

# Personnel and Finance Committee (PFC) Meeting

## Monroe City Council

*Date / time* 4/3/2018 5:30 PM | *Location* Monroe Council Chambers

Meeting called by	Harry Myers	Attendees: Cindy Canter, Frank Thayer, Harry Myers, Paul Canter, Rick Hohnbaum, Tracy Jensen
Type of meeting	Council Committee	
Facilitator	Harry Myers	
Note taker	TBD at meeting	
Timekeeper	TBD at meeting	

### Agenda Items

New Business	Presenter	Time allotted
<input type="checkbox"/> 457 Plan The <b>457 plan</b> is a type of nonqualified, tax advantaged deferred-compensation retirement <b>plan</b> that is available for governmental and certain non-governmental employers in the United States. The employer provides the <b>plan</b> and the employee defers compensation into it on a pre-tax or after-tax (Roth) basis.	Tracy Jensen	20 minutes
<input type="checkbox"/> Unpaid Leave by City Administrator, first half August 2018. Emergency contact numbers, coverage, outstanding issues	Rick Hohnbaum	10 minutes
<input type="checkbox"/> Extend employment for RJ for 6 weeks during summer utilizing unpaid leave dollars	Rick Hohnbaum	5 minutes
<input type="checkbox"/> Create/Update job description for secondary part time position (Brandy)	All	5 minutes
<input type="checkbox"/> Expanded council chambers – estimated costs for move of Gleaners and refinish of council space	All	10 minutes
<input type="checkbox"/> Online Bill Pay update	All	5 minutes
<input type="checkbox"/> Deposits for Utility Accounts	All	5 minutes
<input type="checkbox"/> Define interpretation of sliding rates on consumption of water	All	5 minutes
Old Business	Presenter	Time allotted
<input type="checkbox"/> Water Rates – any feedback from first rate increase	Rick Hohnbaum	2 minutes

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## Other Information

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Observers: Public

Resources: City Council Chambers, City Mayor, City Admin, City Finance Officer, PFC members

Special notes: