

RESOURCES

GENERAL FUND 100

CITY OF MONROE

	Historical Data				RESOURCE DESCRIPTION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		BUDGET 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	138,791	198,112	225,000	1	Available Cash on Hand	225,000	225,000		1
2	1,711	1,861	2,000	2	Previously levied taxes estimated to be received	2,000	2,000		2
3	3,552	7,593	8,000	3	Interest	13,000	13,000		3
4				4					4
5				5	OTHER RESOURCES				5
6	8,967	9,339	9,500	6	Liquor Tax	9,500	9,500		6
7	598	999	800	7	Cigarette Tax	600	600		7
8				8	State Marijuana Tax Revenue	2,200	2,200		8
9	4,312	7,027	5,500	9	State Revenue Sharing	5,800	5,800		9
10	21,130	22,603	22,000	10	PP&L Franchise	31,500	31,500		10
11	3,629	3,753	3,000	11	Monroe Telephone	1,500	1,500		11
12	2,152	2,779	2,200	12	Republic Services	2,300	2,300		12
13	3,270	4,410	3,500	13	Legion Hall Rental	3,500	3,500		13
14	838	1,300	500	14	Library Rental	1,200	1,200		14
15	600	1,200	1,200	15	Old Library Lease				15
16	1,102	1,807	500	16	Miscellaneous	500	500		16
17	14,425	15,231	8,000	17	Court Revenue (Fines & Fees)	13,000	13,000		17
18	24	74	1,590	18	SDC Admin Fee	3,200	3,200		18
19		2,000	2,000	19	Engineering Fees	15,000	15,000		19
20	105	50	100	20	Licenses & Fees				20
21	1,000		0	21	DLCD - TA Grant <i>(every other year)</i>				21
22	1,615	5,305	4,000	22	Planning Fees	3,000	3,000		22
23	170	365	200	23	Lien Fee Searches	800	800		23
24	17,681		0	24	Reservoir Heights Park Project				24
25	0	0	45,000	25	Hull Grant for Legion Hall				25
26	200		3,000	26	Monroe Fest				26
27				27	Willamette Valley Visitor's Association Grant				27
28			13,000	28	RARE Funding Grants	17,000	17,000		28
29				29	Oregon By Design - RARE	23,500	23,500		29
30				30	Comp Plan Grants				30
31				31	South Benton Recreation Alliance Grant	2,000	2,000		31
32				32	SBCE grant				32
33			75,000	33	State Parks Grant	75,000	75,000		33
34	225,873	285,808	435,590	34	Total resources, except taxes to be levied	451,100	451,100	0	34
35			117,910	35	Taxes necessary to balance	121,447	121,447		35
36	104,850	112,213		36	Taxes collected in year levied				36
37	330,723	398,021	553,500	37	TOTAL RESOURCES	572,547	572,547	0	37

GENERAL FUND 100

CITY OF MONROE

1	Historical Data			1	REQUIREMENTS FOR: ADMINISTRATION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	1
	Actual		Budget 2017- 2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
					PERSONNEL SERVICES				
2	12,281	14,149	9,950	2	Finance Officer	15,500	15,500		2
3	13,283	15,816	21,500	3	COO/City Administrator	24,500	24,500		3
4				4	Community Development Coord	2,600	2,600		4
5				5	Administrative Assistant	7,600	7,600		5
6	944	1,101	2,400	6	PERS	3,025	3,025		6
7	1,878	3,109	3,100	7	Payroll Taxes	3,200	3,200		7
8				8	Workers Compensation	500	500		8
9	3,015	3,199	6,200	9	Health Insurance	11,618	11,618		9
10	31,401	37,374	43,150	10	Total Personnel Services	68,543	68,543		10
11	0.5	0.5	0.6	11	Total Full-Time Equivalent (FTE)	1.12	1.12		11
12				12	MATERIALS & SERVICES				12
13	27,472	28,296	33,000	13	Sheriff Contract (9-3/4 hrs./week)	33,000	33,000		13
14				14	Planner Contract	17,000	17,000		14
15				15	Postage	500	500		15
16	1,350	1,200	2,400	16	Judge	1,200	1,200		16
17			23,000	17	Resource Assistance for Rural Environments-RARE	23,500	23,500		17
18				18	Oregon By Design RARE	23,500	23,500		18
19	1,711	1,904	2,500	19	Dues	2,000	2,000		19
20	212	727	2,500	20	Education & Travel	5,000	5,000		20
21			1,500	21	Education and Training City Council	1,500	1,500		21
22			1,000	22	Education and Training Planning Commission	1,500	1,500		22
23			2,500	23	Committees and Commission	2,000	2,000		23
24	0		400	24	Election	500	500		24
25	204	408	2,500	25	Advertisement	750	750		25
26	1,047	1,021	1,200	26	Telephone	1,300	1,300		26
27	1,899	2,435	2,500	27	Electric (city hall)	2,500	2,500		27
28	7,320	8,964	5,000	28	Legion Hall Expense				28
29	5,268	4,543	6,000	29	General Liability and Auto	2,400	2,400		29
30	0		300	30	Bond				30
31	258	2,898	3,500	31	Attorney Fees	12,000	12,000		31
32	4,851	4,026	5,000	32	Audit & File Fees	4,500	4,500		32
33	38	299	2,500	33	Engineering Fees	15,000	15,000		33
34	803		500	34	Collection Services	500	500		34
35		425	2,500	35	Professional Services	5,000	5,000		35
36	58	2,500	7,500	36	Beautification/Main Street	10,000	10,000		36
37	0		1,100	37	Archive Records Destruction	1,000	1,000		37
38	(2)		1,000	38	Office Equipment Repair & Maintenance	1,000	1,000		38
39	239	1,480	2,000	39	Operating Supplies	2,500	2,500		39
40	380	3,309	2,500	40	Computer	4,500	4,500		40
41				41	On Line Bill Pay	1,500	1,500		41
42	2,420	2,996	3,000	42	City Hall Heating Propane	3,500	3,500		42
43	994	2,397	3,000	43	Building Repairs and Maintenance	6,000	6,000		43
44	976	671	1,200	44	Court Expenses	1,000	1,000		44
45	0		200	45	Mat/Carpet Cleaning	250	250		45
46	0	30	200	46	Bail Refund	250	250		46
47	392		3,000	47	Monroe Fest	10,000	10,000		47
48		2,663	1,000	48	Planning Expenses	1,500	1,500		48
49	627	816	1,000	49	Expenses not covered elsewhere	2,500	2,500		49
50	58,517	74,008	127,000	50	TOTAL MATERIALS & SERVICES	200,650	200,650		50

