Court Clerk PERS				3
4	594	347		4 Court Clerk Health Insurance				4
5	1,350	400	1,500	5 Judge	1,200			5
6	30		500	6 Court Clerk Education And Travel				6
7				7 Collection Services				7
8	252	3,142	500	8 Court Online Bill Pay Fees	600			8
9	71		100	9 Court Expenses	100			9
10	17	600	200	10 Court Operating Expenses	200			10
11	840	40	500	11 Court Fine/Fee Refunds	500			11
12	924	924	1,000	12 Court State And County Assessment Fees	1,800			12
13			23,400	13 Court Software Upgrades	1,200			13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Total Full Time Equivalent (FTE)				29
30				30 Ending Balance (Prior Years)				30
31				31 Unappropriated Ending Fund Balance				31
32	\$7,773	\$7,648	\$27,700	32 TOTAL Requirments	\$5,600	\$0	\$0	32

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund- 100

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	10,000		5,000	23 Transfer To Building Reserve Fund				23
24	10,000		5,000	24 Transfer To Equipment Reserve Fund				24
25	10,000		5,000	25 Transfer To Park Reserve Fund				25
26	15,000			26 Transfer To Capital Improvement Reserve Fund				26
27			5,000	27 Transfer To Sewer Reserve Fund				27
28			15,000	28 Transfer to Water Reserve Fund	80,000			28
29	10,000			29 Transfer To Storm Water Fund				29
30			15,000	30 Transfer To Legion Hall Fund				30
31			22,000	31 Transfer To Library Fund				31
32			1,050	32 Transfer To Monroe Festival Fund				32
33				33 Transfer to Public Works- Insurance and Utilities	39,200			33
34	55,000	0	73,050	34 TOTAL INTERFUND TRANSFERS	119,200	0	0	34
35			100,764	35 OPERATING CONTINGENCY	50,000			35
36				36 RESERVED FOR FUTURE EXPENDITURE				36
37			206,607	37 UNAPPROPRIATED ENDING BALANCE	87,500			37
38	55,000	0	73,050	38 Total Requirements NOT ALLOCATED	256,700	0	0	38
39	424,109	269,478	580,978	39 Total Requirements for ALL Org.Units/Programs within fund	448,450			39
40	109,491	109,946		40 Ending balance (prior years)				40
41	\$588,600	\$379,424	\$961,399	41 TOTAL REQUIREMENTS	\$705,150	\$0	\$0	41

RESOURCES
Public Works Fund - 201

City of Monroe

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	108,874	198,116	268,632	1 Available cash on hand*	247,000			1
2				2 Previously levied taxes estimated to be received				2
3	2,273	906	1,200	3 Interest	1,300			3
4				4				4
5			33,732	5 Transferred IN, from other funds	65,700			5
6				6 OTHER RESOURCES				6
7	44,771	46,044		7 State Highway Taxes	50,000			7
8				8 Transit Tax				8
9	6,200	14,250	5,000	9 Water Hook Up Charges-Tap Fees	5,000			9
10	141,272	149,048	150,000	10 Sewer Service Charges	150,000			10
11	4,125	9,500	5,000	11 Sewer Hook Up Charges	5,000			11
12	21,099	25,191	25,000	12 Storm Water Service Charges	27,000			12
13	3,050	7,800	5,000	13 Storm Tap And Connection Fees	5,000			13
14	3,200	240	4,000	14 Shut Off & Turn On Fees	1,500			14
15	1,420	1,017	1,500	15 Utility Bill Late Fees	1,500			15
16				16 Park Rental Fees	6,500			16
17				17 Facilitie Rental Fees	7,500			17
18				18 Festival and Event Fees	13,750			18
19		10,950	125,931	19 Safe Routes To School Grant				19
20			0	20 Small City Allotment Grant (SCA)	100,000			20
21			0	21 Safe Drinking Water Grant				21
22			20,000	22 SIPP Drinking Water Grant	18,000			22
23			16,000	23 Surplus Equipment Sales	6,000			23
24				24 Donations	500			24
25				25				25
26				26				26
27				27				27
28				28				28
29	336,284	463,062	660,995	29 Total resources, except taxes to be levied	711,250	0	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	\$336,284	\$463,062	\$660,995	32 TOTAL RESOURCES	\$711,250	\$0	\$0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM
LB-30**

Public Works Fund - 201

City of Monroe

1	Historical Data			REQUIREMENTS FOR: <u>(Name of Org. Unit or Program & Activity)</u>	Budget for Next Year 2022-2023			1
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				PERSONNEL SERVICES				1
2	33,173	30,042	48,250	Public Works- Utility Worker 2	54,500			2
4	12,184	9,912	11,000	Public Works Assistant				4
5				Facilities and Grounds Worker	32,500			5
3	6,272	9,387	4,750	Payroll Taxes	7,000			3
4	5,384	8,985	9,500	PERS Retirement	16,000			4
5	12,272	19,465	10,000	Health Insurance	10,000			5
6	2,899	3,210	1,400	Workmens Comp Insurance	1,000			6
7								7
8								8
9								9
10	\$72,184	\$81,001	\$84,900	TOTAL PERSONNEL SERVICES	\$121,000	\$0	\$0	10
11				Total Full-Time Equivalent (FTE)	1.75			11
12				MATERIALS AND SERVICES				12
13	5,540	2,299	7,000	Operating Supplies	6,000			13
14	8,354	8,066	7,500	Utilities	864			14
15		3,231		Computer Equipment				15
16	2,000	0		Computer Supplies	100			16
17	4,366	2,784	4,200	General Liability And Auto Insurance	4,000			17
18		0	2,700	Public Works Equipment	3,000			18
19	4,000	788	6,000	Tools And Equipment	5,000			19
20	6,680	2,399	9,300	Equip. Repair & Maintenance	6,000			20
21	1,500	2,038	5,000	Vehicle Operation & Maintenance	5,000			21
22		120	2,000	Equipment Rental	3,000			22
23		0	500	Signs, Posters And Banners	1,200			23
24	1,000	125	5,000	Building Repairs And Maint.	5,000			24
25	1,500	0	250	Education And Travel	350			25
26		369		Office Supplies	100			26
27		307	500	Locates	550			27
28	1,500	3,477	2,000	Online Bill Pay Fees				28
29	2,000	2,005		Permit Fees				29
30	4,500	4,316	4,500	Audit & Filing Fees				30
31	3,500	1,290	8,000	Engineering	8,000			31
32			2,700	School Drainage Cost				32
33	400	103	500	Dues	600			33
34								34
35	\$46,840	\$33,714	\$67,650	TOTAL MATERIALS AND SERVICES	\$48,764	\$0	\$0	35
36				CAPITAL OUTLAY				36
37			20,000	Safe Drinking Water Project				37
38			8,600	Building Improvements				38
39			20,000	SIPP Grant Exp- OHA	18,000			39
40				PW- Equipment- Ditch/Bank Flail Mower	7,000			40
41				Vehicle Municipal Loan Service	12,000			41
42								42
43	0	0	48,600	TOTAL CAPITAL OUTLAY	37,000	0	0	43
44	\$119,024	\$114,716	\$201,150	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$206,764	\$0	\$0	44

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: City Hall	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	City Hall- Electricity	2,500			1
2			2	City Hall- Repairs	500			2
3			3	City Hall- Janitorial Supplies	500			3
4			4	City Hall- Building Repairs & Maintenance	1,000			4
5			5	City Hall- Building Insurance	1,500			5
6			6	City Hall- Propane	1,000			6
7			7					7
8			8					8
9			9					9
10			10					10
11			11					11
12			12					12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27			27					27
28			28					28
29			29	Total Full Time Equivalent (FTE)				29
30			30	Ending Balance (Prior Years)				30
31			31	Unappropriated Ending Fund Balance				31
32	\$0	\$0	32	TOTAL Requirements	\$7,000	\$0	\$0	32

Detailed Requirments
General Fund- 100

City of Monroe

	Historical Data			Requirements for: Library	Budget for Next Year 2022-2023				
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	2,348	2,003		1 Library - Public Works Lead				1	
2	1,218	991		2 Library - Public Works Assistant				2	
3	278	217		3 Library - Payroll Taxes				3	
4	246	213		4 Library - PERS				4	
5	424	281		5 Library - Health Insurance				5	
6	288	360	300	6 Library - Building Alarm Monitoring	900			6	
7	2,799	3,226	4,000	7 Library - Building Insurance	3,500			7	
8	4,308	3,882	5,000	8 Library - Electricity	5,086			8	
9	488	240	500	9 Library - Heating/Propane	1,000			9	
10	6,151	1,131	6,000	10 Library - Repairs & Maintenance	3,500			10	
11	889	102	1,000	11 Library - Janitorial Supplies	750			11	
12	2,613	2,924		12 Library - Contracted Janitorial Services				12	
13				13				13	
14				14				14	
15				15				15	
16				16				16	
17				17				17	
18				18				18	
19				19				19	
20				20				20	
21				21				21	
22				22				22	
23				23				23	
24				24				24	
25				25				25	
26				26				26	
27				27				27	
28				28				28	
29				29	Total Full Time Equivalent (FTE)			29	
30				30	Ending Balance (Prior Years)			30	
31				31	Unappropriated Ending Fund Balance			31	
32	\$22,049	\$15,569	\$16,800	32	TOTAL Requirments	\$14,736	\$0	\$0	32

