

## NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Monroe, Benton County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020 will be held at Monroe Community Library, 380 N. 5<sup>th</sup> Street (Highway 99W), Monroe, Oregon. The meeting will take place May, 29, 2019 at 6pm.

**THE PURPOSE OF THE MEETING IS TO RECEIVE THE BUDGET MESSAGE AND TO RECEIVE COMMENT FROM THE PUBLIC ON THE BUDGET.**

**This is a public meeting** where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May, 22, 2019 at Monroe City Hall, 664 Commercial Street between the hours of 8am and 5pm on normal business days. **Additional information and notices will be posted on the city's website:** [www.ci.monroe.or.us](http://www.ci.monroe.or.us)

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### **Nothing screams public involvement more than budget season**

It is budget season. Oregon Budget Law requires a budget committee composed of the elected body (6 Councilors and 1 Mayor) and an equal number of citizens so the City of Monroe has a 14-member budget committee. I, as the designated budget officer for the City, am drafting a proposed budget which I will publish and present to the budget committee. On May 29 I will formally present, provide a budget message reflecting changes and information and the budget committee will conduct a public hearing. This public hearing is a call for additional public involvement in the financial and operational planning for the municipality. The budget committee will review, edit, change and at some point, a majority of them will hopefully approve a budget which will be recommended to the City Council. At the June City Council meeting, the City Council will conduct another public hearing and may elect to change, edit and modify the budget prior to adopting the budget. IF the City Council make significant changes to the budget committee's approved budget document, an additional public hearing is required.

We are updating the website for budget season. There will be information flow on a pretty consistent basis for the next two months. A budget needs to be adopted by June 30<sup>th</sup> as that is when the fiscal year ends as well as the current budget. There are many steps through the budget process, but it is about process and standardization and public input. [https://www.oregon.gov/DOR/forms/FormsPubs/local-budgeting-manual\\_504-420.pdf](https://www.oregon.gov/DOR/forms/FormsPubs/local-budgeting-manual_504-420.pdf)

The City of Monroe currently has 18 separate funds in the city budget. A majority of them dedicated so that funding can only be spent on materials related to the creation of that fund. A primary example is the Street Fund which is mostly funded by the state gas tax and can only be expended on transportation related expenses. The General Fund as subsections for the Parks, Library, Legion Hall as well as Administration.

I anticipate having the proposed budget available one week prior to the meeting on the 29<sup>th</sup>. Copies will be available to view at City Hall and hopefully on the website. IF you have inquiries, please feel free to contact me. Rick A. Hohnbaum, City Administrator, Planner and Budget Officer

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