**REQUIREMENTS SUMMARY
GENERAL FUND 100**

CITY OF MONROE

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL
Actual		Budget 2017- 2018					
Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1			1	CAPITAL OUTLAY			1
2		5,000	2	Computers/office equipment	5,000	0	2
3		45,000	3	Legion Hall (Hull Grant)			3
4			4	Gas Station Purchase			4
5			5	Old Library remodel			5
6		50,000	6	Total Capital Outlay	5,000	0	0
7	89,918	111,382	220,150	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	274,193	269,193	0

Historical Data				REQUIREMENTS FOR: PARKS	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL
Actual		Budget 2017- 2018					
Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
13			13	PERSONNEL SERVICES			13
14	2,156	2,846	3,500	Public Works Superintendent	3,050	3,050	14
15	652	688	2,000	Public Works Assistant	1,200	1,200	15
16			16				16
17	89	225	500	PERS	200	200	17
18	231	150	700	Payroll Taxes	350	350	18
19			19	Workers Compensation Insurance	350	350	19
20	422	422	500	Insurance	550	550	20
21	3,550	4,331	7,200	Total Personnel Services	5,700	5,700	0
22	0.1	0.1	0.2	Total Full-Time Equivalent (FTE)	0.08	0.08	
23			23	MATERIALS & SERVICES			23
24	4,948	5,789	3,000	Park Operating Supplies	2,500	2,500	24
25			1,700	Temporary restroom rental	1,000	1,000	25
26		317	500	Fuel and Oil	400	400	26
27			27	Trail Maintenance and Operations	500	500	27
28			500	Monroe Cemetery Support			28
29			1,000	Youth Summer Program Support	1,000	1,000	29
30			1,000	Light Parade Event Support	500	500	30
31			31	Insurance	15	15	31
32	0	0	1,500	Park Equipment Repair and Maintenance	1,000	1,000	32
33	4,948	6,106	9,200	Total Material & Services	6,915	6,915	0
34			34	CAPITAL OUTLAY			34
35	0	0	1,500	Parks equipment	1,500	1,500	35
36	404		500	Park ball field improvement	500	500	36
37			85,000	City Park Restroom and Accessibility Project	80,000	80,000	37
38	13,571		1,100	Reservoir Height Park improvement	1,000	1,000	38
39	13,974	0	88,100	Total Capital Outlay	83,000	83,000	0
40	22,472	10,437	104,500	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	95,615	95,615	0

Historical Data				REQUIREMENTS FOR: LIBRARY	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL
Actual		Budget 2017- 2018					
Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
45			45	PERSONNEL SERVICES			45
46	2,928	2,695	3,100	Library Janitor	3,000	3,000	46
47	229		300	Payroll Taxes	200	200	47
48	3,157	2,695	3,400	Total Personnel Services	3,200	3,200	0
49	0.01	0.01	0.1	Total Full-Time Equivalent (FTE)	0.10	0.10	
50			50	MATERIALS & SERVICES			50
51	6,972	7,395	8,000	Library Electric	6,000	6,000	51
52	0		0	Library Janitorial			52
53	246	442	600	Library Propane	600	600	53
54	216	288	600	Library Alarm Monitoring	500	500	54
55			55	Library Insurance	2,480	2,480	55
56	1,262	3,707	5,400	Library Repairs & Maintenance	3,000	3,000	56
57	8,696	11,832	14,600	Total Material & Services	12,580	12,580	0
58	11,854	14,527	18,000	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	15,780	15,780	0

**REQUIREMENTS SUMMARY
GENERAL FUND**

CITY OF MONROE

	Historical Data				REQUIREMENTS FOR LEGION HALL	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	Budget 2017-2018						
1				1	PERSONNEL SERVICES				1
2				2	Legion Hall Janitorial	1,000	1,000		2
3				3	Legion Hall Payroll Taxes	20	20		3
4				4					4
5				5	Total Personnel Services	1,020	1,020		5
6				6	Total Full-Time Equivalent (FTE)	0.03	0.03		6
7				7	MATERIALS AND SERVICES				7
8				8	Insurance	650	650		8
9				9	Electricity	7,100	7,100		9
10				10	Cleaning Supplies and Paper Products	750	750		10
11				11	Maintenance	1,500	1,500		11
12				12	Building Improvements	5,000	5,000		12
13				13	Total Materials and Services	15,000	15,000		13
14				14	CAPITAL OUTLAY				14
15				15	Legion Hall (Hull Grant)	35,000	35,000		15
16				16	Total Capital Outlay	35,000	35,000		16
17				17					17
18				18	ORGANIZATIONAL UNIT/ACTIVITY TOTAL	51,020	51,020		18

	Historical Data				REQUIREMENTS DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM	NOT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018							
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
					PERSONNEL SERVICES NOT ALLOCATED					
					INTERFUND TRANSFERS					
19	7,000	7,000	10,000	19	Transfer to Building Reserve Fund		5,000	2,500		19
20	5,000	5,000	10,000	20	Transfer to Equipment Reserve Fund		5,000	2,500		20
21			5,000	21	Transfer to Parks Reserve Fund		5,000	10,000		21
22				22	Transfer to Capital Improvement Reserve Fund			10,000		22
23				23						23
24	12,000	12,000	25,000	24	TOTAL INTERFUND TRANSFERS		15,000	25,000		24
25			85,850	25	OPERATING CONTINGENCY		20,939	15,939		25
26				26	Total Requirements NOT ALLOCATED		35,939	40,939		26
27	136,244	146,121	367,650	27	TOTAL REQUIREMENTS ALLOCATED		436,608	431,608		27
28				28	Reserved for future expenditure					28
29	193,987	198,112		29	Ending balance (prior years)					29
30			100,000	30	UNAPPROPRIATED ENDING FUND BALANCE		100,000	100,000		30
31	330,231	344,233	467,650	31	TOTAL REQUIREMENTS		572,547	572,547		31

