

FORM
LB-30

SUMMARY FOR ALL FUNDS

CITY OF MONROE

	Historical Data					Budget for Next Year 2017 - 2018			
	Actual		Adopted Budget This Year 16-17			BUDGET	6 MONTHS	10 months	
	Second Preceding Year 14-15	First Preceding Year 15-16							
1	1,408,266	1,491,904	1,760,825	1	Total of All Resources	2,063,300	0	0	1
2	510,807	596,818	806,172	2	Total of All Carryovers	966,900	0	0	2
3	178,425	201,552	231,600	3	Total of All Personnel Services	311,575	0	0	3
4	91,676	213,875	345,280	4	Total of All Material and Services	442,695	0	0	4
5	118,832	8,232	695,540	5	Total of All Capital Outlay	850,973	0	0	5
6	52,165.00	57,469.00	57,069.00	6	Total of All Debt Service Principal	62,387	0	0	6
7	89,121	86,679	86,679	7	Total of All Debt Service Interest	83,986	0	0	7
8	0	0	105,850	8	Total of All Contingency	38,424	0	0	8
9	74,650	74,700	133,407	9	Total of All Non-Appropriated Funds	131,040	0	0	9
10	1,131,448	926,344	1,674,575	10	Total of All Expenditures	2,063,300	0	0	10

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FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the City Council of the City of Monroe will be held on **June 26, 2017** at 6:00 pm at 658 Commercial Street, Monroe, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the City of Monroe Budget Committee and proposed use of State Shared Revenues. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Monroe City Hall, 664 Commercial St., between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a

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FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2015-16	Approved Budget This Year 2016-17	Approved Budget Next Year 2017-18
Beginning Fund Balance/Net	534,635	594,295	
Fees, Licenses, Permits, Fines,	374,550	403,050	
Federal, State and all Other Grants,	118,101	141,000	
Revenue from Bonds and Other	0	0	
Interfund Transfers / Internal Service	157,814	146,700	
All Other Resources Except Current	15,523	7,300	
Current Year Property Taxes Estimate	212,150	221,691	
Total Resources	1,412,772	1,514,036	0

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	178,865	203,650	
Materials and Services	182,874	300,650	
Capital Outlay	155,114	512,955	
Debt Service	141,286	144,155	
Interfund Transfers	157,814	146,700	
Contingencies	0	62,700	
Special Payments	0	0	
Unappropriated Ending Balance and F	596,820	143,226	
Total Requirements	1,412,772	1,514,036	0

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program	FTE for that unit or program		
GENERAL FUND 100	334,839	334,286	
FTE	0.6	0.6	1
STREET FUND 201	183,680	138,000	
FTE	0.1	0.1	0
RESERVE FUNDS 202, 401, 402, 40	150,476	206,295	
FTE			
REVENUE BOND FUND 300	60,419	60,400	
FTE			
GO BOND FUND 302	112,710	113,955	
FTE			
SDC FUNDS 407, 408, 409, 410, 411	36,052	51,200	
FTE			
WATER FUND 601	266,095	267,700	
FTE	1.1	1.1	1
WASTEWATER FUND 602	225,284	232,700	
FTE	1.1	1.1	1
STORM FUND 603	17,182	21,500	
FTE			
MASTER UTILITY PLAN 604	26,036	88,000	
FTE			
Not Allocated to Organizational Unit or			
FTE			
Total Requirements	1,412,772	1,514,036	0
Total FTE	3	3.0	3.0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2015-16	Rate or Amount Imposed 2016-17	Rate or Amount Approved Next Year 2017-18
Permanent Rate Levy (rate limit 3	3.5566	3.5566	3.5566
Local Option Levy			
Levy For General Obligation Bonds	112,665	116,235	

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$1,806,615	
Other Bonds	\$965,716	
Other Borrowings	\$10,400	
Total	\$2,782,731	\$0

RESOURCES

GENERAL FUND 100

CITY OF MONROE

	Historical Data		BUDGET 2017-2018		RESOURCE DESCRIPTION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual								
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	138,791	198,112	225,000	1	Available Cash on Hand	225,000			1
2	1,711	1,861	2,000	2	Previously levied taxes estimated to be received	2,000			2
3	3,552	7,593	8,000	3	Interest	13,000			3
4				4					4
5				5	OTHER RESOURCES				5
6	8,967	9,339	9,500	6	Liquor Tax	9,500			6
7	598	999	800	7	Cigarette Tax	600			7
8				8	State Marijuana Tax Revenue	2,200			8
9	4,312	7,027	5,500	9	State Revenue Sharing	5,800			9
10	21,130	22,603	22,000	10	PP&L Franchise	31,500			10
11	3,629	3,753	3,000	11	Monroe Telephone	1,500			11
12	2,152	2,779	2,200	12	Republic Services	2,300			12
13	3,270	4,410	3,500	13	Legion Hall Rental	3,500			13
14	838	1,300	500	14	Library Rental	1,200			14
15	600	1,200	1,200	15	Old Library Lease				15
16	1,102	1,807	500	16	Miscellaneous	500			16
17	14,425	15,231	8,000	17	Court Revenue (Fines & Fees)	13,000			17
18	24	74	1,590	18	SDC Admin Fee	3,200			18
19		2,000	2,000	19	Engineering Fees	15,000			19
20	105	50	100	20	Licenses & Fees				20
21	1,000		0	21	DLCD - TA Grant <i>(every other year)</i>				21
22	1,615	5,305	4,000	22	Planning Fees	3,000			22
23	170	365	200	23	Lien Fee Searches	800			23
24	17,681		0	24	Reservoir Heights Park Project				24
25	0	0	45,000	25	Hull Grant for Legion Hall				25
26	200		3,000	26	Monroe Fest				26
27				27	Willamette Valley Visitor's Association Grant				27
28			13,000	28	RARE Funding Grants	17,000			28
29				29	Oregon By Design - RARE	23,500			29
30				30	Comp Plan Grants				30
31				31	South Benton Recreation Alliance Grant	2,000			31
32				32	SBCE grant				32
33			75,000	33	State Parks Grant	75,000			33
34	225,873	285,808	435,590	34	Total resources, except taxes to be levied	451,100	0	0	34
35			117,910	35	Taxes necessary to balance	121,447			35
36	104,850	112,213		36	Taxes collected in year levied				36
37	330,723	398,021	553,500	37	TOTAL RESOURCES	572,547	0	0	37

