

STAFF CITY COUNCIL AGENDA REPORT

DECEMBER 17, 2018

LIBRARY LEGACY FUND LETTER OF AGREEMENT

Presentation:

This evening, Roger Irvin, President of the South Benton Community Enhancement Association, Sandy Halonen a retired librarian and community activist, Ashlee Chavez Corvallis-Benton County Public Library Director and myself would like to present and request council authorization to proceed in an opportunity to gather and garner long-term financial support for the capital needs of the library.

Considerations:

If people donate funds to the Friends of the Library, those funds support events and supplement basic operating needs of the entire system. What is being proposed is an avenue to generate support for the capital needs of the beautiful Monroe Community Library facility in order to provide for the long-term care and use of the building. The building is five years old and doesn't need new paint --- YET! HVAC system fixes for a thermos heating process which no other county or city building has or the future replacement or covering of the roof and other capital need replacements and updating are something which the City should considering planning for now.

Proposal:

Every city should have a 501(c)(3) partnership relationship to support and affirm the needs which are mutually beneficial and supportive of their mission and purposes. Monroe is fortunate to have SBEA in the region with similar mission purposes as the City has. Both the governance section and the quality of life section of the council adopted Monroe Tomorrow Vision supports the concept being present in working in partnership to provide services.

Expectations:

**A capital improvement plan being done to establish financial goals and needs.
COM**

A request review committee established by SBEA to review city requests for capital needs funding for the Monroe Community Library. SBEA

A criteria defining the level of maintenance on capital repairs needs to be defined, budgeted and approved for expenditure of funds. COM and SBEA

This is for capital improvement projects not normal maintenance activities. The library wood floors need to be stripped and re-waxed. This would not be considered a capital improvement need. Painting the building, replacing HVAC units, solar panel replacement (20-year lifespan), roofs, flooring and other significant costs would be considered.

Partnership Development and Recommendation:

This is an opportunity to continue to work with regional partners and gain potential funding support for capital needs that the City will see in the future. Staff is recommending council approval of the letter of agreement.