

# Personnel and Finance Committee

## | MINUTES

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Meeting date | time 8/28/2017 5:00 PM | Meeting location Monroe City Council Chambers

Meeting called by Harry Myers

Type of meeting Committee Meeting

Facilitator Harry

Note taker Harry

Timekeeper Cindy

Attendees

Rick Hohnbaum, Paul Canter, Cindy Canter, Frank Thayer, Harry Myers

### AGENDA TOPICS

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Time allotted | 30 | Agenda topic 2<sup>nd</sup> Review | Presenter Harry

Discussion . Went over past practice and current thoughts regarding Utility forgiveness. Reviewed draft mitigation policy. Covered Personnel Insurance costs – changing carrier. Around \$60 difference per month per employee for OOP and Copay changes. Other changes may mitigate those costs. Talked about Credit Card payment acceptance. Court configuration and fine sharing. Digital recording device for city meetings.

Conclusion : More refinement of Utility forgiveness policy needed. Personnel insurance costs we decided to wait and see what the actual economic impact is to our employees. All agreed that credit card acceptance at City Hall is what we want to do but not with current software provider. Explore alternative billing software. Committee happy with the proposed Court configuration and fine sharing. All agreed to purchase of digital recording device. Some would like broadcast ability as well as recording.

#### Action items

#### Person responsible

#### Deadline

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Present review results to full council

Harry Myers

8/28/2017 8:00 PM

Observers : None

Resource persons: Rick Hohnbaum

Special notes : Rick handed out spec sheets of electronic recording device for committee members to review.