GENERAL FUND 100

CITY OF MONROE

	Historical Data				REQUIREMENTS FOR: ADMINISTRATION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		Budget 2017- 2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	PERSONNEL SERVICES				1
2	12,281	14,149	9,950	2	Finance Officer	15,500			2
3	13,283	15,816	21,500	3	COO/City Administrator	24,500			3
4				4	Community Development Coord	2,600			4
5				5	Administrative Assistant	7,600			5
6	944	1,101	2,400	6	PERS	3,025			6
7	1,878	3,109	3,100	7	Payroll Taxes	3,200			7
8				8	Workers Compensation	500			8
9	3,015	3,199	6,200	9	Health Insurance	11,618			9
10	31,401	37,374	43,150	10	Total Personnel Services	68,543			10
11	0.5	0.5	0.6	11	Total Full-Time Equivalent (FTE)	1.12			11
12				12	MATERIALS & SERVICES				12
13	27,472	28,296	33,000	13	Sheriff Contract (9-3/4 hrs./week)	33,000			13
14				14	Planner Contract	17,000			14
15				15	Postage	500			15
16	1,350	1,200	2,400	16	Judge	1,200			16
17			23,000	17	Resource Assistance for Rural Environments-RARE	23,500			17
18				18	Oregon By Design RARE	23,500			18
19	1,711	1,904	2,500	19	Dues	2,000			19
20	212	727	2,500	20	Education & Travel	5,000			20
21			1,500	21	Education and Training City Council	1,500			21
22			1,000	22	Education and Training Planning Commission	1,500			22
23			2,500	23	Committees and Commission	2,000			23
24	0		400	24	Election	500			24
25	204	408	2,500	25	Advertisement	750			25
26	1,047	1,021	1,200	26	Telephone	1,300			26
27	1,899	2,435	2,500	27	Electric (city hall)	2,500			27
28	7,320	8,964	5,000	28	Legion Hall Expense				28
29	5,268	4,543	6,000	29	General Liability and Auto	2,400			29
30	0		300	30	Bond				30
31	258	2,898	3,500	31	Attorney Fees	12,000			31
32	4,851	4,026	5,000	32	Audit & File Fees	4,500			32
33	38	299	2,500	33	Engineering Fees	15,000			33
34	803		500	34	Collection Services	500			34
35		425	2,500	35	Professional Services	5,000			35
36	58	2,500	7,500	36	Beautification/Main Street	10,000			36
37	0		1,100	37	Archive Records Destruction	1,000			37
38	(2)		1,000	38	Office Equipment Repair & Maintenance	1,000			38
39	239	1,480	2,000	39	Operating Supplies	2,500			39
40	380	3,309	2,500	40	Computer	4,500			40
41				41	On Line Bill Pay	1,500			41
42	2,420	2,996	3,000	42	City Hall Heating Propane	3,500			42
43	994	2,397	3,000	43	Building Repairs and Maintenance	6,000			43
44	976	671	1,200	44	Court Expenses	1,000			44
45	0		200	45	Mat/Carpet Cleaning	250			45
46	0	30	200	46	Bail Refund	250			46
47	392		3,000	47	Monroe Fest	10,000			47
48		2,663	1,000	48	Planning Expenses	1,500			48
49	627	816	1,000	49	Expenses not covered elsewhere	2,500			49
50	58,517	74,008	127,000	50	TOTAL MATERIALS & SERVICES	200,650			50

**REQUIREMENTS SUMMARY
GENERAL FUND 100**

CITY OF MONROE

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
Actual		Budget 2017- 2018						
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1			1	CAPITAL OUTLAY				1
2		5,000	2	Computers/office equipment	5,000			2
3		45,000	3	Legion Hall (Hull Grant)				3
4			4	Gas Station Purchase				4
5			5	Old Library remodel				5
6		50,000	6	Total Capital Outlay	5,000	0	0	6
7	89,918	111,382	7	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	274,193	0	0	7
Historical Data				REQUIREMENTS FOR: PARKS	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
Actual		Budget 2017- 2018						
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
13			13	PERSONNEL SERVICES				13
14	2,156	2,846	14	Public Works Superintendent	3,050			14
15	652	688	15	Public Works Assistant	1,200			15
16			16					16
17	89	225	17	PERS	200			17
18	231	150	18	Payroll Taxes	350			18
19			19	Workers Compensation Insurance	350			19
20	422	422	20	Insurance	550			20
21	3,550	4,331	21	Total Personnel Services	5,700	0	0	21
22	0.1	0.1	22	Total Full-Time Equivalent (FTE)	0.08			22
23			23	MATERIALS & SERVICES				23
24	4,948	5,789	24	Park Operating Supplies	2,500			24
25			25	Temporary restroom rental	1,000			25
26		317	26	Fuel and Oil	400			26
27			27	Trail Maintenance and Operations	500			27
28			28	Monroe Cemetery Support				28
29			29	Youth Summer Program Support	1,000			29
30			30	Light Parade Event Support	500			30
31			31	Insurance	15			31
32	0	0	32	Park Equipment Repair and Maintenance	1,000			32
33	4,948	6,106	33	Total Material & Services	6,915	0	0	33
34			34	CAPITAL OUTLAY				34
35	0	0	35	Parks equipment	1,500			35
36	404		36	Park ball field improvement	500			36
37			37	City Park Restroom and Accessibility Project	80,000			37
38	13,571		38	Reservoir Height Park improvement	1,000			38
39	13,974	0	39	Total Capital Outlay	83,000	0	0	39
40	22,472	10,437	40	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	95,615	0	0	40
Historical Data				REQUIREMENTS FOR: LIBRARY	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
Actual		Budget 2017- 2018						
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
45			45	PERSONNEL SERVICES				45
46	2,928	2,695	46	Library Janitor	3,000			46
47	229		47	Payroll Taxes	200			47
48	3,157	2,695	48	Total Personnel Services	3,200	0	0	48
49	0.01	0.01	49	Total Full-Time Equivalent (FTE)	0.10			49
50			50	MATERIALS & SERVICES				50
51	6,972	7,395	51	Library Electric	6,000			51
52	0		52	Library Janitorial				52
53	246	442	53	Library Propane	600			53
54	216	288	54	Library Alarm Monitoring	500			54
55			55	Library Insurance	2,480			55
56	1,262	3,707	56	Library Repairs & Maintenance	3,000			56
57	8,696	11,832	57	Total Material & Services	12,580	0	0	57
58	11,854	14,527	58	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	15,780	0	0	58