Detailed Requirments
Public Works - 201

City of Monroe

Historical Data				Requirements for: Monroe Festival	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	Monroe Festival- Advertising	500			1
2			2	Monroe Festival- Operating Fees	4,000			2
3			3	Monroe Festival- Rental Equipment	4,000			3
4			4	Monroe Festival- Signs, Posters, and Banners	2,500			4
5			5	Monroe Festival- Trolley Rental	2,000			5
6			6	Monroe Festival- Music Bands/Entertainment	500			6
7			7	Monroe Festival- Wine Glasses				7
8			8	Monroe Festival- Vendor Fee Refunds	250			8
9			9	Monroe Festival- Wine Tasting				9
10			10					10
11			11					11
12			12					12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
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21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27			27					27
28			28					28
29			29	Total Full Time Equivalent (FTE)				29
30			30	Ending Balance (Prior Years)				30
31			31	Unappropriated Ending Fund Balance				31
32	\$0	\$0	\$0	32 TOTAL Requirments	\$13,750	\$0	\$0	32

Detailed Requirments
Public Works - 201

City of Monroe

Historical Data				Requirements for: Monroe Community Center	Budget for Next Year 2022-2023				
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1	719	839	1,000	1	MCC - Building Insurance	1,500			1
2	5,497	3,517	6,000	2	MCC - Electricity	5,000			2
3	430	292	2,000	3	MCC - Repairs and Maintenance	750			3
4	191	108	1,000	4	MCC - Janitorial Supplies	750			4
5	287		1,500	5	MCC - Building Repairs	1,500			5
6				6					6
7				7					7
8				8					8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
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23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Total Full Time Equivalent (FTE)				29
30				30	Ending Balance (Prior Years)				30
31				31	Unappropriated Ending Fund Balance				31
32	\$7,124	\$4,756	\$11,500	32	TOTAL Requirments	\$9,500	\$0	\$0	32

Detailed Requirments
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Parks	Budget for Next Year 2022-2023				
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1	1,826	1,189	3,500	1 Parks- Operating Supplies	1,000			1	
2			1,200	2 Parks- Trail Maint. and Operation				2	
3	446	2,023	10,000	3 Parks- Equipment Repair and Maint.	1,500			3	
4				4 Parks- Park Host Electricity	900			4	
5				5 Parks- Park House Propane	800			5	
6				6				6	
7				7				7	
8				8				8	
9				9				9	
10				10				10	
11				11				11	
12				12				12	
13				13				13	
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22				22				22	
23				23				23	
24				24				24	
25				25				25	
26				26				26	
27				27				27	
28				28				28	
29				29	Total Full Time Equivalent (FTE)			29	
30				30	Ending Balance (Prior Years)			30	
31				31	Unappropriated Ending Fund Balance			31	
32	\$2,272	\$3,212	\$14,700	32	TOTAL Requirments	\$4,200	\$0	\$0	32

**Detailed Requirments
Public Works Fund - 201**

City of Monroe

	Historical Data			Requirements for: Storm	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	758		3,000	1 Storm- Repairs And Maint.	3,000			1
2			5,000	2 Storm- TMDL Projects	4,000			2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
10				10				10
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12				12				12
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22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Total Full Time Equivalent (FTE)				29
30				30 Ending Balance (Prior Years)				30
31				31 Unappropriated Ending Fund Balance				31
32	\$758	\$0	\$8,000	32 TOTAL Requirments	\$7,000	\$0	\$0	32

Detailed Requirements
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Water	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	Water- Meter Upgrades	22,500			1
2			2	Water- Repairs And Maint.	14,400			2
3			3					3
4			4					4
5			5					5
6			6					6
7			7					7
8			8					8
9			9					9
10			10					10
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23			23					23
24			24					24
25			25					25
26			26					26
27			27					27
28			28					28
29			29	Total Full Time Equivalent (FTE)				29
30			30	Ending Balance (Prior Years)				30
31			31	Unappropriated Ending Fund Balance				31
32	\$0	\$0	32	TOTAL Requirements	\$36,900	\$0	\$0	32

Detailed Requirements
Public Works Fund - 201

City of Monroe

	Historical Data			Requirements for: Sewer	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	7,475	2,997	3,100	1 Sewer- Repairs And Maint.	8,650			1
2	10,160		18,000	2 Sewer- Manhole Sealant	22,000			2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
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23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Total Full Time Equivalent (FTE)				29
30				30 Ending Balance (Prior Years)				30
31				31 Unappropriated Ending Fund Balance				31
32	\$17,635	\$2,997	\$21,100	32 TOTAL Requirments	\$30,650	\$0	\$0	32