2018-2019 STREET FUND BUDGET

RESOURCES

STREET FUND 201

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	80,172	60,550	85,000	1 Beginning Cash Balance	87,000	87,000		1
2				2				2
3	35,261	37,151	37,000	3 State Highway Taxes	37,500	37,500		3
4				4 Transit Tax	14,000	14,000		4
5	68,500			5 ODOT Pedestrian Crossing Grant				5
6			50,000	6 Small City Allotment Grant (SCA)	50,000	50,000		6
7		8,230		7 Miscellaneous				7
8				8				8
9		785		9 Engineering Fees				9
10				10				10
11	183,933	106,716	172,000	11 Total resources, except taxes to be levied	188,500	188,500.00	0	11
12				12 Taxes estimated to be received				12
13				13 Taxes collected in year levied				13
14	183,933	106,716	172,000	14 TOTAL RESOURCES	188,500	188,500.00	0	14

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
 STREET DEPARTMENT

STREET FUND #201

CITY OF MONROE

	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
				PERSONNEL SERVICES				
1	2,800	2,846	3,100	1 Public Works Superintendent Extraordinaire	3,050	3,050		1
2	384	688	850	2 Public Works Assistant	1,200	1,200		2
3				3				3
4	220	318	400	4 Payroll Taxes	425	425		4
5	208	184	250	5 PERS Retirement	275	275		5
6				6 Workers Compensation	100	100		6
7	430	448	500	7 Health Insurance	975	975		7
8	4,042	4,484	5,100	8 TOTAL PERSONNEL SERVICES	6,025	6,025	0	8
9			0.10	9 Total Full-Time Equivalent (FTE)	0.08	0.08		9
10				MATERIALS & SERVICES				10
11	4,134	5,299	5,350	11 Repairs and Maintenance System	5,000	5,000		11
12	39	141	500	12 Operating Supplies	2,000	2,000		12
13	9,109	12,109	10,000	13 Street Lights	9,500	9,500		13
14	127	142	250	14 Equipment Repair and Maintenance	500	500		14
15	90	276	100	15 Misc.	100	100		15
16	537	153	600	16 Liability and Auto Insurance	950	950		16
17	195	149	500	17 Vehicle Operation and Maintenance	750	750		17
18		420	1,000	18 Engineering	4,000	4,000		18
19			4,000	19 Dust Control Program	4,000	4,000		19
20			8,230	20 Sign Replacement Insurance				20
21	19,515	23,173	30,530	21 TOTAL MATERIALS & SERVICES	26,800	26,800	0	21
22				CAPITAL OUTLAY				22
23		669		23 Equipment				23
24			86,370	24 System Construction	105,675	105,675		24
25	104,858			25 Pedestrian Crossing				25
26			50,000	26 Small City Allotment Grant Project	50,000	50,000		26
27	104,858	669	136,370	27 TOTAL CAPITAL OUTLAY	155,675	155,675	0	27
28	128,415	28,326	172,000	28 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	188,500	188,500	0	28

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

Phase II Water Revenue Bonds

CITY OF MONROE

Fund #300

1	Historical Data			2	DESCRIPTION OF RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	3
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	RESOURCES				1
2	30,219	30,226	30,200	2	Beginning Cash on Hand	30,233	30,233		2
3	30,200	30,200	30,200	3	Transfer from Water Fund	30,200	30,200		3
4				4					4
5				5					5
6				6					6
7				7					7
8	60,419	60,426	60,400	8	Total Resources, Except Taxes to be Levied	60,433	60,433	0	8
9				9					9
10				10					10
11	60,419	60,426	60,400	11	TOTAL RESOURCES	60,433	60,433	0	11
12				12	REQUIREMENTS				12
					Bond Principal Payments				
					Bond Issue Budgeted Payment Date				
13	6,765	7,069	7,069	13	Water Bond September 2018	7,387	7,387		13
14				14					14
15				15					15
16	6,765	7,069	7,069	16	Total Principal	7,387	7,387	0	16
17				17	Bond Interest Payments				17
					Bond Issue Budgeted Payment Date				
18	23,428	23,124	23,124	18	Water Bond September 2018	22,806	22,806		18
19				19					19
20				20					20
21	23,428	23,124	23,124	21	Total Interest	22,806	22,806	0	21
22				22	Unappropriated Balance for Following Year By				22
					Bond Issue Projected Payment Date				
23				23					23
24				24					24
25				25					25
26				26	Ending balance (prior years)				26
27			30,207	27	Total Unappropriated Ending Fund Balance	30,240	30,240		27
28	30,226			28	Loan Repayment to _____ Fund				28
29				29	Tax Credit Bond Reserve				29
30	60,419	30,193	60,400	30	TOTAL REQUIREMENTS	60,433	60,433	0	30

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

2010 GENERAL OBLIGATION AND REFUNDING BOND

CITY OF MONROE

Fund #302

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL			
Actual		Budget 2017-2018								
Second Preceding Year 2015-2016	First Preceding Year 2016-2017									
1			1	RESOURCES				1		
2	3,010	1,618	1,500	2	Beginning Cash on Hand	400	400		2	
3			2,000	3	Previously Levied Taxes to be Received				3	
4				4					4	
5				5					5	
6				6					6	
7				7					7	
8	3,010	1,618	3,500	8	Total Resources, Except Taxes to be Levied	400	400	0	8	
9			110,455	9	Taxes Estimated to be Received *	116,580	116,580		9	
10	109,701	112,455		10	Taxes Collected in Year Levied				10	
11	112,711	114,073	113,955	11	TOTAL RESOURCES	116,980	116,980	0	11	
					REQUIREMENTS					
				12	Bond Principal Payments				12	
					Bond Issue	Budgeted Payment Date				
13	45,000	50,000	50,000	13	2010 GO Bond	12/01/2018	55,000	55,000	13	
14	400	400		14	admin and agent fees				14	
15				15					15	
16	45,400	50,400	50,000	16	Total Principal		55,000	55,000	0	16
				17	Bond Interest Payments				17	
					Bond Issue	Budgeted Payment Date				
18	32,846	31,778	31,778	18	2010 GO Bond	12/01/2018	30,590	30,590	18	
19	32,847	31,777	31,778	19	2010 GO Bond	6/01/2019	30,590	30,590	19	
20				20					20	
21	65,693	63,555	63,555	21	Total Interest		61,180	61,180	0	21
				22	Unappropriated Balance for Following Year By				22	
					Bond Issue	Projected Payment Date				
23				23					23	
24				24					24	
25				25					25	
26	1,618	1,618		26	Ending balance (prior years)				26	
27				27	Total Unappropriated Ending Fund Balance		800	800	27	
28				28	Loan Repayment to _____ Fund				28	
29				29	Tax Credit Bond Reserve				29	
30	112,711	115,573	113,555	30	TOTAL REQUIREMENTS		116,980	116,980	0	30

**FORM
LB-11**

This fund is authorized and established by Resolution 17-05 on June 26, 2017 for the specific purpose of reserving funds for major equipment purchases including vehicles and heavy machinery.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abo
Date can not be more than 10 years after establishment.