**REQUIREMENTS SUMMARY
GENERAL FUND**

CITY OF MONROE

	Historical Data				REQUIREMENTS FOR LEGION HALL	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	Budget 2017-2018						
1				1	PERSONNEL SERVICES				1
2				2	Legion Hall Janitorial	1,000			2
3				3	Legion Hall Payroll Taxes	20			3
4				4					4
5				5	Total Personnel Services	1,020			5
6				6	Total Full-Time Equivalent (FTE)	0.03			6
7				7	MATERIALS AND SERVICES				7
8				8	Insurance	650			8
9				9	Electricity	7,100			9
10				10	Cleaning Supplies and Paper Products	750			10
11				11	Maintenance	1,500			11
12				12	Building Improvements	5,000			12
13				13	Total Materials and Services	15,000			13
14				14	CAPITAL OUTLAY				14
15				15	Legion Hall (Hull Grant)	35,000			15
16				16	Total Capital Outlay	35,000			16
17				17					17
18				18	ORGANIZATIONAL UNIT/ACTIVITY TOTAL	51,020			18

	Historical Data				REQUIREMENTS DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM	NOT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018							
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
					PERSONNEL SERVICES NOT ALLOCATED					
					INTERFUND TRANSFERS					
19	7,000	7,000	10,000	19	Transfer to Building Reserve Fund		5,000			19
20	5,000	5,000	10,000	20	Transfer to Equipment Reserve Fund		5,000			20
21			5,000	21	Transfer to Parks Reserve Fund		5,000			21
22				22						22
23				23						23
24	12,000	12,000	25,000	24	TOTAL INTERFUND TRANSFERS		15,000			24
25			85,850	25	OPERATING CONTINGENCY		20,939			25
26				26	Total Requirements NOT ALLOCATED		35,939			26
27	136,244	146,121	367,650	27	TOTAL REQUIREMENTS ALLOCATED		436,608			27
28				28	Reserved for future expenditure					28
29	193,987	198,112		29	Ending balance (prior years)					29
30			100,000	30	UNAPPROPRIATED ENDING FUND BALANCE		100,000			30
31	330,231	344,233	467,650	31	TOTAL REQUIREMENTS		572,547			31

2018-2019 STREET FUND BUDGET

RESOURCES

STREET FUND 201

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL		
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	80,172	60,550	85,000	1	Beginning Cash Balance	87,000			1
2				2					2
3	35,261	37,151	37,000	3	State Highway Taxes	37,500			3
4				4	Transit Tax	14,000			4
5	68,500			5	ODOT Pedestrian Crossing Grant				5
6			50,000	6	Small City Allotment Grant (SCA)	50,000			6
7		8,230		7	Miscellaneous				7
8				8					8
9		785		9	Engineering Fees				9
10				10					10
11	183,933	106,716	172,000	11	Total resources, except taxes to be levied	188,500	0	0	11
12				12	Taxes estimated to be received				12
13				13	Taxes collected in year levied				13
14	183,933	106,716	172,000	14	TOTAL RESOURCES	188,500	0	0	14

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
 STREET DEPARTMENT

STREET FUND #201

CITY OF MONROE

	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
				PERSONNEL SERVICES				
1	2,800	2,846	3,100	1 Public Works Superintendent Extraordinaire	3,050			1
2	384	688	850	2 Public Works Assistant	1,200			2
3				3				3
4	220	318	400	4 Payroll Taxes	425			4
5	208	184	250	5 PERS Retirement	275			5
6				6 Workers Compensation	100			6
7	430	448	500	7 Health Insurance	975			7
8	4,042	4,484	5,100	8 TOTAL PERSONNEL SERVICES	6,025	0	0	8
9			0.10	9 Total Full-Time Equivalent (FTE)	0.08			9
				MATERIALS & SERVICES				
11	4,134	5,299	5,350	11 Repairs and Maintenance System	5,000			11
12	39	141	500	12 Operating Supplies	2,000			12
13	9,109	12,109	10,000	13 Street Lights	9,500			13
14	127	142	250	14 Equipment Repair and Maintenance	500			14
15	90	276	100	15 Misc.	100			15
16	537	153	600	16 Liability and Auto Insurance	950			16
17	195	149	500	17 Vehicle Operation and Maintenance	750			17
18		420	1,000	18 Engineering	4,000			18
19			4,000	19 Dust Control Program	4,000			19
20			8,230	20 Sign Replacement Insurance				20
21	19,515	23,173	30,530	21 TOTAL MATERIALS & SERVICES	26,800	0	0	21
				CAPITAL OUTLAY				
23		669		23 Equipment				23
24			86,370	24 System Construction	105,675			24
25	104,858			25 Pedestrian Crossing				25
26			50,000	26 Small City Allotment Grant Project	50,000			26
27	104,858	669	136,370	27 TOTAL CAPITAL OUTLAY	155,675	0	0	27
28	128,415	28,326	172,000	28 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	188,500	0	0	28

**FORM
LB-11**

This fund is authorized and established by Resolution 17-05 on June 26, 2017 for the specific purpose of reserving funds for major equipment purchases including vehicles and heavy machinery.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abo Date can not be more than 10 years after establishment.

Review Year: 2027

Equipment Reserve Fund

City of Monroe

Fund #400 (Formerly Fund #202)

1	Historical Data		Budget 2017-2018	1	DESCRIPTION RESOURCES AND REQUIREMENTS			PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	1
	Actual										
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017									
2	2,295	23,795	39,000	2	RESOURCES						2
3	16,500	16,500	15,000	3	Cash on hand			41,851			2
4			15,000	4	Transfer in from Sewer Fund			5,000			3
5	5,000	5,000	10,000	5	Transfer in from Water Fund			5,000			4
6				6	Transfer in from General Fund			5,000			5
7				7	Interest						6
8				8							7
9				9							8
10				10							9
11	23,795	45,295	79,000	11	Total Resources, except taxes to be levied			56,851	0		10
12				12	Taxes estimated to be received						11
13				13	Taxes collected in year levied						12
14	23,795	45,295	79,000	14	TOTAL RESOURCES			56,851	0	0	13
15				15	REQUIREMENTS						14
16				16	Org. Unit or Prog. & Activity	Object Classification	Detail				15
17	0	3,578	79,000	17	Public Works	Capital Outlay	Equipment	51,851			16
18				18	Administration	Capital Outlay	Copier Equipment	5,000			17
19				19							18
20				20							19
21				21							20
22				22							21
23				23							22
24				24							23
25				25							24
26	2,295	23,795		26	Ending balance (prior years)						25
27				27	UNAPPROPRIATED ENDING FUND BALANCE						26
28	2,295	3,578	79,000	28	TOTAL REQUIREMENTS			56,851	0	0	27