Detailed Requirments
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: WWTP	Budget for Next Year 2022-2023				
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1		20,732	1	WWTP- Equip. Repair And Maint.	11,000			1	
2		9,000	2	WWTP- Equipment	10,000			2	
3		3,500	3	WWTP-Outside Testing	5,600			3	
4		6,500	4	WWTP-Chemicals	7,500			4	
5		18,000	5	WWTP-Contracted Operator Fees	18,000			5	
6			6	WWTP-Electriciy	7,000			6	
7			7					7	
8			8					8	
9			9					9	
10			10					10	
11			11					11	
12			12					12	
13			13					13	
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20			20					20	
21			21					21	
22			22					22	
23			23					23	
24			24					24	
25			25					25	
26			26					26	
27			27					27	
28			28					28	
29			29	Total Full Time Equivalent (FTE)				29	
30			30	Ending Balance (Prior Years)				30	
31			31	Unappropriated Ending Fund Balance				31	
32	\$0	\$0	\$57,732	32	TOTAL Requirments	\$59,100	\$0	\$0	32

Detailed Requirments
Public Works Fund - 201

City of Monroe

Historical Data				Requirements for: Streets	Budget for Next Year 2022-2023				
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1	9,029	9,500	1	Streets- Street Lights	9,000			1	
2	529	20,000	2	Streets-Repairs And Maint.	11,000			2	
3	3,305	4,000	3	Streets- Dust Control	4,500			3	
4	12,630	125,931	4	Streets- SRTS- Multi Use Path				4	
5			5					5	
6			6					6	
7			7					7	
8			8					8	
9			9					9	
10			10					10	
11			11					11	
12			12					12	
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14			14					14	
15			15					15	
16			16					16	
17			17					17	
18			18					18	
19			19					19	
20			20					20	
21			21					21	
22			22					22	
23			23					23	
24			24	CAPITAL OUTLAY				24	
25			25	City Street Improvement	100,000			25	
26			26					26	
27			27					27	
28			28	TOTAL CAPITAL OUTLAY	100,000			28	
29			29	Total Full Time Equivalent (FTE)				29	
30			30	Ending Balance (Prior Years)				30	
31			31	Unappropriated Ending Fund Balance				31	
32	\$0	\$25,493	\$159,431	32	TOTAL Requirments	\$124,500	\$0	\$0	32

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Public Works Fund - 201

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23 Transfer to Water Treatment Fund				23
24			30,400	24 Transfer to GA for Billing Services	2,000			24
25			6,250	25 Transfer to Monroe Festival Fund				25
26				26 Transfer to Equipment Reserve Fund	6,000			26
27				27				27
28	0	0	36,650	28 TOTAL INTERFUND TRANSFERS	8,000	0	0	28
29				29 OPERATING CONTINGENCY	50,000			29
30				30 RESERVED FOR FUTURE EXPENDITURE				30
31			152,921	31 UNAPPROPRIATED ENDING BALANCE	139,150			31
32	0	0	189,571	32 Total Requirements NOT ALLOCATED	197,150	0	0	32
33				33 Total Requirements for ALL Org.Units/Programs within fund	514,100			33
34	198,116	268,632		34 Ending balance (prior years)				34
35	\$198,116	\$268,632	\$189,571	35 TOTAL REQUIREMENTS	\$711,250	\$0	\$0	35

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

Water Revenue Bond - 300

City of Monroe

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1			1	Resources			1
2	31,438	31,796	2	Beginning Cash on Hand (Cash Basis)	18,470		2
3			3	Previously Levied Taxes to be Received			3
4	350	104	4	Interest	220		4
5	30,200	15,100	5	Transferred from Other Funds	45,600		5
6			6				6
7			7				7
8	61,988	47,000	8	Total Resources, Except Taxes to be Levied	64,290	-	8
9			9	Taxes Estimated to be Received *			9
10			10	Taxes Collected in Year Levied			10
11	\$61,988	\$47,000	11	TOTAL RESOURCES	\$64,290	\$0	11
				Requirements			
				Bond Principal Payments			
12			12	Bond Issue	Budgeted Payment Date		12
13	8,067	8,430	13	Water Bond	September 2022	9,206	13
14			14				14
15			15				15
16	8,067	8,430	16	Total Principal		9,206	16
				Bond Interest Payments			
17			17	Bond Issue	Budgeted Payment Date		17
18	22,126	21,763	18	Water Bond	September 2022	20,987	18
19			19				19
20			20				20
21	22,126	21,763	21	Total Interest		20,987	21
				Unappropriated Balance for Following Year By			
22			22	Bond Issue	Projected Payment Date		22
23			23	Water Bond	September 2022		23
24			24				24
25			25				25
26	31,796	16,807	26	Ending balance (prior years)			26
27		16,798	27	Total Unappropriated Ending Fund Balance	34,097		27
28			28	Loan Repayment to _____ Fund			28
29			29	Tax Credit Bond Reserve			29
30	\$61,989	\$47,000	30	TOTAL REQUIREMENTS	\$64,290	\$0	30