Review Year: 2027

Equipment Reserve Fund

City of Monroe

Fund #400 (Formerly Fund #202)

Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL		
Actual		1							
Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
1			1	RESOURCES			1		
2	2,295	23,795	39,000	2	Cash on hand	41,851	41,851	2	
3	16,500	16,500	15,000	3	Transfer in from Sewer Fund	5,000	6,250	3	
4			15,000	4	Transfer in from Water Fund	5,000	6,250	4	
5	5,000	5,000	10,000	5	Transfer in from General Fund	5,000	2,500	5	
6				6	Interest			6	
7				7				7	
8				8				8	
9				9				9	
10				10				10	
11	23,795	45,295	79,000	11	Total Resources, except taxes to be levied	56,851	56,851	11	
12				12	Taxes estimated to be received			12	
13				13	Taxes collected in year levied			13	
14	23,795	45,295	79,000	14	TOTAL RESOURCES	56,851	56,851	0	14
16				16	REQUIREMENTS			16	
17				17	Org. Unit or Prog. & Activity	Object Classification	Detail	17	
18	0	3,578	79,000	18	Public Works	Capital Outlay	Equipment	51,851	51,851
19				19	Administration	Capital Outlay	Copier Equipment	5,000	5,000
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	2,295	23,795		27	Ending balance (prior years)				
28				28	UNAPPROPRIATED ENDING FUND BALANCE				
29	2,295	3,578	79,000	29	TOTAL REQUIREMENTS	56,851	56,851	0	29

LB-11

This fund is authorized and established by Resolution 2017-06 adopted on June 26, 2017 for the specific purpose of creating a reserve fund for future building construction, repair and remodeling of city owned structures.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Building Reserve Fund

CITY OF MONROE

Fund #401

Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL		
Actual									
Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
1				1	RESOURCES				1
2	457	7,457	14,457	2	Cash on hand	23,461	23,461		2
3	7,000	7,000	10,000	3	Transfer in from General Fund	5,000	2,500		3
4				4	Transfer in from Water Fund		1,250		4
5				5	Transfer in from Sewer Fund		1,250		5
6				6	Interest				6
7	7,457	14,457	24,457	7	Total Resources, except taxes to be levied	28,461	28,461		7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	7,457	14,457	24,457	10	TOTAL RESOURCES	28,461	28,461	0	10

				REQUIREMENTS							
				Org. Unit or Prog. & Activity	Object Classification	Detail					
11	0	0	24,457	11	Public Works	Capital Outlay	Building Improvements	28,461	21,461		11
12				12	Public Works	Capital Outlay	Legion Hall Door Replacement		7,000		12
13	7,457	7,457		13	Ending balance (prior years)						13
14			0	14	UNAPPROPRIATED ENDING FUND BALANCE						14
15	7,457	0	24,457	15	TOTAL REQUIREMENTS			28,461	28,461	0	15

LB-11

This fund is authorized and established by Resolution 2017-07 adopted by council action on June 26, 2017 for the specific purpose for future capital projects in the City owned park properties.

**RESERVE FUND
Fund #402
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

PARKS RESERVE FUND

CITY OF MONROE

Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS			PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
Actual		Budget 2017-2018								
Second Preceding Year 2015-2016	First Preceding Year 2016-2017									
RESOURCES										
1	4,188	4,188	203	1	Cash on hand	5,203	5,203		1	
2			5,000	2	Transfer in General Fund Parks	5,000	10,000		2	
3				3					3	
4	4,188	4,188	5,203	4	Total Resources, except taxes to be levied	10,203	15,203		4	
5				5	Taxes estimated to be received				5	
6				6	Taxes collected in year levied				6	
7	4,188	4,188	5,203	7	TOTAL RESOURCES	10,203	15,203	0	7	
REQUIREMENTS										
					Org. Unit or Prog. & Activity	Object Classification	Detail			
8	0	3,985	5,203	8	Parks	Capital Outlay	System Improvements	10,203	15,203	8
9				9						9
10	4,188	4,188		10	Ending balance (prior years)					10
11				11	UNAPPROPRIATED ENDING FUND BALANCE					11
12	4,188	3,985	5,203	12	TOTAL REQUIREMENTS			10,203	15,203	0

**FORM
LB-11**

This fund is authorized and established by Resolution 2017-08 on June 26, 2017 for the specific purpose of funding capital improvement water system projects in the current and future years.

2018-2019 CITY OF MONROE BUDGET
RESERVE FUND
RESOURCES AND REQUIREMENTS
WATER RESERVE FUND

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

CITY OF MONROE

Fund #403

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		Budget 2017- 2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
					RESOURCES				
1	36,531	49,481	62,481	1	Cash on hand	73,481	73,481		1
2	12,950	13,000	13,000	2	Transfer in from Water Fund	5,000	5,000		2
3				3					3
4				4	IFA Technical Assistance Grant for Water Master Plan	20,000	20,000		4
5				5					5
6				6					6
7				7					7
8				8					8
9	49,481	62,481	75,481	9	Total Resources, except taxes to be levied	98,481	98,481	0	9
10				10	Taxes estimated to be received				10
11				11	Taxes collected in year levied				11
12	49,481	62,481	75,481	12	TOTAL RESOURCES	98,481	98,481	0	12

					REQUIREMENTS						
					Org. Unit or Prog. & Activity	Object Classification	Detail				
13	0	0	45,481	13	Water	Capital Outlay	System Construction	37,481	37,481		13
14			15,000	14	Water	Capital Outlay	Water Source Project	25,000	25,000		14
15			15,000	15	Water	Capital Outlay	Water System Master Plan	25,000	25,000		15
16				16	Water	Capital Outlay	WTP Generator	5,000	5,000		16
17				17	Water	Capital Outlay	Wonder Wear Software	6,000	6,000		17
18				18							18
19				19							19
20				20							20
21	49,481	49,481		21	Ending balance (prior years)						21
22				22	UNAPPROPRIATED ENDING FUND BALANCE						22
23	49,481	0	75,481	23	TOTAL REQUIREMENTS			98,481	98,481	0	23

**FORM
LB-11**

This fund is authorized and established by Resolution 2017-09 on June 26, 2017 for the specific purpose of funding capital improvement sewer/wastewater projects in the current year and future fiscal years.

RESERVE FUND

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

SEWER RESERVE FUND

Review Year: 2017

CITY OF MONROE

Fund # 404

Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED by BUDGET OFFICER	APPROVED by BUDGET COMMITTEE	ADOPTED by CITY COUNCIL		
Actual									
Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
1			1	RESOURCES				1	
2	50,554	5,554	78,684	2	Cash on hand	88,684	88,684		2
3	10,400	10,400		3	Transfer in from Water Fund				3
4	4,600	4,600	10,000	4	Transfer in from Sewer Fund	10,000	10,000		4
5		58,130		5	Transfer in from Master Utility Plan				5
6				6					6
7				7					7
8				8					8
9				9					9
10	65,554	78,684	88,684	10	Total Resources, except taxes to be levied	98,684	98,684	0	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	65,554	78,684	88,684	13	TOTAL RESOURCES	98,684	98,684	0	13
14				14	REQUIREMENTS				14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16	60,000			16	MUP	Transfer out	Loan		16
17			78,684	17	Sewer	Capital Outlay	Construction/Design	83,684	83,684
18			10,000	18	Sewer	Capital Project	Televising analysis of system	15,000	15,000
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	5,554	5,554		29	Ending balance (prior years)				
30				30	UNAPPROPRIATED ENDING FUND BALANCE				
31	65,554	5,554	88,684	31	TOTAL REQUIREMENTS	98,684	98,684	0	31

LB-11

**RESERVE FUND
Fund #405
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

CAPITAL IMPROVEMENT RESERVE FUND

CITY OF MONROE

Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS			PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL		
Actual		Second Preceding Year 2015-2016									First Preceding Year 2016-2017
Second Preceding Year 2015-2016	First Preceding Year 2016-2017										
				RESOURCES							
1				1	Cash on hand			0		1	
2				2	Transfer in General Fund			10,000		2	
3				3						3	
4				4	Total Resources, except taxes to be levied			10,000		4	
5				5	Taxes estimated to be received					5	
6				6	Taxes collected in year levied					6	
7				7	TOTAL RESOURCES			10,000	0	7	
				REQUIREMENTS							
					Org. Unit or Prog. & Activity	Object Classification	Detail				
8				8	CIP	Capital Outlay	System Improvements		10,000	8	
9				9						9	
10				10	Ending balance (prior years)					10	
11				11	UNAPPROPRIATED ENDING FUND BALANCE					11	
12				12	TOTAL REQUIREMENTS		0	10,000	0	12	

RESOURCES

PARK SYSTEM DEVELOPMENT CHARGE FUND

CITY OF MONROE

Fund # 507 (formerly fund #407)

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	5,127	5,197	5,267	1 Available cash on hand	10,632	10,632		1
2				2				2
3				3 OTHER RESOURCES				3
4	70	70	1,180	4 SDC Charges	2,951	2,951		4
5				5				5
6	5,197	5,267	6,447	6 Total resources, except taxes to be levied	13,583	13,583	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	5,197	5,267	6,447	9 TOTAL RESOURCES	13,583	13,583	0	9

	Historical Data			Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
16				16 PERSONNEL SERVICES				16
17				17				17
18				18 TOTAL PERSONNEL SERVICES				18
19				19				19
20				20 MATERIALS & SERVICES				20
21				21				21
22				22 TOTAL MATERIAL & SERVICES				22
23				23				23
24				24 CAPITAL OUTLAY				24
25	0	0	6,447	25 Park Enhancement and Park Access	13,583	13,583		25
26				26				26
27	0	0	6,447	27 TOTAL CAPITAL OUTLAY	13,583	13,583	0	12
28				28				28
29				29				29
30	5,197	5,197		30 Ending balance (prior years)				30
31				31 UNAPPROPRIATED ENDING FUND BALANCE				31
32	5,197	0	6,447	32 TOTAL REQUIREMENTS	13,583	13,583	0	32

RESOURCES

Sewer System Development Charge Fund

Fund #508 (formerly fund #408)

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	6,625	1,189	1,335	1 Available cash on hand	65,337	65,337		1
2				2				2
3				3 OTHER RESOURCES				3
4	146	146	12,164	4 SDC Charges	30,412	30,412		4
5				5				5
6	6,771	1,335	13,499	6 Total resources, except taxes to be levied	95,749	95,749	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	6,771	1,335	13,499	9 TOTAL RESOURCES	95,749	95,749	0	9

	Historical Data			EXPENDITURE DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
16				16 PERSONNEL SERVICES				16
17				17				17
18				18 TOTAL PERSONNEL SERVICES				18
19				19				19
20				20 MATERIALS & SERVICES				20
21				21 Riverside District Wastewater Development Plan	5,000	5,000		21
22				22 TOTAL MATERIAL & SERVICES	5,000	5,000		22
23				23				23
24				24 CAPITAL OUTLAY				24
25	0	0	13,499	25 Sewer Enhancement	90,749	90,749		25
26				26				26
27	0	0	13,499	27 TOTAL CAPITAL OUTLAY	90,749	90,749	0	27
28				28				28
29				29 INTERFUND TRANSFERS				29
30	5,582			30 Transfer to Master Utility Plan				30
31				31				31
32	5,582	0		32 TOTAL INTERFUND TRANSFERS				32
33				33				33
34		0		34 Ending balance (prior years)				34
35			0	35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	5,582	0	13,499	36 TOTAL REQUIREMENTS	95,749	95,749	0	36

Street System Development Charge Fund

CITY OF MONROE

Fund #509 (Formerly Fund # 409)