BONDED DEBT
RESOURCES AND REQUIREMENTS

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

Phase II Water Revenue Bonds

CITY OF MONROE

Fund #300

1	Historical Data			1	DESCRIPTION OF RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	1
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
2	30,219	30,226	30,200	2	Beginning Cash on Hand	30,233			2
3	30,200	30,200	30,200	3	Transfer from Water Fund	30,200			3
4				4					4
5				5					5
6				6					6
7				7					7
8	60,419	60,426	60,400	8	Total Resources, Except Taxes to be Levied	60,433	0	0	8
9				9					9
10				10					10
11	60,419	60,426	60,400	11	TOTAL RESOURCES	60,433	0	0	11
12				12	REQUIREMENTS				12
					Bond Principal Payments				
					Bond Issue	Budgeted Payment Date			
13	6,765	7,069	7,069	13	Water Bond	September 2018	7,387		13
14				14					14
15				15					15
16	6,765	7,069	7,069	16	Total Principal		7,387	0	16
17				17	Bond Interest Payments				17
					Bond Issue	Budgeted Payment Date			
18	23,428	23,124	23,124	18	Water Bond	September 2018	22,806		18
19				19					19
20				20					20
21	23,428	23,124	23,124	21	Total Interest		22,806	0	21
22				22	Unappropriated Balance for Following Year By				22
					Bond Issue	Projected Payment Date			
23				23					23
24				24					24
25				25					25
26				26	Ending balance (prior years)				26
27			30,207	27	Total Unappropriated Ending Fund Balance		30,240		27
28	30,226			28	Loan Repayment to _____ Fund				28
29				29	Tax Credit Bond Reserve				29
30	60,419	30,193	60,400	30	TOTAL REQUIREMENTS	60,433	0	0	30

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

CITY OF MONROE

2010 GENERAL OBLIGATION AND REFUNDING BOND

Fund #302

1	Historical Data			2	DESCRIPTION OF RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	3
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	RESOURCES				1
2	3,010	1,618	1,500	2	Beginning Cash on Hand	400			2
3			2,000	3	Previously Levied Taxes to be Received				3
4				4					4
5				5					5
6				6					6
7				7					7
8	3,010	1,618	3,500	8	Total Resources, Except Taxes to be Levied	400	0	0	8
9			110,455	9	Taxes Estimated to be Received *	116,580			9
10	109,701	112,455		10	Taxes Collected in Year Levied				10
11	112,711	114,073	113,955	11	TOTAL RESOURCES	116,980	0	0	11
				12	REQUIREMENTS				12
				12	Bond Principal Payments				12
					Bond Issue	Budgeted Payment Date			
13	45,000	50,000	50,000	13	2010 GO Bond	12/01/2018	55,000		13
14	400	400		14	admin and agent fees				14
15				15					15
16	45,400	50,400	50,000	16	Total Principal	55,000	0	0	16
				17	Bond Interest Payments				17
					Bond Issue	Budgeted Payment Date			
18	32,846	31,778	31,778	18	2010 GO Bond	12/01/2018	30,590		18
19	32,847	31,777	31,778	19	2010 GO Bond	6/01/2019	30,590		19
20				20					20
21	65,693	63,555	63,555	21	Total Interest	61,180	0	0	21
				22	Unappropriated Balance for Following Year By				22
					Bond Issue	Projected Payment Date			
23				23					23
24				24					24
25				25					25
26	1,618	1,618		26	Ending balance (prior years)				26
27				27	Total Unappropriated Ending Fund Balance	800			27
28				28	Loan Repayment to _____ Fund				28
29				29	Tax Credit Bond Reserve				29
30	112,711	115,573	113,555	30	TOTAL REQUIREMENTS	116,980	0	0	30

LB-11

This fund is authorized and established by Resolution 2017-06 adopted on June 26, 2017 for the specific purpose of creating a reserve fund for future building construction, repair and remodeling of city owned structures.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2027

Building Reserve Fund

CITY OF MONROE

Fund #401

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
Actual		Budget 2017- 2018						
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1			1	RESOURCES				1
2	457	7,457	2	Cash on hand	23,461			2
3	7,000	7,000	3	Transfer in from General Fund	5,000			3
4			4	Interest				4
5	7,457	14,457	5	Total Resources, except taxes to be levied	28,461	0		5
6			6	Taxes estimated to be received				6
7			7	Taxes collected in year levied				7
8	7,457	14,457	8	TOTAL RESOURCES	28,461	0	0	8

				REQUIREMENTS						
				Org. Unit or Prog. & Activity	Object Classification	Detail				
9	0	0	9	Public Works	Capital Outlay	Building Improvements	28,461			9
10			10							10
11	7,457	7,457	11	Ending balance (prior years)						11
12		0	12	UNAPPROPRIATED ENDING FUND BALANCE						12
13	7,457	0	13	TOTAL REQUIREMENTS			28,461	0	0	13

LB-11

This fund is authorized and established by Resolution 2017-07 adopted by council action on June 26, 2017 for the specific purpose for future capital projects in the City owned park properties.

**RESERVE FUND
Fund #402
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2027

PARKS RESERVE FUND

CITY OF MONROE

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL				
	Actual		Budget 2017- 2018									
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017										
					RESOURCES							
1	4,188	4,188	203	1	Cash on hand	5,203			1			
2			5,000	2	Transfer in General Fund Parks	5,000			2			
3				3					3			
4	4,188	4,188	5,203	4	Total Resources, except taxes to be levied	10,203	0		4			
5				5	Taxes estimated to be received				5			
6				6	Taxes collected in year levied				6			
7	4,188	4,188	5,203	7	TOTAL RESOURCES	10,203	0	0	7			
					REQUIREMENTS							
					Org. Unit or Prog. & Activity	Object Classification	Detail					
8	0	3,985	5,203	8	Parks	Capital Outlay	System Improvements	10,203	8			
9				9					9			
10	4,188	4,188		10	Ending balance (prior years)				10			
11				11	UNAPPROPRIATED ENDING FUND BALANCE				11			
12	4,188	3,985	5,203	12	TOTAL REQUIREMENTS				10,203	0	0	12

**FORM
LB-11**

This fund is authorized and established by Resolution 2017-08 on June 26, 2017 for the specific purpose of funding capital improvement water system projects in the current and future years.