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

2010 General Obligation Bond Fund - 302

City of Monroe

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	Resources			1	
2	2,438	2,438	3,342	2	Beginning Cash on Hand (Cash Basis)	3,676		2
3				3				3
4				4	Previously Levied Taxes to be Received			4
5	929	379	1,000	5	Interest	1,100		5
6				6	Transferred from Other Funds			6
7				7	Total Resources, Except Taxes to be Levied			7
8	3,367	2,817	4,342	8		4,776	0	0
9			129,500	9	Taxes Estimated to be Received *	135,655		9
10	120,718	127,325		10	Taxes Collected in Year Levied			10
11	\$124,085	\$130,142	\$133,842	11	TOTAL RESOURCES	\$140,431	\$0	\$0
					Requirements			
					Bond Principal Payments			
12				12	Bond Issue Budgeted Payment Date			12
13	65,000	75,000	80,000	13	2010 GO Bond 06/01/2023	90,000		13
14				14				14
15				15				15
16	65,000	75,000	80,000	16	Total Principal	90,000	0	0
					Bond Interest Payments			
17				17	Bond Issue Budgeted Payment Date			17
18	27,859	26,315	24,628	18	2010 GO Bond 12/01/2022	22,828		18
19	27,859	26,315	24,628	19	2010 GO Bond 06/01/2023	22,828		19
20				20				20
21	55,718	52,630	49,255	21	Total Interest	45,656	0	0
					Unappropriated Balance for Following Year By			
22				22	Bond Issue Projected Payment Date			22
23			4,587	23	2010 GO Bond 12/01/2022			23
24				24				24
25				25				25
26	4,133	4,587		26	Ending balance (prior years)			26
27				27	Total Unappropriated Ending Fund Balance	4,776		27
28				28	Loan Repayment to _____ Fund			28
29				29	Tax Credit Bond Reserve			29
30	\$124,851	\$132,217	\$133,842	30	TOTAL REQUIREMENTS	\$140,432	\$0	\$0

FORM

LB-11

This fund is authorized and established by resolution / ordinance number 17-05 on June 26, 2017 for the following specified purpose:

of reserving funds for major equipment purchases including vehicles and heavy machinery

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Equipment Reserve Fund - 400

City of Monroe

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023				
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	RESOURCES			1	
2	36,200	48,748	2	Cash on hand * (cash basis)	54,300			2
3			3					3
4			4	Previously levied taxes estimated to be received				4
5	802	350	5	Interest	250			5
6	17,500	2,500	6	Transferred IN, from other funds	7,000			6
7			7					7
8			8					8
9			9					9
10	54,502	51,598	10	Total Resources, except taxes to be levied	61,550	0	0	10
11			11	Taxes estimated to be received				11
12			12	Taxes collected in year levied				12
13	\$54,502	\$51,598	13	TOTAL RESOURCES	\$61,550	\$0	\$0	13
14			14	REQUIREMENTS **				14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16	2,614		16	Public Works	Capital Outlay	Equipment		16
17	3,140		18	Public Works	Capital Outlay	Locate Scanner		17
18			19	Public Works	Capital Outlay	Trash Pump		18
19								19
20			20					20
21			21					21
22			22					22
23			23					23
24		39,096	24	Reserved for Future Expenditures		61,550		24
25			25					25
26			26					26
27			27					27
28			28					28
29			29	Ending balance (prior years)				29
30			30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$5,754	\$39,096	31	TOTAL REQUIREMENTS	\$61,550	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution
 2017-06 on June 26, 2017 for the following specified purpose:
 Creating a reserve fund for future building construction, repair and
 remodeling of city owned structures

