



## **MONROE FESTIVAL SUBCOMMITTEE**

City Hall Meeting Room

**Wednesday, November 10, 2021 at 6:00 P.M.**

668 Commercial St., Monroe, OR 97456

This meeting will also be available for viewing via Zoom; Connection information is available below, and on the City website 'City Schedule' sidebar link at: <https://ci.monroe.or.us>.

### **Agenda**

1. Call to Order
2. New Business:
  - 2.1. Seek new festival subcommittee members (All)
  - 2.2. Need a volunteer with a graphics art background (Dan)
  - 2.3. Need a volunteer with social media experience (All)
  - 2.4. Need volunteers for planning and working day(s) of event (All)
  - 2.5. Set a date for the festival (All)
  - 2.6. Where will the festival be located in Monroe? (All)
  - 2.7. With COVID, what does the event map look like? (All)
3. Old Business
  - 3.1. Current budget (does not include sponsorships) (Dan)
  - 3.2. Reach out to vendors (crafters, makers, wineries) (All)
  - 3.3. Reach out to bands (TBD)
  - 3.4. Reach out to sponsors (Dan)
  - 3.5. Contact the trolley company (Dan)
  - 3.6. Contact MC & Trolley Tour Guide (Dan)
  - 3.7. Create a flyer to hand out to local business (Dan)
  - 3.8. Contact local businesses and handout flyer (TBD)
  - 3.9. Update festival vendor and winery applications (Dan)
4. Adjournment

#### **Zoom Meeting Info:**

Meeting ID: **875 6818 5641**  
Passcode: **531976**