2018-2019 CITY OF MONROE BUDGET

**RESERVE FUND
RESOURCES AND REQUIREMENTS
WATER RESERVE FUND**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2027

CITY OF MONROE

Fund #403

	Historical Data			Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL
	Actual							
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
RESOURCES								
1	36,531	49,481	62,481	1	Cash on hand	73,481		1
2	12,950	13,000	13,000	2	Transfer in from Water Fund	5,000		2
3				3				3
4				4	IFA Technical Assistance Grant for Water Master Plan	20,000		4
5				5				5
6				6				6
7				7				7
8				8				8
9	49,481	62,481	75,481	9	Total Resources, except taxes to be levied	98,481	0	0
10				10	Taxes estimated to be received			
11				11	Taxes collected in year levied			
12	49,481	62,481	75,481	12	TOTAL RESOURCES	98,481	0	0

REQUIREMENTS								
				Org. Unit or Prog. & Activity	Object Classification	Detail		
13	0	0	45,481	13	Water	Capital Outlay	System Construction	37,481
14			15,000	14	Water	Capital Outlay	Water Source Project	25,000
15			15,000	15	Water	Capital Outlay	Water System Master Plan	25,000
16				16	Water	Capital Outlay	WTP Generator	5,000
17				17	Water	Capital Outlay	Wonder Wear Software	6,000
18				18				
19				19				
20				20				
21	49,481	49,481		21	Ending balance (prior years)			
22				22	UNAPPROPRIATED ENDING FUND BALANCE			
23	49,481	0	75,481	23	TOTAL REQUIREMENTS			98,481

**FORM
LB-11**

This fund is authorized and established by Resolution 2017-09 on June 26, 2017 for the specific purpose of funding capital improvement sewer/wastewater projects in the current year and future fiscal years.

RESERVE FUND

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

SEWER RESERVE FUND

Review Year: 2017

CITY OF MONROE

Fund # 404

1	Historical Data		Budget 2017-2018	DESCRIPTION RESOURCES AND REQUIREMENTS			PROPOSED by BUDGET OFFICER	APPROVED by BUDGET COMMITTEE	ADOPTED by CITY COUNCIL	1	
	Actual										
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017									
1				RESOURCES						1	
2	50,554	5,554	78,684	2	Cash on hand		88,684			2	
3	10,400	10,400		3	Transfer in from Water Fund					3	
4	4,600	4,600	10,000	4	Transfer in from Sewer Fund		10,000			4	
5		58,130		5	Transfer in from Master Utility Plan					5	
6				6						6	
7				7						7	
8				8						8	
9				9						9	
10	65,554	78,684	88,684	10	Total Resources, except taxes to be levied		98,684	0	0	10	
11				11	Taxes estimated to be received					11	
12				12	Taxes collected in year levied					12	
13	65,554	78,684	88,684	13	TOTAL RESOURCES		98,684	0	0	13	
14				14	REQUIREMENTS					14	
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15	
16	60,000			16	MUP	Transfer out	Loan			16	
17			78,684	17	Sewer	Capital Outlay	Construction/Design	83,684		17	
18			10,000	18	Sewer	Capital Project	Televising analysis of system	15,000		18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27				27						27	
28				28						28	
29	5,554	5,554		29	Ending balance (prior years)					29	
30				30	UNAPPROPRIATED ENDING FUND BALANCE					30	
31	65,554	5,554	88,684	31	TOTAL REQUIREMENTS			98,684	0	0	31

RESOURCES
PARK SYSTEM DEVELOPMENT CHARGE FUND
 Fund # 507 (formerly fund #407)

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	5,127	5,197	5,267	1 Available cash on hand	10632			1
2				2				2
3				3 OTHER RESOURCES				3
4	70	70	1,180	4 SDC Charges	2951			4
5				5				5
6	5,197	5,267	6,447	6 Total resources, except taxes to be levied	13583	0	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	5,197	5,267	6,447	9 TOTAL RESOURCES	13583	0	0	9

	Historical Data			Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
16				16 PERSONNEL SERVICES				16
17				17				17
18				18 TOTAL PERSONNEL SERVICES				18
19				19				19
20				20 MATERIALS & SERVICES				20
21				21				21
22				22 TOTAL MATERIAL & SERVICES				22
23				23				23
24				24 CAPITAL OUTLAY				24
25	0	0	6,447	25 Park Enhancement and Park Access	13,583			25
26				26				26
27	0	0	6,447	27 TOTAL CAPITAL OUTLAY	13,583		0	12
28				28				28
29				29				29
30	5,197	5,197		30 Ending balance (prior years)				30
31				31 UNAPPROPRIATED ENDING FUND BALANCE				31
32	5,197	0	6,447	32 TOTAL REQUIREMENTS	13,583	0	0	32

RESOURCES

Sewer System Development Charge Fund

Fund #508 (formerly fund #408)

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	6,625	1,189	1,335	1 Available cash on hand	65,337			1
2				2				2
3				3 OTHER RESOURCES				3
4	146	146	12,164	4 SDC Charges	30,412			4
5				5				5
6	6,771	1,335	13,499	6 Total resources, except taxes to be levied	95,749	0	0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	6,771	1,335	13,499	9 TOTAL RESOURCES	95,749	0	0	9

	Historical Data			EXPENDITURE DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
16				16 PERSONNEL SERVICES				16
17				17				17
18				18 TOTAL PERSONNEL SERVICES				18
19				19				19
20				20 MATERIALS & SERVICES				20
21				21 Riverside District Wastewater Development Plan	5,000			21
22				22 TOTAL MATERIAL & SERVICES	5,000			22
23				23				23
24				24 CAPITAL OUTLAY				24
25	0	0	13,499	25 Sewer Enhancement	90,749			25
26				26				26
27	0	0	13,499	27 TOTAL CAPITAL OUTLAY	90,749	0	0	27
28				28				28
29				29 INTERFUND TRANSFERS				29
30	5,582			30 Transfer to Master Utility Plan				30
31				31				31
32	5,582	0		32 TOTAL INTERFUND TRANSFERS				32
33				33				33
34		0		34 Ending balance (prior years)				34
35			0	35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	5,582	0	13,499	36 TOTAL REQUIREMENTS	95,749	0	0	36

Street System Development Charge Fund

CITY OF MONROE

Fund #509 (Formerly Fund # 409)

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	6,062	6,138	6,214	1 Available cash on hand	54,862			1
2	76	76	1,240	2 SDC Charges	3,102			2
3				3				3
4				4				4
5	6,138	6,214	7,454	5 Total resources, except taxes to be levied	57,964	0	0	5
6				6 Taxes estimated to be received				6
7				7 Taxes collected in year levied				7
8	6,138	6,214	7,454	8 TOTAL RESOURCES	57,964	0	0	8

Street System Development Charge Fund

CITY OF MONROE

Fund #509 (Formerly Fund # 409)