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: _____ 2027

Building Reserve Fund - 401

City of Monroe

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023					
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1			1	RESOURCES			1		
2	10,603	36,102	41,331	2	Cash on hand * (cash basis)	22,400		2	
3				3				3	
4				4	Previously levied taxes estimated to be received			4	
5	499	268	400	5	Interest	250		5	
6	25,000	5,000	5,000	6	Transferred IN, from other funds			6	
7				7				7	
8				8				8	
9				9				9	
10	36,102	41,370	46,731	10	Total Resources, except taxes to be levied	22,650	0	0	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	\$36,102	\$41,370	\$46,731	13	TOTAL RESOURCES	\$22,650	\$0	\$0	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16				16	Public Works	Capital Outlay	Building Improvments		16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23			21,700	27	Transfer to General Fund for Building Repairs				23
24				24					24
25		38,903	25,031	25	Reserved for Futer Expenditures		22,650		25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$0	\$38,903	\$46,731	31	TOTAL REQUIREMENTS	\$22,650	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution
2017-07 on June 26, 2017 for the following specified purpose:

for future capital projects in the City owned park properties.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Park Reserve Fund - 402

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

City of Monroe

1	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			1	
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1				1	RESOURCES			1	
2	15,523	10,945	11,011	2	Cash on hand * (cash basis)	13,600			2
3				3					3
4				4	Previously levied taxes estimated to be received				4
5				5	Interest	100			5
6	10,000		5,000	6	Transferred IN, from other funds				6
7				7					7
8				8					8
9				9					9
10	25,523	10,945	16,011	10	Total Resources, except taxes to be levied	13,700	0	0	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	\$25,523	\$10,945	\$16,011	13	TOTAL RESOURCES	\$13,700	\$0	\$0	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16	15,012			16	Parks	Capital Outlay	New Toddler Park Equipment		16
17				17	Parks	Capital Outlay	System Improvments		17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24		10,000	16,091	24	Reserved for Future Expenditures		13,700		24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$15,012	\$10,000	\$16,091	31	TOTAL REQUIREMENTS	\$13,700	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution / ordinance number 2017-08 on June 26, 2017 for the following specified purpose:
 Funding capital improvement water system projects in the current and future year.

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Water Reserve Fund - 403

City of Monroe

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023					
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1			1	RESOURCES			1		
2	69,540	20,889	2	Cash on hand * (cash basis)	27,800			2	
3	20,000		3	IFA Technical Assitance Grant				3	
4	20,468	1,926	4	Safe Drinking Water Grant from OHA				4	
5			5					5	
6			6					6	
7			7	Previously levied taxes estimated to be received				7	
8	660	147	8	Interest	165			8	
9	2,500		9	Transferred IN, from other funds	80,000			9	
10	113,169	22,961	10	Total Resources, except taxes to be levied	107,965	0	0	10	
11			11	Taxes estimated to be received				11	
12			12	Taxes collected in year levied				12	
13	\$113,169	\$22,961	13	TOTAL RESOURCES	\$107,965	\$0	\$0	13	
14			14	REQUIREMENTS **				14	
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail		15	
16	1,484		16	Water	Capital Outlay	System Construction		16	
17	20,000		17	Water	Capital Outlay	Water System Master Plan		17	
18	50,327		18	Water	Capital Outlay	Membrane Replacment		18	
19	20,469	2,823	19	Water	Capital Outlay	Safe Drinking Water Projects		19	
20			20					20	
21			21					21	
22			22					22	
23		2,500	23	Reserved for Future Expenditures		107,965		23	
24			24					24	
25			25					25	
26			26					26	
27			27					27	
28			28					28	
29			29	Ending balance (prior years)				29	
30			30	UNAPPROPRIATED ENDING FUND BALANCE				30	
31	\$92,280	\$5,323	31	TOTAL REQUIREMENTS		\$107,965	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution

2017-09 on June 26, 2017 for the following specified purpose:

Funding capital improvement sewer/ waste water projects in the current year and future fiscal years

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Sewer Reserve Fund - 404

City of Monroe

1	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			1	
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
2	100,453	97,142	100,237	2	Cash on hand * (cash basis)	87,500			2
3				3					3
4				4	Previously levied taxes estimated to be received				4
5	1,849	690	400	5	Interest	440			5
6	5,000	2,500	5,000	6	Transferred IN, from other funds				6
7				7					7
8				8					8
9				9					9
10	107,302	100,332	105,637	10	Total Resources, except taxes to be levied	87,940	0	0	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	\$107,302	\$100,332	\$105,637	13	TOTAL RESOURCES	\$87,940	\$0	\$0	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16	10,160			16	Sewer	Capital Project	Manhole Sealant		16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22			15,732	22	Transfer to Public Works for WWTP Pump Repairs				22
23				23					23
24		77,461	89,905	24	Reserved for Future Expenditures			87,940	24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$10,160	\$77,461	\$105,637	31	TOTAL REQUIREMENTS	\$87,940	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution

2017-09 on June 26, 2017 for the following specified purpose:

Funding capital improvement sewer/wastewater projects in the current year and future fiscal years