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	6,062	6,138	6,214	1 Available cash on hand	54,862	54,862		1
2	76	76	1,240	2 SDC Charges	3,102	3,102		2
3				3				3
4				4				4
5	6,138	6,214	7,454	5 Total resources, except taxes to be levied	57,964	57,964	0	5
6				6 Taxes estimated to be received				6
7				7 Taxes collected in year levied				7
8	6,138	6,214	7,454	8 TOTAL RESOURCES	57,964	57,964	0	8

Street System Development Charge Fund

CITY OF MONROE

Fund #509 (Formerly Fund # 409)

	Historical Data			EXPENDITURE DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
17				17 PERSONNEL SERVICES				17
18				18				18
19				19 TOTAL PERSONNEL SERVICES				19
20				20				20
21				21 MATERIALS & SERVICES				21
22				22 Riverside District Transportation Access Plan	5,000	5,000		22
23				23 TOTAL MATERIAL & SERVICES	5,000	5,000		23
24				24				24
25				25 CAPITAL OUTLAY				25
26			7,454	26 Street Enhancement	52,964	52,964		26
27				27				27
28			7,454	28 TOTAL CAPITAL OUTLAY	52,964	52,964	0	28
29				29				29
30				30 INTERFUND TRANSFERS				30
31				31 Transfer to Master Utility Plan				31
32				32				32
33				33 TOTAL INTERFUND TRANSFERS				33
34				34				34
35	0	0		35 Ending balance (prior years)				35
36				36 UNAPPROPRIATED ENDING FUND BALANCE				36
37	0	0	7,454	37 TOTAL REQUIREMENTS	57,964	57,964	0	37

RESOURCES

Storm System Development Charge Fund

CITY OF MONROE

Fund #510 (formerly fund #410)

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	8,301	2,835	2,951	1 Available cash on hand	20,940	20,940		1
2				2				2
3				3 OTHER RESOURCES				3
4	116	116	1,924	4 SDC Charges	4,813	4,813		4
5				5				5
6	8,417	2,951	4,875	6 Total resources, except taxes to be levied	25,753	25,753	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	8,417	2,951	4,875	9 TOTAL RESOURCES	25,753	25,753	0	9

	Historical Data			EXPENDITURE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
15				15 PERSONNEL SERVICES				15
16				16 TOTAL PERSONNEL SERVICES				16
17				17				17
18				18 MATERIALS & SERVICES				18
19				19 Riverside District Storm Water Plan	5,000	5,000		19
20				20 TOTAL MATERIAL & SERVICES	5,000	5,000		20
21				21 CAPITAL OUTLAY				21
22			4,875	22 Storm Drain Enhancement	20,753	20,753		22
23				23				23
24	0	0	4,875	24 TOTAL CAPITAL OUTLAY	20,753	20,753	0	24
25				25				25
26				26 INTERFUND TRANSFERS				26
27	5,582			27 Transfer to Master Utility Plan				27
28				28				28
29	5,582	0		29 TOTAL INTERFUND TRANSFERS				29
30				30				30
31				31 Ending balance (prior years)				31
32			0	32 UNAPPROPRIATED ENDING FUND BALANCE				32
33	5,582	0	4,875	33 TOTAL REQUIREMENTS	25,753	25,753	0	33

RESOURCES

Water System Development Charge Fund

CITY OF MONROE

Fund #511 (formerly fund #411)

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	9,324	9,528	9,732	1 Available cash on hand	79,816	79,816		1
2				2				2
3				3 OTHER RESOURCES				3
4	204	205	15,538	4 SDC Charges	38,845	38,845		4
5				5				5
6	9,528	9,733	25,270	6 Total resources, except taxes to be levied	118,661	118,661	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	9,528	9,733	25,270	9 TOTAL RESOURCES	118,661	118,661	0	9

	Historical Data			EXPENDITURE DESCRIPTION ALLOCATED TO AN ORGANIZATION UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
15				15 PERSONNEL SERVICES				15
16				16 TOTAL PERSONNEL SERVICES				16
17				17				17
18				18 MATERIALS & SERVICES				18
19				19 Water Master Plan	25,000	25,000		19
				Riverside District Water Development Plan	5,000	5,000		
20				20 TOTAL MATERIALS AND SERVICES	30,000	30,000		20
21				21 CAPITAL OUTLAY				21
22			25,270	22 Water System Enhancement	88,661	88,661		22
23				23				23
24	0	0	25,270	24 TOTAL CAPITAL OUTLAY	88,661	88,661		24
25				25				25
26				26 INTERFUND TRANSFERS				26
27				27 TOTAL INTERFUND TRANSFERS				27
28				28				28
29	0	0		29 Ending balance (prior years)				29
30				30 UNAPPROPRIATED ENDING FUND BALANCE				30
31	0	0	25,270	31 TOTAL REQUIREMENTS	118,661	118,661	0	31

RESOURCES

WATER FUND

Fund # 601

CITY OF MONROE

	Historical Data				RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	75,459	79,029	85,000	1	Available Cash on Hand	48,000	48,000		1
2				2	Interest				2
3				3					3
4				4					4
5				5					5
6				6					6
7				7	OTHER RESOURCES				7
8	188,982	191,938	193,000	8	Water Service Charges	146,000	146,000		8
9			500	9	Water Hook Up "Tap" fees	2,000	2,000		9
10	992	702	500	10	Late Fees	1,000	1,000		10
11		1,000		11	Miscellaneous	100	100		11
12				12	Engineering Fees				12
13				13	Public Works Service Fees				13
14				14					14
15				15					15
16				16	Water Consumption	14,000	14,000		16
17				17	Water Bond Sales	44,000	44,000		17
18				18	Water Bond Consumption	3,000	3,000		18
19				19	Shut off and Turn on Fees	2,500	2,500		19
20				20					20
21				21					21
22				22					22
23	265,432	272,669	279,000	23	Total resources, except taxes to be levied	260,600	260,600	0	23
24				24	Taxes necessary to balance				24
25				25	Taxes collected in year levied				25
26	265,432	272,669	279,000	26	Total resources	260,600	260,600	0	26