	Historical Data			EXPENDITURE DESCRIPTION ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
17				17 PERSONNEL SERVICES				17
18				18				18
19				19 TOTAL PERSONNEL SERVICES				19
20				20				20
21				21 MATERIALS & SERVICES				21
22				22 Riverside District Transportation Access Plan	5,000			22
23				23 TOTAL MATERIAL & SERVICES	5,000			23
24				24				24
25				25 CAPITAL OUTLAY				25
26			7,454	26 Street Enhancement	52,964			26
27				27				27
28			7,454	28 TOTAL CAPITAL OUTLAY	52,964	0	0	28
29				29				29
30				30 INTERFUND TRANSFERS				30
31				31 Transfer to Master Utility Plan				31
32				32				32
33				33 TOTAL INTERFUND TRANSFERS				33
34				34				34
35	0	0		35 Ending balance (prior years)				35
36				36 UNAPPROPRIATED ENDING FUND BALANCE				36
37	0	0	7,454	37 TOTAL REQUIREMENTS	57,964	0	0	37

RESOURCES
Storm System Development Charge Fund
Fund #510 (formerly fund #410)

CITY OF MONROE

	Historical Data				RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	8,301	2,835	2,951	1	Available cash on hand	20,940			1
2				2					2
3				3	OTHER RESOURCES				3
4	116	116	1,924	4	SDC Charges	4,813			4
5				5					5
6	8,417	2,951	4,875	6	Total resources, except taxes to be levied	25,753	0	0	6
7				7	Taxes estimated to be received				7
8				8	Taxes collected in year levied				8
9	8,417	2,951	4,875	9	TOTAL RESOURCES	25,753	0	0	9

	Historical Data				EXPENDITURE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
15				15	PERSONNEL SERVICES				15
16				16	TOTAL PERSONNEL SERVICES				16
17				17					17
18				18	MATERIALS & SERVICES				18
19				19	Riverside District Storm Water Plan	5,000			19
20				20	TOTAL MATERIAL & SERVICES	5,000			20
21				21	CAPITAL OUTLAY				21
22			4,875	22	Storm Drain Enhancement	20,753			22
23				23					23
24	0	0	4,875	24	TOTAL CAPITAL OUTLAY	20,753		0	24
25				25					25
26				26	INTERFUND TRANSFERS				26
27	5,582			27	Transfer to Master Utility Plan				27
28				28					28
29	5,582	0		29	TOTAL INTERFUND TRANSFERS				29
30				30					30
31				31	Ending balance (prior years)				31
32			0	32	UNAPPROPRIATED ENDING FUND BALANCE				32
33	5,582	0	4,875	33	TOTAL REQUIREMENTS	25,753	0	0	33

RESOURCES
Water System Development Charge Fund
Fund #511 (formerly fund #411)

CITY OF MONROE

	Historical Data			Budget 2017-2018	RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual								
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	9,324	9,528	9,732	1	Available cash on hand	79,816			1
2				2					2
3				3	OTHER RESOURCES				3
4	204	205	15,538	4	SDC Charges	38,845			4
5				5					5
6	9,528	9,733	25,270	6	Total resources, except taxes to be levied	118,661	0	0	6
7				7	Taxes estimated to be received				7
8				8	Taxes collected in year levied				8
9	9,528	9,733	25,270	9	TOTAL RESOURCES	118,661	0	0	9

	Historical Data			Budget 2017-2018	EXPENDITURE DESCRIPTION TO AN ORGANIZATION UNIT OR PROGRAM & ACTIVITY	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual								
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
15				15	PERSONNEL SERVICES				15
16				16	TOTAL PERSONNEL SERVICES				16
17				17					17
18				18	MATERIALS & SERVICES				18
19				19	Water Master Plan	25,000			19
					Riverside District Water Development Plan	5,000			
20				20	TOTAL MATERIALS AND SERVICES	30,000			20
21				21	CAPITAL OUTLAY				21
22			25,270	22	Water System Enhancement	88,661			22
23				23					23
24	0	0	25,270	24	TOTAL CAPITAL OUTLAY	88,661			24
25				25					25
26				26	INTERFUND TRANSFERS				26
27				27	TOTAL INTERFUND TRANSFERS				27
28				28					28
29	0	0		29	Ending balance (prior years)				29
30				30	UNAPPROPRIATED ENDING FUND BALANCE				30
31	0	0	25,270	31	TOTAL REQUIREMENTS	118,661	0	0	31

RESOURCES

WATER FUND

Fund # 601

CITY OF P

	Historical Data				RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE
	Actual		Budget 2017-2018				
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017					
1	75,459	79,029	85,000	1	Available Cash on Hand	48,000	
2				2	Interest		
3				3			
4				4			
5				5			
6				6			
7				7	OTHER RESOURCES		
8	188,982	191,938	193,000	8	Water Service Charges	146,000	
9			500	9	Water Hook Up "Tap" fees	2,000	
10	992	702	500	10	Late Fees	1,000	
11		1,000		11	Miscellaneous	100	
12				12	Engineering Fees		
13				13	Public Works Service Fees		
14				14			
15				15			
16				16	Water Consumption	14,000	
17				17	Water Bond Sales	44,000	
18				18	Water Bond Consumption	3,000	
19				19	Shut off and Turn on Fees	2,500	
20				20			
21				21			
22				22			
23	265,432	272,669	279,000	23	Total resources, except taxes to be levied	260,600	0
24				24	Taxes necessary to balance		
25				25	Taxes collected in year levied		
26	265,432	272,669	279,000	26	Total resources	260,600	0

MONROE

ADOPTED BY CITY COUNCIL	
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0	23
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REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND