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Capital Improvement Reserve Fund - 405

City of Monroe

1	Historical Data			2	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			1
	Actual		Adopted Budget This Year Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
2	10,115	25,471	25,626	2	Cash on hand * (cash basis)	25,800			2
3				3					3
4				4	Previously levied taxes estimated to be received				4
5	356	179	180	5	Interest	200			5
6	15,000			6	Transferred IN, from other funds				6
7				7					7
8				8					8
9				9					9
10	25,471	25,650	25,806	10	Total Resources, except taxes to be levied	26,000	0	0	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	\$25,471	\$25,650	\$25,806	13	TOTAL RESOURCES	\$26,000	\$0	\$0	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity				15
16				16	Object Classification				16
17				17	Detail				17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23		16,000	25,806	23	Reserved for Future Expenditures	26,000			23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	\$0	\$16,000	\$25,806	31	TOTAL REQUIREMENTS	\$26,000	\$0	\$0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Park System Development Charge Fund - 507

City of Monroe

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	11,611	16,568	36,881	1 Available cash on hand*	37,100			1
2				2 Previously levied taxes estimated to be received				2
3	247	170	200	3 Interest	220			3
4				4				4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	8,852	23,014	2,000	7 SDC- Park	2,200			7
8				8				8
29	20,710	39,752	39,081	29 Total resources, except taxes to be levied	39,520	0	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	\$20,710	\$39,752	\$39,081	32 TOTAL RESOURCES	\$39,520	\$0	\$0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Sewer System Development Charge Fund - 508

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	76,164	147,729	385,583	1 Available cash on hand*	387,300			1
2				2 Previously levied taxes estimated to be received				2
3	2,043	1,588	1,500	3 Interest	1,500			3
4				4				4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	91,237	237,215	30,000	7 SDC- Sewer	33,000			7
8	55			8 Riverside District MP Grant				8
29	169,499	386,532	417,083	29 Total resources, except taxes to be levied	421,800	0	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	\$169,499	\$386,532	\$417,083	32 TOTAL RESOURCES	\$421,800	\$0	\$0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Street System Development Charge Fund - 509

City of Monroe

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023					
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1	45,282	50,912	74,402	1	Available cash on hand*	75,100		1	
2				2	Previously levied taxes estimated to be received			2	
3	893	412	650	3	Interest	700		3	
4				4				4	
5				5	Transferred IN, from other funds			5	
6				6	OTHER RESOURCES			6	
7	9,305	24,194	3,000	7	SDC- Street	3,300		7	
8	55			8	Riverside District MP Grant			8	
9	55,535	75,518	78,052	9	Total resources, except taxes to be levied	79,100	0	0	9
10				10	Taxes estimated to be received				10
11				11	Taxes collected in year levied				11
12	\$55,535	\$75,518	\$78,052	12	TOTAL RESOURCES	\$79,100	\$0	\$0	12

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Storm System Development Charge Fund - 510

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	28,283	38,768	75,918	1 Available cash on hand*	76,600			1
2				2 Previously levied taxes estimated to be received				2
3	615	358	600	3 Interest	600			3
4				4				4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	14,438	37,539	4,000	7 SDC- Storm	4,400			7
8	55			8 Riverside District MP Grant				8
9	43,391	76,666	80,518	9 Total resources, except taxes to be levied	81,600	0	0	9
10				10 Taxes estimated to be received				10
11				11 Taxes collected in year levied				11
12	\$43,391	\$76,666	\$80,518	12 TOTAL RESOURCES	\$81,600	\$0	\$0	12

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Storm System Development Charge Fund - 510

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	81,135	145,220	448,688	1 Available cash on hand*	450,600			1
2				2 Previously levied taxes estimated to be received				2
3	1,889	1,723	15,000	3 Interest	16,500			3
4				4				4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	116,535	302,992	30,000	7 SDC- Water	33,000			7
8	55			8 Riverside District MP Grant				8
9	199,614	449,936	493,688	9 Total resources, except taxes to be levied	500,100	0	0	9
10				10 Taxes estimated to be received				10
11				11 Taxes collected in year levied				11
12	\$199,614	\$449,936	\$493,688	12 TOTAL RESOURCES	\$500,100	\$0	\$0	12

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES
Water Treatment Fund- 601

