

City Council Minutes  
January 23, 2017

Mayor Canter called the meeting to order at 6:00 PM. Councilors Present: Harry Myers, Cindy Canter, Frank Thayer and Floyd Billings. Staff present included Finance Officer Dave Williams.

**COUNCILOR APPOINTMENTS:**

Mayor Canter opened the floor to those individuals interested in filling the Councilor positions vacated by himself and Councilor Donna Dillard. These appointments are for the remainder of the original terms and will expire December 31, 2018. Jeanni Cuthbertson, Jhon Flory, Charles Sholz, and Robert Reynolds introduced themselves and presented their qualifications and desire to fill the positions. Councilor Thayer nominated Jeanni Cuthbertson to fill the first position, seconded by C. Canter, all councilors voted in favor. Mayor Canter swore her in and she assumed her position on the council. Councilor Billings nominated Jhon Flory to fill the second position, seconded by Thayer. Councilors Cuthbertson, Thayer and Billings voted in favor, Councilors Myers and C. Canter were opposed. Mayor Canter swore him in and he also assumed his position on the council. Mayor Canter then appointed Councilor Myers as the Council president.

**PUBLIC COMMENTS:**

None

**STAFF REPORTS:**

The Public Works report provided by Public Works Superintendent Claborn was discussed. There was considerable discussion on the volume of water being lost and possible water leaks and efforts to locate them. Councilor Thayer questioned the purpose of the additional connector pipes at the treatment lagoons and raised the question of exercising shut-off valves. The additional connectors were installed because those installed when the lagoon was built were proving to be inadequate. The question on exercising the shut-off valves was sent to Public Works.

**CONSENT AGENDA:**

There were three new bills presented for payment. Councilor Thayer moved to accept the Consent Agenda as amended, which was seconded by Councilor C. Canter and approved 6-0.

**NEW BUSINESS:**

Request for Assistance with Water Bill. Verna Terry of 380 N. 6th Street requested assistance with her most recent water bill, which was extremely large due to a broken pipe. Council was asked to approve the relief credit as it is City policy to limit such assistance to one time and Ms. Terry exercised that option in May of 2013. As this instance was much larger the council discussed the merits of the policy and how it should be applied. Council Myers moved that Ms. Terry be granted the assistance provided she pay back the small amount received from the May, 2013 event and Thayer seconded. Passed 5-1 (Billings – No).

Ryan Johnston with Monte Vista Homes: Mr. Johnston requested information from the council on the process for a zoning change and other issues pertaining to the Brick Mill property. The council informed him that he needed to contact the Planning Commission and Seth Sherry (Council of Governments employee providing planning services to the City).

Request for phone reimbursement: Mayor Canter requested the City reimburse him for the use of his personal cell phone in lieu of carrying a second, city owned phone (which is no longer operable). He has had a second line added to his phone to separate city calls from personal calls. Council Myers moved he be allowed the same amount the city owned phone is costing us (\$30.00 per month) with

Billings seconding. All voted yes with the exception of C. Canter, who abstained. Finance Officer Williams was instructed to cancel the service on the city owned phone (done). Councilor

**Councilor Comments and Committee Reports:**

Mr. Stan Salot provided an update on the design and implementation of the City’s website. After much discussion on various aspects of what needed to be done Councilor Myers moved and C. Canter seconded that the City have TechXtension pursue obtaining an additional domain name in the city’s name.

Councilor Billings presented the recommendations of the Personnel committee after interviewing the top contenders for the position of City Administrator. After discussion he moved the top candidate be offered the position with a starting wage of \$60,000.00 per year plus the usual benefits dependent on a successful background check. Seconded by Councilor Thayer, all in favor.

Kevin Perkins of the County Commissioners office presented information on the Transportation System Plan as it involves the City of Monroe and surrounding area. The County will be arranging a meeting with the City Staff, Planning Commission and City Council to discuss the element of the plan as it applies to Monroe.

Councilor Thayer raised the need to address the City’s emergency planning documents as they have not been reviewed or updated recently. It was concluded that the plans should be coordinated with the Fire Department to ensure we are working together. Councilor Thayer agreed to chair the committee to undertake this task.

Councilor Thayer asked about the status of the plans for the proposed development at 8<sup>th</sup> and Pine. Mayor Canter said it was a discussion item for the Planning Committee meeting on January 24<sup>th</sup>.

The various committees and boards the Council participates on were discussed and assignments made as follows (some were volunteers, I use the term assigned for convenience).

| <u>Committee</u>      | <u>Chair</u>   | <u>Members</u>   |
|-----------------------|----------------|--|
| Public Works & Safety | Floyd Billings | Cindy Canter and Jhon Flory  |
| Personnel & Finance   | Harry Myers    | Frank Thayer and Jeanni Cuthbertson  |
| Beautification        | Cindy Canter   | Liz Doyle, Joyce Long, Carol Girard, Linda Frederick<br>Pat Straube, Michelle Eldredge, Amy Nystrom, Dorothy<br>Brinckerhoff |
| Parks                 | Cindy Canter   | Lauri Reynolds and Tim Eastridge   |
| Planning Commission   | Kathy Smith    | Stan Salot, Tim Eastridge, Lauri Reynolds, Dan Sheets  |

| <u>Board</u>             | <u>Member</u>      | <u>Alternate</u> |
|--------------------------|--------------------|------------------|
| OCWGOG                   | Jeanni Cuthbertson | Cindy Canter     |
| Cascades West Commission | Paul Canter        | Jhon Flory       |
| On Transportation        |                    |                  |
| South Benton Recreation  | Jeanni Cuthbertson | Harry Myers      |
| Alliance Rep.            |                    |                  |
| School Board Rep.        | Floyd Billings     | Paul Canter      |
| South Benton Co.         | Cindy Canter       | Paul Canter      |
| Connectivity Committee   | Cindy Canter       | Paul Canter      |

**Mayors Comments:**

Mayor Canter thanked former Mayor Thayer for his years of hard work and expressed his gratitude that he is serving on as a City Councilor.

**ADJOURN:** There being no further business Mayor Canter adjourned the meeting at 7:30.

Signed:  \_\_\_\_\_  
Mayor Paul Canter