CITY OF MONROE
BUDGET 2018-2019

	Historical Data				Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
PERSONNEL SERVICES									
1	12,277	13,895	9,950	1	Finance Officer	15,490			1
2	13,279	15,562	22,000	2	COO/City Administrator	24,450			2
3	25,200	25,363	28,000	3	Public Works Superintendent	27,225			3
4	3,457	5,943	6,500	4	Public Works Assistant	10,700			4
5				5	Administrative Assistant	7,600			5
6	2,804	2,551	3,900	6	PERS	4,800			6
7	4,098	5,313	5,300	7	Taxes	6,650			7
8				8	Workers Compensation	400			8
9	7,021	7,707	9,750	9	Insurance	16,400			9
10	68,137	76,334	85,400	10	TOTAL PERSONNEL SERVICES	113,715	0	0	10
11	1	1	1	11	Total Full-Time Equivalent (FTE)	1.72			11
MATERIALS & SERVICES									
13	129	1,197	1,200	13	Education and Travel	1,500			13
14	75	680	2,000	14	Permit Fees	1,000			14
15			250	15	Refunds	250			15
16			200	16	Advertisement	100			16
17	15,015	14,782	17,000	17	Utilities - Electric	17,000			17
18	1,106	1,204	1,500	18	Telephone	1,300			18
19	5,088	3,999	5,100	19	General Liability and Auto	3,500			19
20	889	499	2,000	20	Vehicle Operation and Maintenance	1,500			20
21	692	219	5,000	21	Engineering	2,500			21
22			2,500	22	Attorney Fees	1,500			22
23	374	596	500	23	Computer	1,000			23
24	9,667	14,321	15,000	24	Repairs and Maintenance System	7,500			24
25	4,310	3,213	5,500	25	Operating Supplies	6,000			25
26	3,864	6,734	6,500	26	Chemicals	3,000			26
27	5,012	2,989	6,000	27	Outside Testing	6,000			27
28	(2)		500	28	Office Equipment Repairs and Maintenance	1,000			28
29	81	82	200	29	Dues	250			29
30	5,145	4,270	5,200	30	Auditor	4,500			30
31	613	14	1,000	31	Building Repairs and Maintenance	2,000			31
32	2,416	3,644	4,000	32	Equipment Repairs and Maintenance	4,000			32
33			4,000	33	Equipment Rental	3,000			33
34	444	1,461	3,000	34	Tools and Equipment	4,000			34
35				35	Online Bill Pay Fees	1,500			35
36	239	519	500	36	Miscellaneous	500			36
37				37	Office Supplies	1,000			37
38	55,154	60,423	88,650	38	Total Materials and Services	75,400	0	0	38

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

WATER FUND
Fund #601

CITY OF MONROE
BUDGET 2018-2019

	Historical Data				Expenditure Description	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	CAPITAL OUTLAY				1
2			20,750	2	System Construction	10,000			2
3			10,000	3	Water Meter Reading Upgrade Project	14,000			3
4			3,000	4	Scada System Installation				4
5			3,000	5	Water Reservoir Cleaning				5
6	10,245			6	Equipment				6
7	10,245	0	36,750	7	Total Capital Outlay	24,000	0	0	7

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Water Fund

CITY OF MONROE

Fund # 601

	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BUDGET BY BUDGET OFFICER	APPROVED BUDGET BY BUDGET COMMITTEE	ADOPTED BUDGET BY CITY COUNCIL
	Actual		Budget 2017-2018				
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017					
1				PERSONNEL SERVICES NOT ALLOCATED			
2							
3							
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0
5				Total Full-Time Equivalent (FTE)			
6				MATERIALS AND SERVICES NOT ALLOCATED			
7							
8							
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
10				CAPITAL OUTLAY NOT ALLOCATED			
11							
12							
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
14				DEBT SERVICE			
15							
16							
17	0	0	0	TOTAL DEBT SERVICE	0	0	0
18				SPECIAL PAYMENTS			
19							
20							
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0
22				INTERFUND TRANSFERS			
23	30,200	30,200	30,200	To Water Revenue Bond Fund	30,200		
24	10,400	10,400		To Sewer Reserve Loan repayment (5 of 5)			
25			15,000	To Equipment Reserve	5,000		
26	12,950	13,000	13,000	Transfer to Water Reserve Fund	5,000		
27	53,550	53,600	58,200	Total Interfund Transfers	40,200	0	0
28			10,000	OPERATING CONTINGENCY	7,285		
29	53,550	53,600	68,200	Total Requirements NOT ALLOCATED	47,485	0	0
30	133,537	136,757	210,800	Total Requirements Allocated	213,115		
31				Reserved for future expenditure			
32	78,346	79,029		Ending balance (prior years)			
33				UNAPPROPRIATED ENDING FUND BALANCE			
34	187,087	190,357	279,000	TOTAL REQUIREMENTS	260,600	0	0

RESOURCES

WASTEWATER FUND

CITY OF MONROE

Fund #602

	Historical Data				RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	94,491	101,273	93,000	1	Available Cash on Hand	90,000			1
2				2	Interest				2
3				3					3
4				4					4
5				5					5
6				6					6
7				7	OTHER RESOURCES				7
8	129,813	130,559	131,000	8	Sewer Service Charges	133,500			8
9				9	Engineering Fees				9
10	1,000	1,000		10	Miscellaneous	100			10
11				11	Hookup Fees	1,250			11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	225,305	232,832	224,000	29	Total resources, except taxes to be levied	224,850	0	0	29
30				30	Taxes necessary to balance				30
31				31	Taxes collected in year levied				31
32	225,305	232,832	224,000	32	TOTAL RESOURCES	224,850	0	0	32

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WASTEWATER FUND

CITY OF MONROE

Fund #602

1	Historical Data			2	Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	3
	Actual		Budget 2017-2018						
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	PERSONNEL SERVICES				1
2	12,277	13,895	9,950	2	Finance Officer	15,500			2
3	13,279	15,562	22,000	3	COO/City Administrator	24,450			3
4	25,200	25,363	24,750	4	Public Works Superintendent	24,250			4
5	3,457	5,943	6,500	5	Public Works Assistant	9,492			5
6				6	Administrative Assistant	7,600			6
7	2,804	2,551	3,900	7	PERS	4,600			7
8	4,098	5,313	5,300	8	Taxes	6,300			8
9				9	Workers Compensation	200			9
10	7,021	7,707	9,750	10	Insurance	15,900			10
	68,137	76,334	82,150		TOTAL PERSONNEL SERVICES	108,292	0	0	
12	1	1	1.1	12	Total Full-Time Equivalent (FTE)	1.64			12
13				13	MATERIALS & SERVICES				13
14	4,437	4,583	8,400	14	System Repairs and Maintenance	10,000			14
15	0	0	1,000	15	Equipment Rental	1,000			15
16	3,459	2,370	5,000	16	Outside Testing	4,000			16
17	3,481	3,088	5,000	17	Chemicals	4,000			17
18	1,663	2,245	3,000	18	Operating Supplies	4,000			18
19	7,216	9,036	9,000	19	Utilities-Electric	8,000			19
20	1,099	1,143	1,200	20	Telephone	1,400			20
21	374	196	500	21	Computer	5,000			21
22	45	349	1,000	22	Education and Travel	1,500			22
23	(2)	161	500	23	Office Equipment Repairs and Maintenance	1,000			23
24	418	2,131	4,000	24	Equipment Repair and Maintenance	5,000			24
25	90	27	1,000	25	Building Repair and Maintenance	2,500			25
26	246	516	500	26	Miscellaneous	1,000			26
27	1,823	1,863	2,100	27	Permit Fees	2,000			27
28	81	82	500	28	Dues	400			28
29	4,771	3,999	4,800	29	General Liability and Auto Insurance	2,300			29
30	889	546	2,000	30	Vehicle Operation and Maintenance	1,500			30
31	0	0	500	31	Attorney Fees	1,000			31
32	4,704	3,904	4,700	32	Audit	4,500			32
33	0	0	100	33	Deposit Refunds	150			33
34	0	797	5,000	34	Engineering	5,000			34
35	0	0	0	35	Contract Services System (50%)				35
36		727	1,600	36	Tools and Equipment	1,500			36
37				37	Office Supplies and Materials	500			37
38				38	Online Bill Pay Fees	1,400			38
39	34,794	37,763	61,400	39	TOTAL MATERIALS & SERVICES	68,650	0	0	39