City of Monroe

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
Actual		Adopted Budget This Year Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	26,385	7,088	39,917	1 Available cash on hand*	180,000			1
2				2 Previously levied taxes estimated to be received				2
3	193	130	200	3 Interest	200			3
4				4				4
5			9,000	5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	111,929	131,552	130,000	7 Water Service Charges	130,000			7
8	563		500	8 Misc Income	500			8
9	61,411	53,298	60,000	9 Water Consumption	60,000			9
10	40,135	42,939	45,000	10 Water Bond Sales	45,000			10
11	10,089	8,782	10,000	11 Water Bond Consumption	10,000			11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	250,704	243,789	294,617	29 Total resources, except taxes to be levied	425,700	0	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	\$250,704	\$243,789	\$294,617	32 TOTAL RESOURCES	\$425,700	\$0	\$0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Water Treatment Fund- 601

City of Monroe

	Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES				1
2				2 Salary - Water Operator Grade II				2
3				3 Payroll Taxes				3
4				4 PERS Retirement				4
5				5 Health Insurance				5
6				6 Workmens Comp Insurance				6
7				7				7
8	0	0	0	8 TOTAL PERSONNEL SERVICES	0	0	0	8
9				9 Total Full-Time Equivalent (FTE)				9
10				10 MATERIALS AND SERVICES				10
11	7,232	2,337	7,000	11 Operating Supplies	7,000			11
12	2,842	3,231	0	12 Computer Equipment				12
13	930	2,787	1,000	13 Computer Supplies	500			13
14	21	376	1,000	14 Online Bill Pay Fees				14
15	1,144	662	250	15 Office Supplies	250			15
16			500	16 Copier Maintenance Service				16
17	844	2,578	3,500	17 Tools and equipment	3,500			17
18				18 Attorney Fees				18
19	4,316	4,316	4,500	19 Audit & Filing Fees				19
20			1,000	20 Engineering				20
21	50,101	7,000	6,000	21 Contracted Plant Operation Fees	6,000			21
22	18,629	17,091	14,533	22 Utilities	20,000			22
23	827	140	2,000	23 Education and Travel	500			23
24				24 Equipment Rental				24
25	4,037	3,157	4,100	25 General Liability And Auto	3,500			25
26	2,664	4,047	6,000	26 Repairs & Maintenance System	6,000			26
27				27 Office Equip. Repair & Maintenance				27
28	3,887	5,620	6,000	28 Equip. Repair & Maintenance	6,000			28
29	64	359	2,000	29 Building Repairs & Maintenance	2,000			29
30	1,175	1,684		30 Vehicle Operation & Maintenance				30
31	5,237	4,368	5,000	31 Outside Testing	6,000			31
32	2,789	4,003	4,500	32 Chemicals	6,000			32
33		100		33 Refunds				33
34	448	8,830		34 Misc				34
35	1,923			35 Advertising				35
36	900		500	36 Permit Fees	500			36
37	206	417	500	37 Dues	350			37
38	160	-48		38 Container Deposit				38
39				39				39
40				40				40
41	\$110,376	\$73,056	\$69,883	41 TOTAL MATERIALS AND SERVICES	\$68,100	\$0	\$0	41
42				42 CAPITAL OUTLAY				42
43			9,000	43 Equipment	8,000			43
44			5,000	44 Water Reservoir Cleaning	3,500			44
45	3,696	5,100	15,000	45 Water Meter Upgrade Project				45
46				46 Memberane Replacement				46
47				47				47
48				48				48
49	3,696	5,100	29,000	49 TOTAL CAPITAL OUTLAY	11,500	0	0	49
50	\$114,072	\$78,155	\$98,883	50 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$79,600	\$0	\$0	50

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Water Treatment Fund- 601

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	2,500			23 Transfer To Water Reserve Fund				23
24	2,500			24 Transfer To Equipment Reserve Fund	1,000			24
25	30,200	15,100	30,000	25 Transfer To Water Revenue Bond Fund	45,600			25
26	5,000			26 Transfer To Building Reserve Fund				26
24			30,400	24 Transfer To GA For Billing Services	9,150			24
25			12,000	25 Transfer To GA For Personnel Expenses	84,350			25
26			18,000	26 Transfer To Public Works For Personnel Expenses	26,500			26
27				27				27
28	40,200	15,100	90,400	28 TOTAL INTERFUND TRANSFERS	166,600	0	0	28
29			29,462	29 OPERATING CONTINGENCY	60,000			29
30				30 RESERVED FOR FUTURE EXPENDITURE				30
31			70,905	31 UNAPPROPRIATED ENDING BALANCE	119,500			31
32	40,200	15,100	190,767	32 Total Requirements NOT ALLOCATED	346,100	0	0	32
33	114,072	78,155	98,883	33 Total Requirements for ALL Org.Units/Programs within fund	79,600			33
34	7,088	52,584		34 Ending balance (prior years)				34
35	\$161,360	\$145,840	\$289,650	35 TOTAL REQUIREMENTS	\$425,700	\$0	\$0	35