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND

CITY OF MONROE
BUDGET 2018-2019

	Historical Data			Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
PERSONNEL SERVICES								
1	12,277	13,895	9,950	1 Finance Officer	15,490	15,490		1
2	13,279	15,562	22,000	2 COO/City Administrator	24,450	24,450		2
3	25,200	25,363	28,000	3 Public Works Superintendent	27,225	27,225		3
4	3,457	5,943	6,500	4 Public Works Assistant	10,700	10,700		4
5				5 Administrative Assistant	7,600	7,600		5
6	2,804	2,551	3,900	6 PERS	4,800	4,800		6
7	4,098	5,313	5,300	7 Taxes	6,650	6,650		7
8				8 Workers Compensation	400	400		8
9	7,021	7,707	9,750	9 Insurance	16,400	16,400		9
10	68,137	76,334	85,400	10 TOTAL PERSONNEL SERVICES	113,715	113,715	0	10
11	1	1	1	11 Total Full-Time Equivalent (FTE)	1.72	1.72		11
MATERIALS & SERVICES								
13	129	1,197	1,200	13 Education and Travel	1,500	1,500		13
14	75	680	2,000	14 Permit Fees	1,000	1,000		14
15			250	15 Refunds	250	250		15
16			200	16 Advertisement	100	100		16
17	15,015	14,782	17,000	17 Utilities - Electric	17,000	17,000		17
18	1,106	1,204	1,500	18 Telephone	1,300	1,300		18
19	5,088	3,999	5,100	19 General Liability and Auto	3,500	3,500		19
20	889	499	2,000	20 Vehicle Operation and Maintenance	1,500	1,500		20
21	692	219	5,000	21 Engineering	2,500	2,500		21
22			2,500	22 Attorney Fees	1,500	1,500		22
23	374	596	500	23 Computer	1,000	1,000		23
24	9,667	14,321	15,000	24 Repairs and Maintenance System	7,500	7,500		24
25	4,310	3,213	5,500	25 Operating Supplies	6,000	6,000		25
26	3,864	6,734	6,500	26 Chemicals	3,000	3,000		26
27	5,012	2,989	6,000	27 Outside Testing	6,000	6,000		27
28	(2)		500	28 Office Equipment Repairs and Maintenance	1,000	1,000		28
29	81	82	200	29 Dues	250	250		29
30	5,145	4,270	5,200	30 Auditor	4,500	4,500		30
31	613	14	1,000	31 Building Repairs and Maintenance	2,000	2,000		31
32	2,416	3,644	4,000	32 Equipment Repairs and Maintenance	4,000	4,000		32
33			4,000	33 Equipment Rental	3,000	3,000		33
34	444	1,461	3,000	34 Tools and Equipment	4,000	4,000		34
35				35 Online Bill Pay Fees	1,500	1,500		35
36	239	519	500	36 Miscellaneous	500	500		36
37				37 Office Supplies	1,000	1,000		37
38	55,154	60,423	88,650	38 Total Materials and Services	75,400	75,400	0	38

FORM
LB-30

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

WATER FUND
Fund #601

CITY OF MONROE
BUDGET 2018-2019

	Historical Data				Expenditure Description	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	CAPITAL OUTLAY				1
2			20,750	2	System Construction	10,000	10,000		2
3			10,000	3	Water Meter Reading Upgrade Project	14,000	14,000		3
4			3,000	4	Scada System Installation				4
5			3,000	5	Water Reservoir Cleaning				5
6	10,245			6	Equipment				6
7	10,245	0	36,750	7	Total Capital Outlay	24,000	24,000	0	7

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Water Fund

CITY OF MONROE

Fund # 601

	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3								3
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5				Total Full-Time Equivalent (FTE)				5
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19								19
20								20
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0	21
22				INTERFUND TRANSFERS				22
23	30,200	30,200	30,200	To Water Revenue Bond Fund	30,200	30,200		23
24	10,400	10,400		To Sewer Reserve Loan repayment (5 of 5)				24
25			15,000	To Equipment Reserve	5,000	6,250		25
26				Transfer to Building Reserve Fund		1,250		26
27	12,950	13,000	13,000	Transfer to Water Reserve Fund	5,000	5,000		27
28	53,550	53,600	58,200	Total Interfund Transfers	40,200	42,700	0	28
29			10,000	OPERATING CONTINGENCY	7,285	4,785		29
30	53,550	53,600	68,200	Total Requirements NOT ALLOCATED	47,485	47,485	0	30
31	133,537	136,757	210,800	Total Requirements Allocated	213,115	213,115		31
32				Reserved for future expenditure				32
33	78,346	79,029		Ending balance (prior years)				33
34				UNAPPROPRIATED ENDING FUND BALANCE				34
35	187,087	190,357	279,000	TOTAL REQUIREMENTS	260,600	260,600	0	35

RESOURCES

WASTEWATER FUND

CITY OF MONROE

Fund #602

1	Historical Data		Budget 2017-2018	RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	1
	Actual							
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	94,491	101,273	93,000	1 Available Cash on Hand	90,000	90,000		1
2				2 Interest				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7 OTHER RESOURCES				7
8	129,813	130,559	131,000	8 Sewer Service Charges	133,500	133,500		8
9				9 Engineering Fees				9
10	1,000	1,000		10 Miscellaneous	100	100		10
11				11 Hookup Fees	1,250	1,250		11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	225,305	232,832	224,000	29 Total resources, except taxes to be levied	224,850	224,850	0	29
30				30 Taxes necessary to balance				30
31				31 Taxes collected in year levied				31
32	225,305	232,832	224,000	32 TOTAL RESOURCES	224,850	224,850	0	32