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WASTEWATER FUND

2018-2019 BUDGET
CITY OF MONROE

Fund #602

	Historical Data			Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1				1	CAPITAL OUTLAY			1
2	0	0	37,450	2	System Construction	14,708		2
3			8,000	3	Lab Testing System	8,000		3
4	0	0		4	Equipment			4
5	0	0	45,450	5	TOTAL CAPITAL OUTLAY	22,708	0	0

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Waste Water Fund #602

City of Monroe

1	Historical Data			REQUIREMENTS DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	1
	Actual		Adopted Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3								3
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5				Total Full-Time Equivalent (FTE)				5
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19								19
20								20
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0	21
22				INTERFUND TRANSFERS				22
23								23
24	4,600	4,600	10,000	To Sewer Reserve	10,000			24
25	16,500	16,500	15,000	To Equipment Reserve	5,000			25
26	21,100	21,100	25,000	Total Interfund Transfers	15,000	0		26
27								27
28	21,100	21,100	25,000	TOTAL INTERFUND TRANSFERS	15,000	0	0	28
29			10,000	OPERATING CONTINGENCY	10,200			29
30	21,100	21,100	35,000	Total Requirements NOT ALLOCATED	25,200	0	0	30
31	102,932	114,097	189,000	Total Requirements ALLOCATED	199,650			31
32				Reserved for future expenditure				32
33	94,491	101,273		Ending balance (prior years)				33
34				UNAPPROPRIATED ENDING FUND BALANCE				34
35	124,032	135,197	224,000	TOTAL REQUIREMENTS	224,850	0	0	35

Storm Water Fund #603

CITY OF MONROE

	Historical Data			RESOURCE DESCRIPTION	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	10,389	10,648	17,500	1 Available Cash on Hand	22,000			1
2	6,792	6,784	10,100	2 Storm Water Service Charge	12,000			2
3		1,000		3 Engineering Fees				3
4				4 Tap and Connection Fees	1000			4
5	17,181	18,432	27,600	5 Total resources, except taxes to be levied	35,000	0	0	5
6				6 Taxes necessary to balance				6
7				7 Taxes collected in year levied				7
8	17,181	18,432	27,600	8 TOTAL RESOURCES	35,000	0	0	8

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORMWATER FUND

CITY OF MONROE

	Historical Data			Storm Water Expenditure Description	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL	
	Actual		Budget 2017-2018					
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
18				18 PERSONNEL SERVICES				18
19			3,100	19 Public Works Superintendent	3,100			19
20			900	20 Public Works Assistant	1,200			20
21			300	21 PERS	300			21
22			400	22 Payroll Taxes	500			22
23				23 Workers Compensation				23
24			500	24 Insurance	1,000			24
25			5,200	25 TOTAL PERSONNEL SERVICES	6,100		0	25
26				26 Total Full-Time Equivalent (FTE)	0.08	0		26
27				27 MATERIALS AND SERVICES				27
28	6,533	96	7,900	28 Repairs and Service System	7,700			28
29			1,000	29 Tools and Equipment	1,000			29
30		7		30 Online Bill Pay Fees	500			30
31				31 General Liability and Auto Insurance				31
32		467	5,000	32 Engineering Fees	2,500			32
33	6,533	570	13,900	33 TOTAL MATERIAL AND SERVICES	11,700	0	0	33
34				34				34
35				35 CAPITAL OUTLAY				35
36			4,500	36 7TH TO 8TH Street Project				36
37	0	0	4,000	37 8th Street Ditch and Culvert Project				37
38				38 Main Street Project	6,200			38
39				39 9th Street Commercial to Orchard	5,000			39
40				40 6th/7th Street to Pine	6,000			40
41	0	0	8,500	41 TOTAL CAPITAL OUTLAY	17,200	0	0	41
42				42 INTERFUND TRANSFERS				42
43				43 TOTAL INTERFUND TRANSFERS				43
44				44				44
45	6,533	570	27,600	45 ORGANIZATIONAL UNIT/ACTIVITY TOTAL	35,000	0	0	45
46	10,648	10,648		46 Ending balance (prior years)				46
47			0	47 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0	47
48	17,181	11,218	27,600	48 TOTAL REQUIREMENTS	35,000	0	0	48

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
MASTER UTILITY PLAN**

City of Monroe

Fund # 604

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY CITY COUNCIL			
Actual		Budget 2017-2018								
Second Preceding Year 2015-2016	First Preceding Year 2016-2017									
1			1	RESOURCES				1		
2	(45,128)	0	2	Cash on hand	0			2		
3	60,000	0	3	Transferred IN from Sewer Reserve	0			3		
4	5,582	0	4	Transferred IN from Sewer SDC	0			4		
5	5,582	0	5	Transferred IN from Stormwater SDC	0			5		
6		29,366	6	RUS Wastewater Grant	0			6		
7		28,764	7	RUS Stormwater Grant	0			7		
8		0	8	DEQ Grant/Loan	0			8		
9		0	9		0			9		
10		0	10		0			10		
11	26,036	58,130	11	Total Resources, except taxes to be levied	0	0	0	11		
12			12	Taxes estimated to be received				12		
13			13	Taxes collected in year levied				13		
14	26,036	58,130	14	TOTAL RESOURCES	0	0	0	14		
15			15	REQUIREMENTS **				15		
16			16	Org Unit or Prog & Activity	Object Classification	Detail		16		
17	17,271	0	17	MUP	Materials/Serv.	Wastewater Master Plan	0	17		
18	8,765	0	18	MUP	Materials/Serv.	Stormwater Master Plan	0	18		
19		58,130	19	MUP	Transfers	Transfer to Sewer Reserv	0	19		
20			20					20		
21			21					21		
22			22					22		
23			23					23		
24			24					24		
25			25					25		
26			26					26		
27			27					27		
28			28					28		
29			29					29		
30			30	Ending balance (prior years)				30		
31		0	31	UNAPPROPRIATED ENDING FUND BALANCE			0	31		
32	26,036	58,130	32	TOTAL REQUIREMENTS			0	0	0	32