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WASTEWATER FUND

CITY OF MONROE

Fund #602

1	Historical Data			Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	1
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1				1 PERSONNEL SERVICES				1
2	12,277	13,895	9,950	2 Finance Officer	15,500	15,500		2
3	13,279	15,562	22,000	3 COO/City Administrator	24,450	24,450		3
4	25,200	25,363	24,750	4 Public Works Superintendent	24,250	24,250		4
5	3,457	5,943	6,500	5 Public Works Assistant	9,492	9,492		5
6				6 Administrative Assistant	7,600	7,600		6
7	2,804	2,551	3,900	7 PERS	4,600	4,600		7
8	4,098	5,313	5,300	8 Taxes	6,300	6,300		8
9				9 Workers Compensation	200	200		9
10	7,021	7,707	9,750	10 Insurance	15,900	15,900		10
	68,137	76,334	82,150	TOTAL PERSONNEL SERVICES	108,292	108,292	0	
12	1	1	1.1	12 Total Full-Time Equivalent (FTE)	1.64	1.64		12
13				13 MATERIALS & SERVICES				13
14	4,437	4,583	8,400	14 System Repairs and Maintenance	10,000	10,000		14
15	0	0	1,000	15 Equipment Rental	1,000	1,000		15
16	3,459	2,370	5,000	16 Outside Testing	4,000	4,000		16
17	3,481	3,088	5,000	17 Chemicals	4,000	4,000		17
18	1,663	2,245	3,000	18 Operating Supplies	4,000	4,000		18
19	7,216	9,036	9,000	19 Utilities-Electric	8,000	8,000		19
20	1,099	1,143	1,200	20 Telephone	1,400	1,400		20
21	374	196	500	21 Computer	5,000	5,000		21
22	45	349	1,000	22 Education and Travel	1,500	1,500		22
23	(2)	161	500	23 Office Equipment Repairs and Maintenance	1,000	1,000		23
24	418	2,131	4,000	24 Equipment Repair and Maintenance	5,000	5,000		24
25	90	27	1,000	25 Building Repair and Maintenance	2,500	2,500		25
26	246	516	500	26 Miscellaneous	1,000	1,000		26
27	1,823	1,863	2,100	27 Permit Fees	2,000	2,000		27
28	81	82	500	28 Dues	400	400		28
29	4,771	3,999	4,800	29 General Liability and Auto Insurance	2,300	2,300		29
30	889	546	2,000	30 Vehicle Operation and Maintenance	1,500	1,500		30
31	0	0	500	31 Attorney Fees	1,000	1,000		31
32	4,704	3,904	4,700	32 Audit	4,500	4,500		32
33	0	0	100	33 Deposit Refunds	150	150		33
34	0	797	5,000	34 Engineering	5,000	5,000		34
35	0	0	0	35 Contract Services System (50%)				35
36		727	1,600	36 Tools and Equipment	1,500	1,500		36
37				37 Office Supplies and Materials	500	500		37
38				38 Online Bill Pay Fees	1,400	1,400		38
39	34,794	37,763	61,400	TOTAL MATERIALS & SERVICES	68,650	68,650	0	39

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WASTEWATER FUND

2018-2019 BUDGET
CITY OF MONROE

Fund #602

	Historical Data				Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017- 2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	CAPITAL OUTLAY				1
2	0	0	37,450	2	System Construction	14,708	14,708		2
3			8,000	3	Lab Testing System	8,000	8,000		3
4	0	0		4	Equipment				4
5	0	0	45,450	5	TOTAL CAPITAL OUTLAY	22,708	22,708	0	5

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Waste Water Fund #602

City of Monroe

	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24	4,600	4,600	10,000	24 To Sewer Reserve	10,000	10,000		24
25	16,500	16,500	15,000	25 To Equipment Reserve	5,000	6,250		25
26				26 To Building Reserve Fund		1,250		26
27	21,100	21,100	25,000	27 Total Interfund Transfers	15,000	17,500		27
28				28				28
29	21,100	21,100	25,000	29 TOTAL INTERFUND TRANSFERS	15,000	17,500	0	29
30			10,000	30 OPERATING CONTINGENCY	10,200	7,700		30
31	21,100	21,100	35,000	31 Total Requirements NOT ALLOCATED	25,200	25,200	0	31
32	102,932	114,097	189,000	32 Total Requirements ALLOCATED	199,650	199,650		32
33				33 Reserved for future expenditure				33
34	94,491	101,273		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	124,032	135,197	224,000	36 TOTAL REQUIREMENTS	224,850	224,850	0	36

Storm Water Fund #603

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	10,389	10,648	17,500	1 Available Cash on Hand	22,000	22,000		1
2	6,792	6,784	10,100	2 Storm Water Service Charge	12,000	18,000		2
3		1,000		3 Engineering Fees				3
4				4 Tap and Connection Fees	1000	1000		4
5	17,181	18,432	27,600	5 Total resources, except taxes to be levied	35,000	41,000	0	5
6				6 Taxes necessary to balance				6
7				7 Taxes collected in year levied				7
8	17,181	18,432	27,600	8 TOTAL RESOURCES	35,000	41,000	0	8

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORMWATER FUND

CITY OF MONROE

	Historical Data			Storm Water Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
18				18 PERSONNEL SERVICES				18
19			3,100	19 Public Works Superintendent	3,100	3,100		19
20			900	20 Public Works Assistant	1,200	1,200		20
21			300	21 PERS	300	300		21
22			400	22 Payroll Taxes	500	500		22
23				23 Workers Compensation				23
24			500	24 Insurance	1,000	1,000		24
25			5,200	25 TOTAL PERSONNEL SERVICES	6,100	6,100	0	25
26				26 Total Full-Time Equivalent (FTE)	0.08	0.08		26
27				27 MATERIALS AND SERVICES				27
28	6,533	96	7,900	28 Repairs and Service System	7,700	13,700		28
29			1,000	29 Tools and Equipment	1,000	1,000		29
30		7		30 Online Bill Pay Fees	500	500		30
31				31 General Liability and Auto Insurance				31
32		467	5,000	32 Engineering Fees	2,500	2,500		32
33	6,533	570	13,900	33 TOTAL MATERIAL AND SERVICES	11,700	17,700	0	33
34				34				34
35				35 CAPITAL OUTLAY				35
36			4,500	36 7TH TO 8TH Street Project				36
37	0	0	4,000	37 8th Street Ditch and Culvert Project				37
38				38 Main Street Project	6,200	6,200		38
39				39 9th Street Commercial to Orchard	5,000	5,000		39
40				40 6th/7th Street to Pine	6,000	6,000		40
41	0	0	8,500	41 TOTAL CAPITAL OUTLAY	17,200	17,200	0	41
42				42 INTERFUND TRANSFERS				42
43				43 TOTAL INTERFUND TRANSFERS				43
44				44				44
45	6,533	570	27,600	45 ORGANIZATIONAL UNIT/ACTIVITY TOTAL	35,000	41,000	0	45
46	10,648	10,648		46 Ending balance (prior years)				46
47			0	47 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0	47
48	17,181	11,218	27,600	48 TOTAL REQUIREMENTS	35,000	41,000	0	48

